

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

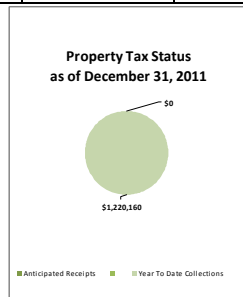
Tuesday, January 23, 2012

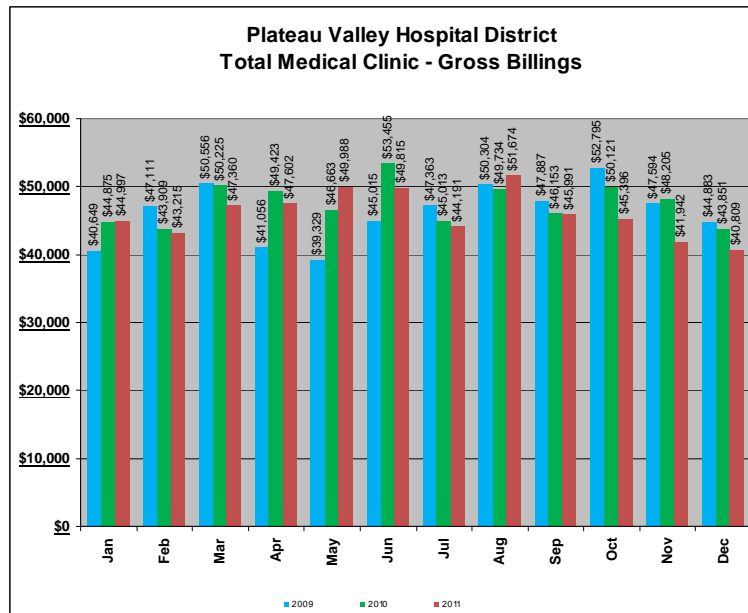
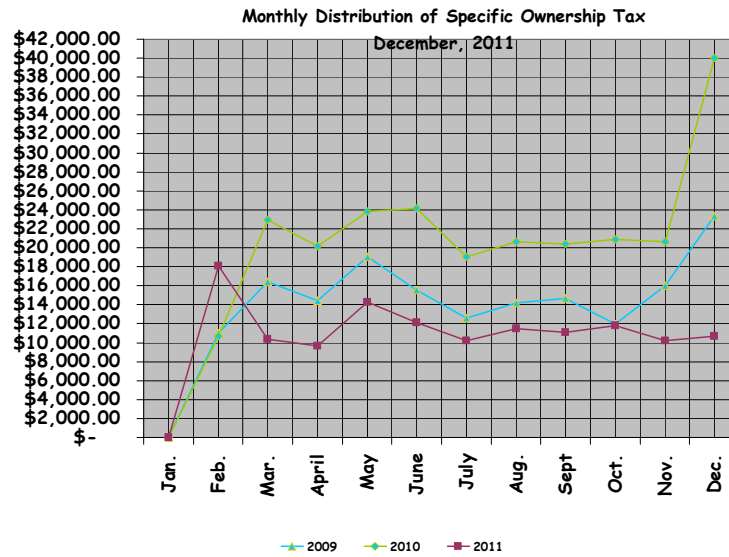
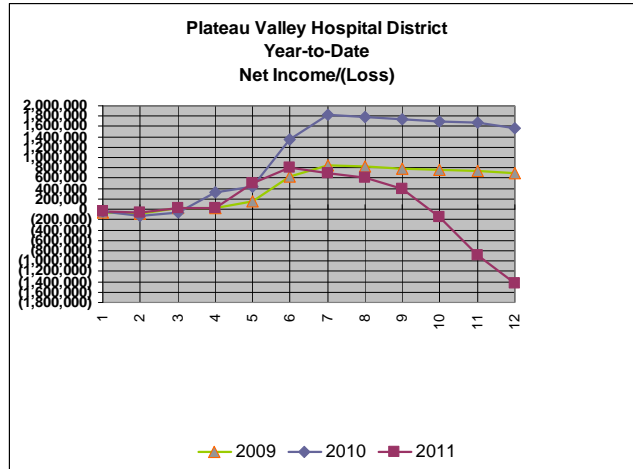
Attendance: Board: Helen Spence, Bob Wilson, Denny Holmes & Dave Bristol. Frank Wagner excused.
 Staff & Consultants: Shannon Currier, Clint Lanford, & Jessi Clark.
 Other: The Resource Center representatives of Tom Rau, Carol Anderson, Dori Eddy, & Paula Hamilton.

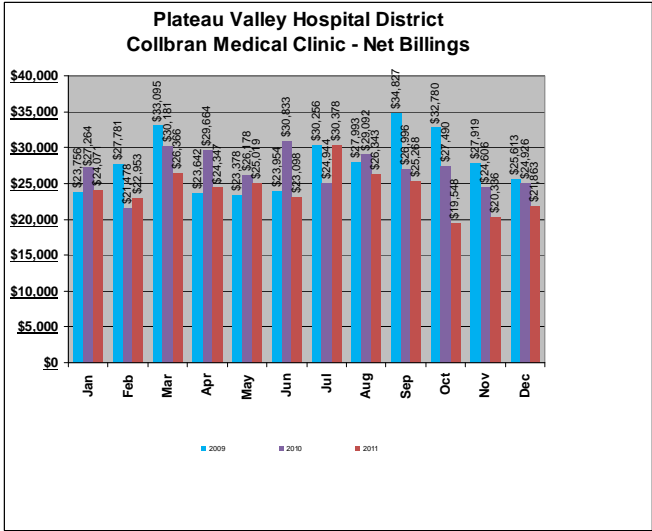
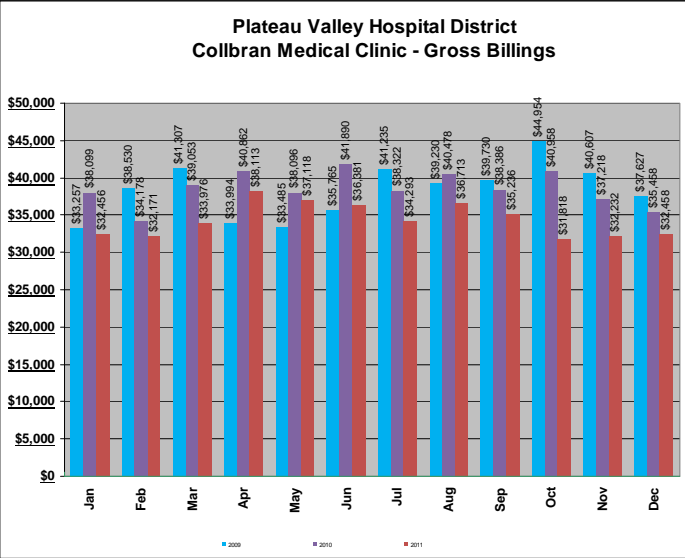
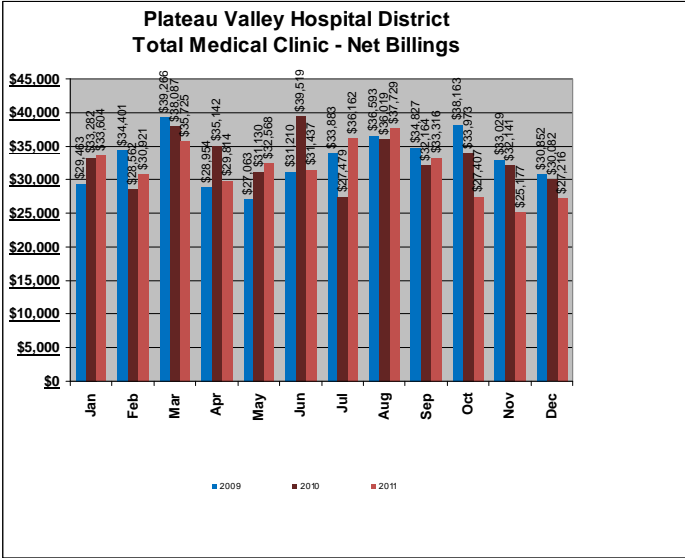
MEETING CALLED TO ORDER AT 17:18 BY HELEN SPENCE, BOARD PRESIDENT.

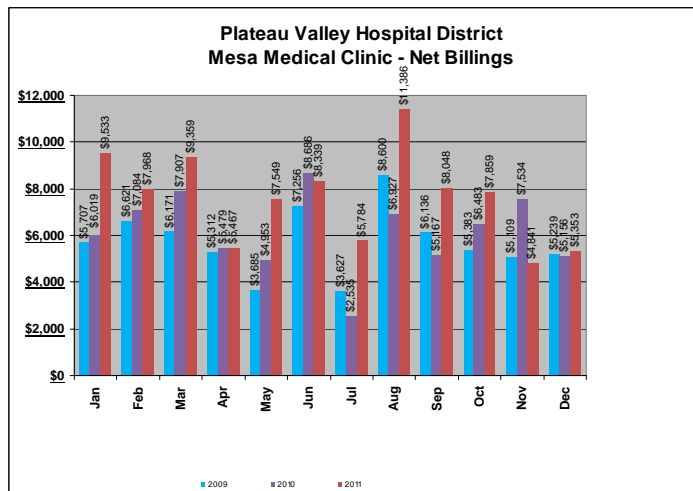
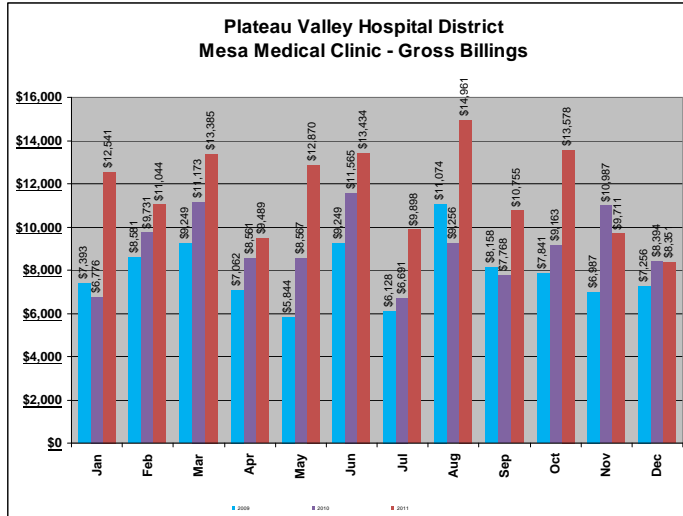
1. ROLL CALL: Helen Spence present. Frank Wagner excused. Dave Bristol present. Bob Wilson present. Denny Holmes present.
2. THE RESOURCE CENTER – Representatives were present to ask the Board to consider giving the Resource Center rental space in the old building for free or reduced rate as they are a donation based volunteer group providing a place to for the community to find information on more than just pregnancy. They have trained counselors and baby supplies as well. The Board is unsure at this point what or if any space will be available. Rentals will have to wait until the construction process is complete before the Board will be able to look at what space is available and the costs.
3. MINUTES
 December 13, 2011 Regular Meeting
 - **Motion 1:** Dave Bristol motioned that the minutes of the December 13, 2011 regular meeting be approved as presented. Bob Wilson seconded. Motion carried unanimously.
 January 10, 2012 Special Meeting
 - **Motion 2:** Denny Holmes motioned that the minutes of the January 10, 2012 special meeting be approved as presented. Dave Bristol seconded. Motion carried unanimously.
4. CLINIC CONSULTANT REPORT
 Nothing presented. Debbie will attend the February meeting.
5. CONSULTANT CPA REPORT

				December, 2011		Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
	Charges	Write Offs Misc. Inc.	Net Receipts		Operating Expense			
Clinic-Collbran	32,458.11	-10,594.71	21,863.40		-75,710.00	-53,846.60	0.00	-53,846.60
Clinic-Mesa	8,350.75	-2,998.17	5,352.58		-11,329.52	-5,976.94	0.00	-5,976.94
Construction	0.00	0.00	0.00		-318,207.66	318,207.66	0.00	-318,207.66
Year End Entries	0.00	0.00	0.00		-197,815.51	197,815.51	0.00	-197,815.51
Administrative	<u>3,097.77</u>	<u>0.00</u>	<u>3,097.77</u>	-	<u>0.00</u>	<u>3,097.77</u>	<u>14,823.92</u>	<u>17,921.69</u>
Total	<u>43,906.63</u>	<u>-13,592.88</u>	<u>30,313.75</u>	-	<u>-603,062.69</u>	<u>572,748.94</u>	<u>14,823.92</u>	<u>-557,925.02</u>









- **Motion 3:** Bob Wilson motioned that the accounts payable & payroll checks (#48657-48740) are approved. Denny Holmes seconded. Motion carried unanimously.
- **Motion 4:** Dave Bristol motioned that the Board of Directors approves the December write-offs in the amount of \$13,592.88. Denny Holmes seconded. Motion carried unanimously.

6. ENVIRONMENTAL SERVICES

The plow cracked due to construction wasted left on the asphalt and then snow fell on it. It is getting fixed.

7. NEW BUSINESS

There was discussion of the Hill Burton program. It is still to be determined if we have to continue to offer the program when we move out of the building that it help fund. There was discussion of whether we want to offer our own version without the Hill Burton oversight. No decisions were made.

8. OLD BUSINESS

- Construction Update – The billing from FCI was reviewed. The harvested lumber will be ready to pick up by next week. The artist wall will be complete by the end of March.
- **Motion 5:** Denny Holmes motioned that the Board of Directors approves the expenditure for the current FCI Contractors, Inc billing. Dave Bristol seconded. Motion carried unanimously.
- Physician Recruitment – There was discussion of the schedule for Dr. Arthur. She will work in Collbran on Thursday afternoons and either Dr. Woodyard or Dr. Rollins will be in Mesa. Dr. Arthur will also do full days in Mesa on Tuesdays and Saturdays.

9. CLINIC REPORT
Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	223	214	239	231	236	238	213	226	228	202	208	212	2670
# Days	18.5	16.5	18.5	17	17	17.5	16.5	18	17.5	16.5	15.5	17.5	206.5
Ave/Day	12.05	12.97	12.92	13.59	13.88	13.60	12.91	12.56	13.03	12.24	13.42	12.11	12.93
Lab/Inj	111	79	78	72	79	75	55	63	102	119	87	78	998
Pharm	14	24	24	12	21	14	10	14	12	15	18	17	195
AH Pharm	2	0	0	0	0	0	0	0	1	2	0	0	5
After Hours	4	0	2	10	10	8	12	5	8	9	4	1	73
Other	12	6	18	14	13	14	6	4	11	9	9	3	119
Paged Calls	23	36	45	37	35	35	41	40	33	29	16	34	404
Clinic New Pt	10	7	15	13	10	15	13	12	8	9	6	9	127
Clinic 1X Pt	3	0	4	2	1	4	6	3	2	3	0	0	28
M - Dr Appt	87	85	94	74	94	93	77	97	71	93	77	54	996
M - # 1/2 Days	13	12	13	13	11	13	11	14	10	14	11	10	145
M - Ave/1/2 day	6.69	7.08	7.23	5.69	8.55	7.15	7.00	6.93	7.10	6.64	7.00	5.40	6.87
M - MA appt	6	11	1	11	4	11	8	8	11	16	12	15	114
M - Pharm	0	0	6	1	0	2	1	4	2	4	1	0	21
M - Other	4	1	0	1	2	3	1	4	2	5	1	0	24
M - New Pt	2	11	5	4	3	7	2	3	6	6	5	9	63
M - 1 X Pt	0	0	0	0	0	0	0	0	1	0	0	0	1

Collbran Clinic

2011	EW pt	EW days	EW ave	SR pt	SR days	SR ave			
Jan	87	9	9.67	136	9.5	14.32	#####		
Feb	103	8.5	12.12	111	8	13.88	#####		
Mar	96	7	13.71	143	11.5	12.43	#####		
Apr	123	9	13.67	108	8	13.50	#####		
May	130	9	14.44	106	8	13.25	#####		
Jun	121	9.5	12.74	117	8	14.63	#####		
Jul	106	8.5	12.47	107	8	13.38	#####		
Aug	139	12	11.58	87	6	14.50	#####		
Sep	87	7	12.43	141	10.5	13.43	#####		
Oct	93	7	13.29	109	9.5	11.47	#####		
Nov	112	8.5	13.18	96	7	13.71		0.00	
Dec	111	10	11.10	101	7.5	13.47		0.00	
Totals	1,308	105	12.46	1,362	101.5	13.42	0	0	#DIV/0!

Mesa Clinic

2011	EW pt	EW days	EW ave	SR pt	SR days	SR ave	LW pt	LW days	LW ave
Jan	12	2	6.00	24	3	8.00	51	8.00	6.38
Feb	22	3	7.33	39	4	9.75	24	5.00	4.80
Mar	41	5	8.20	50	7	7.14	3	1.00	3.00
Apr	32	7	4.57	42	6	7.00	0	0.00	#DIV/0!
May	39	5	7.80	55	6	9.17	0	0.00	#DIV/0!
Jun	42	7	6.00	51	6	8.50	0	0.00	#DIV/0!
Jul	44	7	6.29	33	4	8.25	0	0.00	#DIV/0!

Aug	48	8	6.00	49	6	8.17	0	0.00	#DIV/0!
Sep	34	5	6.80	37	5	7.40	0	0.00	#DIV/0!
Oct	49	7	7.00	44	7	6.29	0	0.00	#DIV/0!
Nov	43	7	6.14	34	4	8.50	0	0.00	#DIV/0!
Dec	21	6	3.50	33	4	8.25	0	0.00	#DIV/0!
Totals	427	69	6.19	491	62	7.92	78	14.00	5.57

- Physician Report
Physicians are not present but it is time to renew contracts for the full-time physicians. Jessi presented the contracts with no changes other than the CPI increase indicated in the contracts.
- **Motion 6:** Bob Wilson motion that the Board of Directors accept with contracts with the two full-time physicians with only the CPI increase indicated. Dave Bristol seconded. Motion carried unanimously.
- District Administrator Report
Designation of Election Official
- **Motion 7:** Dave Bristol motions that the Board of Directors designates Jessi Clark as the Designated Election Official for the District. Bob Wilson seconded. Motion carried unanimously.
Designation of Board Meeting Time, Place, & Posting Locations
- **Motion 8:** Dave Bristol motions that the Board of Directors keeps the monthly meetings on the 3rd Tuesday of the month at 5:20PM in the conference room of the old building and continues to post the information at the Collbran Clinic, Mesa Clinic, and the Collbran Library. Denny Holmes seconded. Motion carried unanimously.

10. JANUARY EVALUATION / RAISES

- Annual: None
- 3 Month: None

11. EXECUTIVE SESSION

- **Motion 9:** Dave Bristol motioned that the Board of Directors go into Executive Session for personnel matters per §24-6-402(4)(f), C.R.S. at 18:43. Bob Wilson seconded. Motion carried unanimously.
Meeting reconvened at 18:45.

Meeting adjourned at 18:47.

Respectfully submitted,

Jessi Clark, District Administrator