

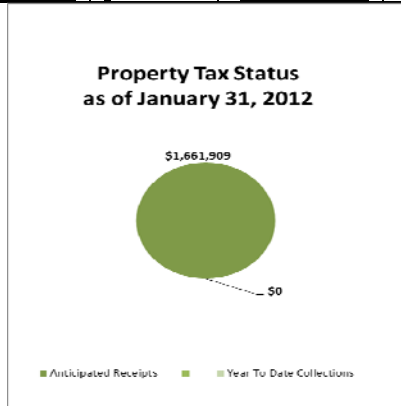
PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Tuesday, February 21, 2012

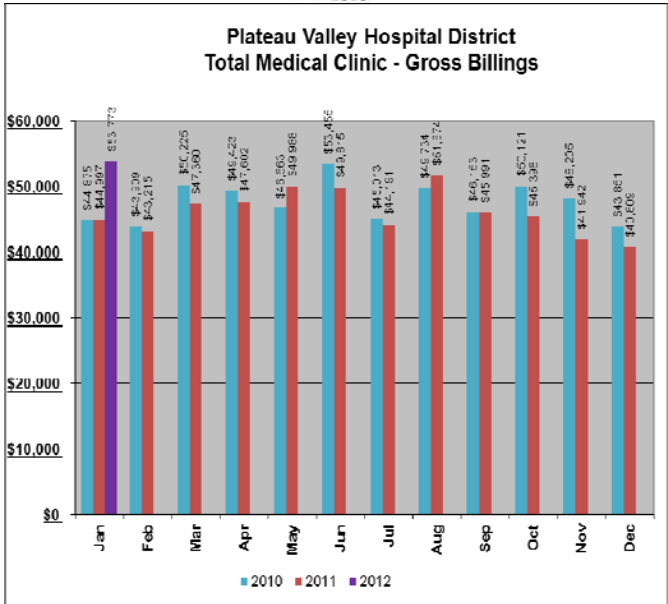
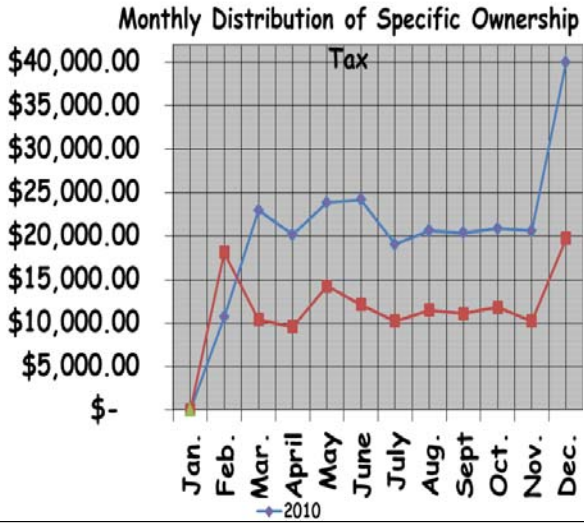
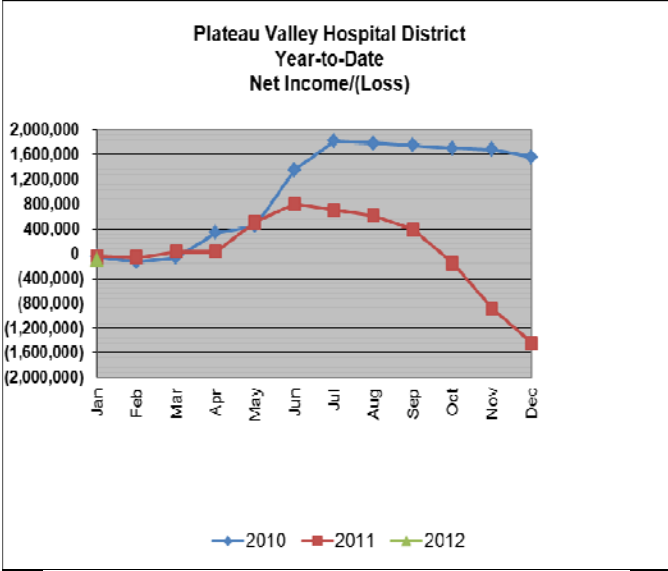
Attendance: Board: Helen Spence, Frank Wagner, Dave Bristol, Denny Holmes, & Bob Wilson.
 Staff: Clint Lanford, Shannon Currier, Jessi Clark, & Dr. Rollins (18:10).
 Other: Lisa Hemann of Chadwick, Steinkirchner, Davis and Co. & Debbie Johns of Monument Medical Consultants.

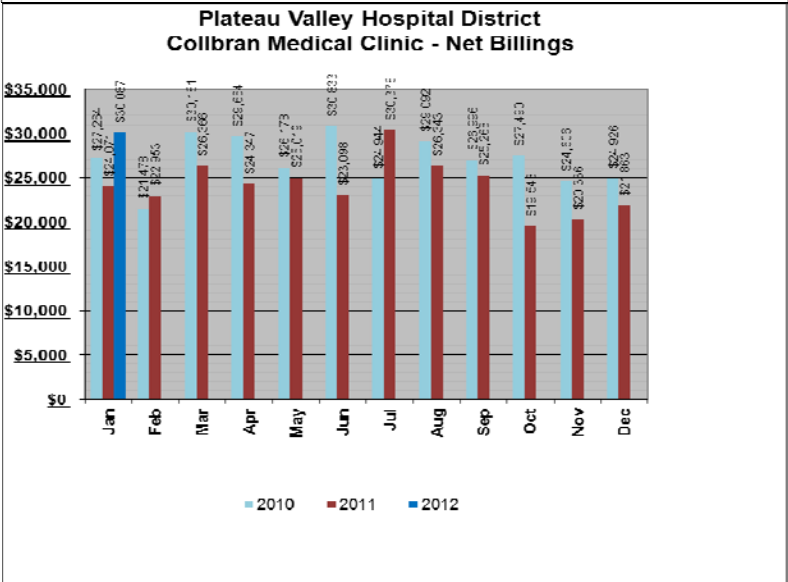
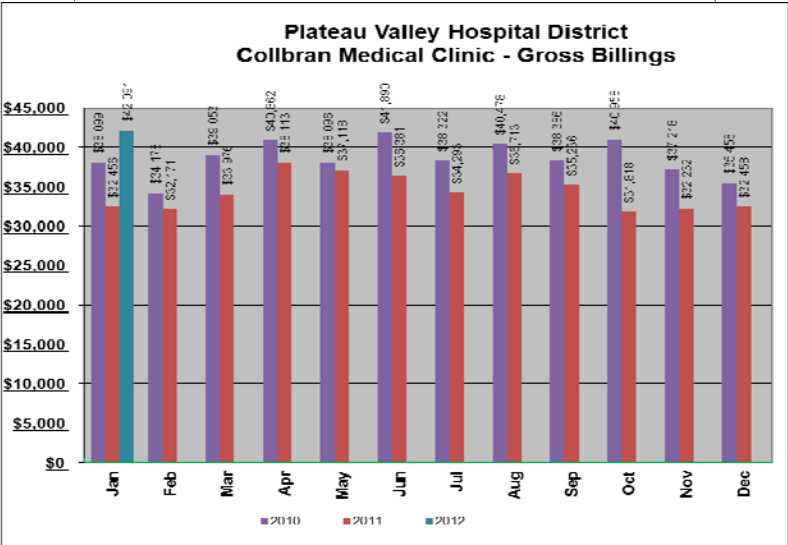
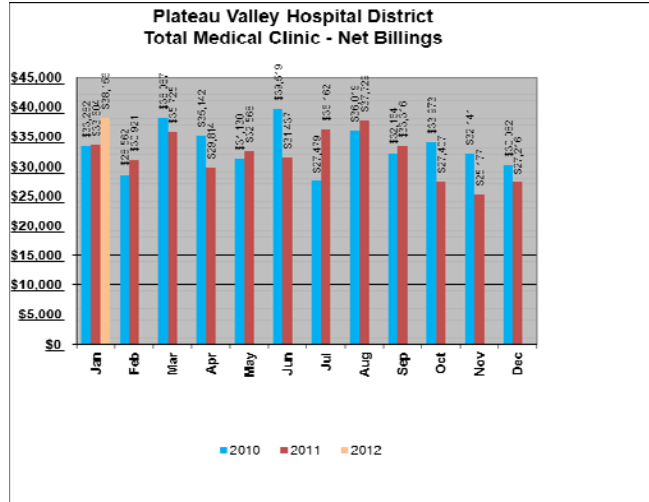
MEETING CALLED TO ORDER AT 17:16 BY HELEN SPENCE, PRESIDENT.

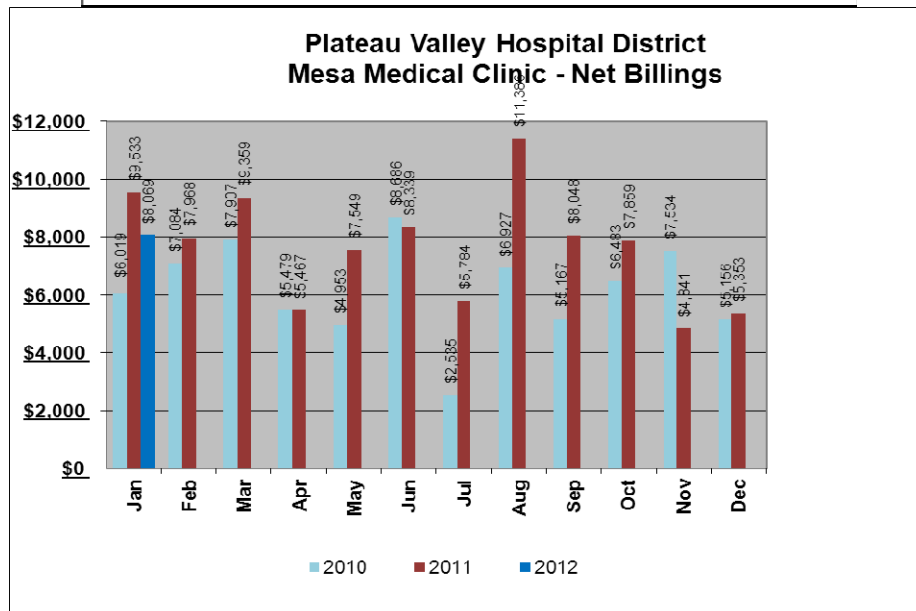
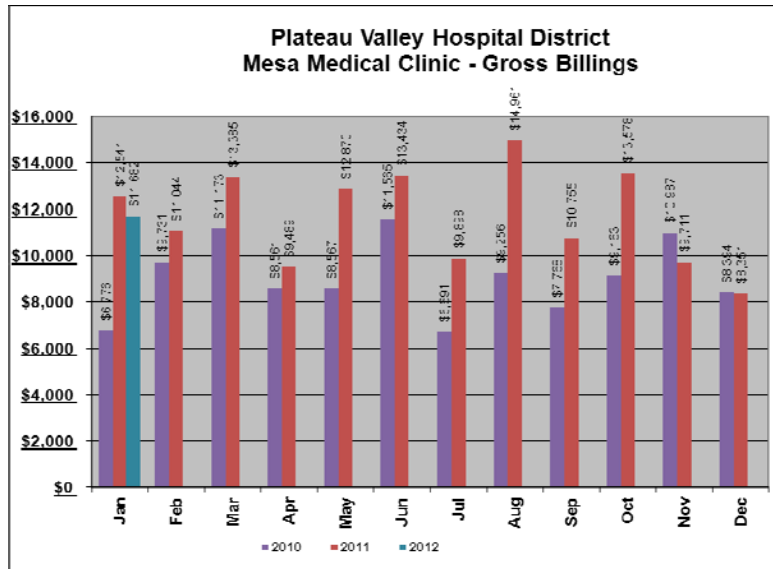
1. ROLL CALL: Helen Spence, present. Frank Wagner, present. Dave Bristol, present. Bob Wilson, present. Denny Holmes, present.
2. AUDIT PRESENTATION
 Lisa Hemann of Chadwick, Steinkirchner, Davis and Co. gave a presentation of the financial audit that they conducted in January of the 2011 records.
3. MINUTES
 January 23, 2012
 - **Motion 1:** Bob Wilson motioned that the minutes of the January 23, 2012 regular meeting are approved as presented. Dave Bristol seconded. Motion carried unanimously.
4. CLINIC CONSULTANT REPORT
 Debbie Johns of Monument Medical Consultants gave a presentation of the chart audit that she conducted of random encounters over a sixty day period. She is going to review every new patient encounter for the next three months as we may be undercharging. She is going to meet with each doctor individually on their results and then re-audit after about ninety days.
5. CONSULTANT CPA REPORT

				January, 2012				
	Charges	Write Offs Misc. Inc.	Net Receipts		Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	42,091.40	12,004.46	30,086.94		-83,734.12	-53,647.18	0.00	-53,647.18
Clinic-Mesa	11,681.55	-3,612.56	8,068.99		-12,679.59	-4,610.60	0.00	-4,610.60
Construction	0.00	0.00	0.00		-25,247.27	-25,247.27	0.00	-25,247.27
Grant	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Administrative	<u>775.00</u>	<u>0.00</u>	<u>775.00</u>		<u>-6,773.44</u>	<u>-5,998.44</u>	<u>682.17</u>	<u>-5,316.27</u>
Total	<u>54,547.95</u>	<u>15,617.02</u>	<u>38,930.93</u>		<u>-128,434.42</u>	<u>-89,503.49</u>	<u>682.17</u>	<u>-88,821.32</u>









- **Motion 2:** Denny Holmes motioned that the Board of Directors approve the accounts payable & payroll checks (#48741-48792). Frank Wagner seconded. Motion carried unanimously.
- **Motion 3:** Bob Wilson motioned that the Board of Directors approves the January write-offs in the amount of \$15,617.02. Dave Bristol seconded. Motion carried unanimously.

6. ENVIRONMENTAL SERVICES

- Nothing presented.

7. NEW BUSINESS

- There was discussion of the old building and how to determine the costs to operate it. There was also discussion of security at the old building. Jessi will write-up a procedure for locking the building and distribute it to the tenants.

8. OLD BUSINESS

- Construction Update
- **Motion 4:** Dave Bristol motioned that the Board of Directors approves the billings from FCI Contractors including the retainage payment once final determination has been made with the District's attorney. Denny Holmes seconded. Motion carried unanimously.

- **Motion 5:** Denny Holmes motioned that the Board of Directors approves the cost of repainting the architectural clouds in the new building. Bob Wilson seconded. Motion carried unanimously.

9. CLINIC REPORT
Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	223												223
# Days	17												17
Ave/Day	13.12	####	####	####	####	####	####	####	####	#####	#DIV/0!	####	13.12
Lab/Inj	78												78
Pharm	19												19
AH Pharm	0												0
After Hours	2												2
Other	17												17
Paged Calls	17												17
Clinic New Pt	14												14
Clinic 1X Pt	0												0
M - Dr Appt	86												86
M - # 1/2 Days	12												12
M - Ave/1/2 day	7.17	####	####	####	####	####	####	####	####	#####	#DIV/0!	####	7.17
M - MA appt	6												6
M - Pharm	0												0
M - Other	4												4
M - New Pt	1												1
M - 1 X Pt	0												0

- Physician Report
Nothing presented.
- District Administrator Report
Changing banks was tabled until a later meeting.

10. FEBRUARY EVALUATION / RAISES

- Annual: Clint Lanford, Kuersten Etcheverry.
- 3 Month: None
- **Motion 6:** Bob Wilson motioned that the Board of Directors approves the evaluations of the employees and the annual raises applicable. Frank Wagner seconded. Motion carried unanimously.

There was discussion that it would be nice to have an open house for the local EMS crew prior to the public open house. Jessi will contact the fire district and arrange.

Meeting adjourned at 19:32.

Respectfully submitted,

Jessi Clark, District Administrator