

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Tuesday, September 20, 2011

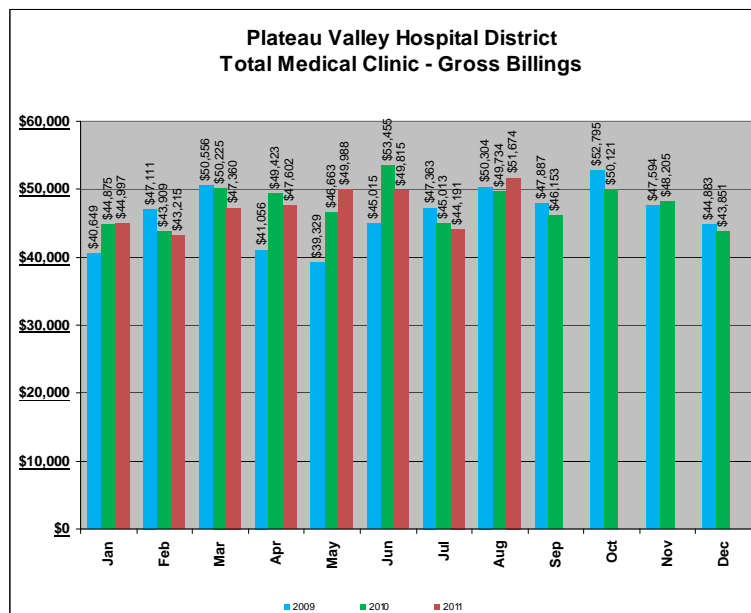
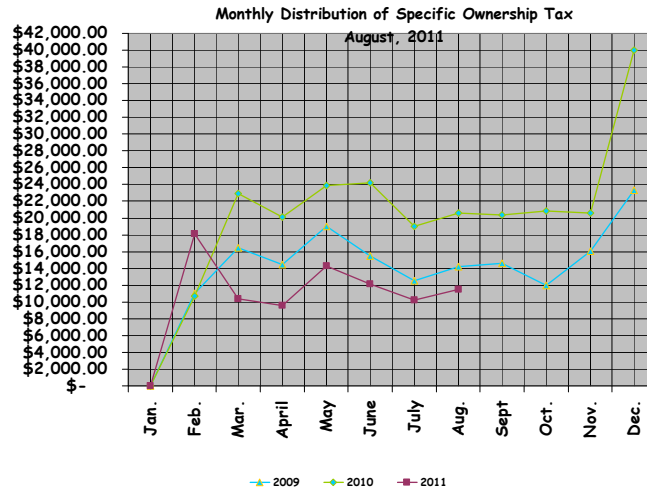
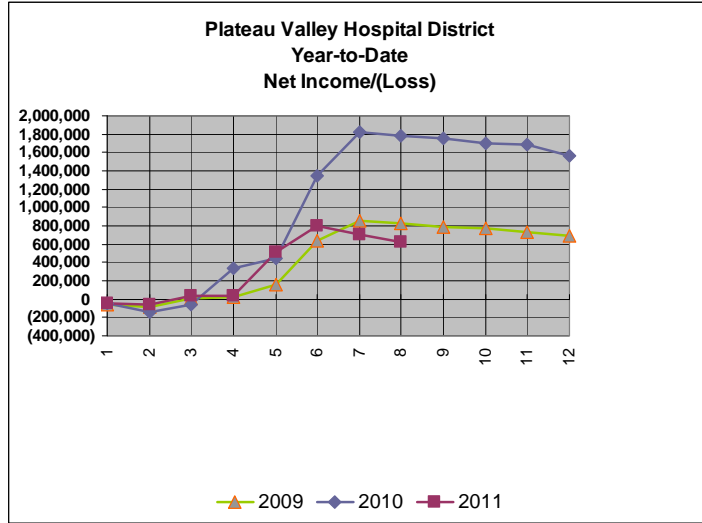
Attendance: Board: Helen Spence, Frank Wagner, Dave Bristol, Bob Wilson, & Denny Holmes.
 Staff & Consultants: Shannon Currier, Jessi Clark, Clint Lanford, & Dr. Woodyard (17:45).
 Other: Danny Currier.

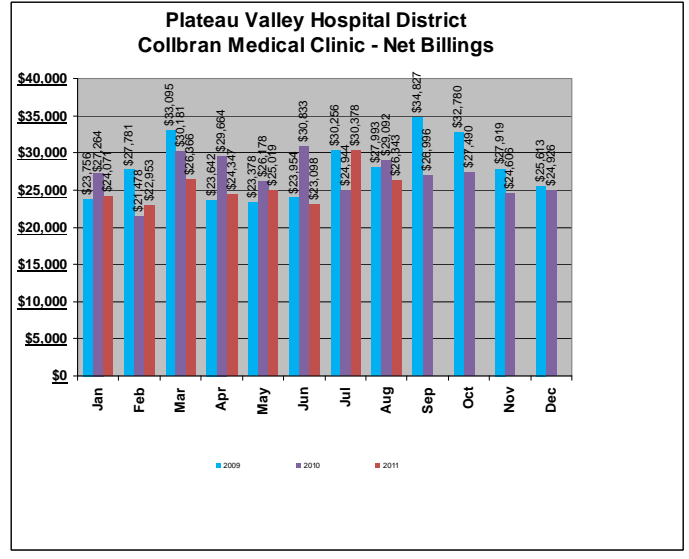
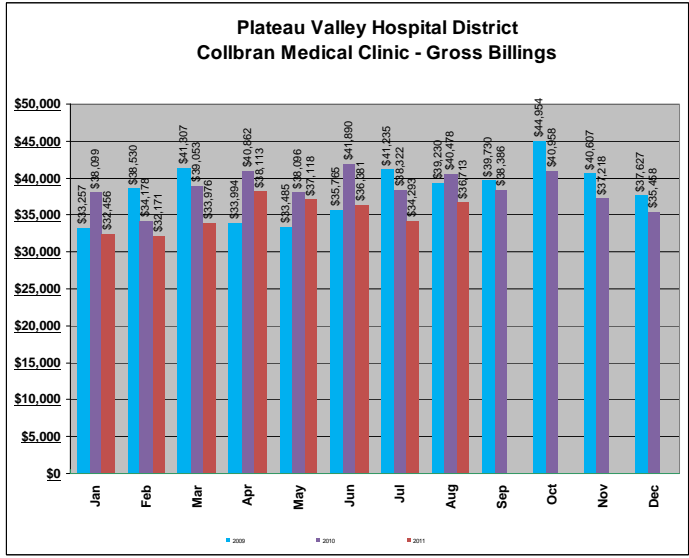
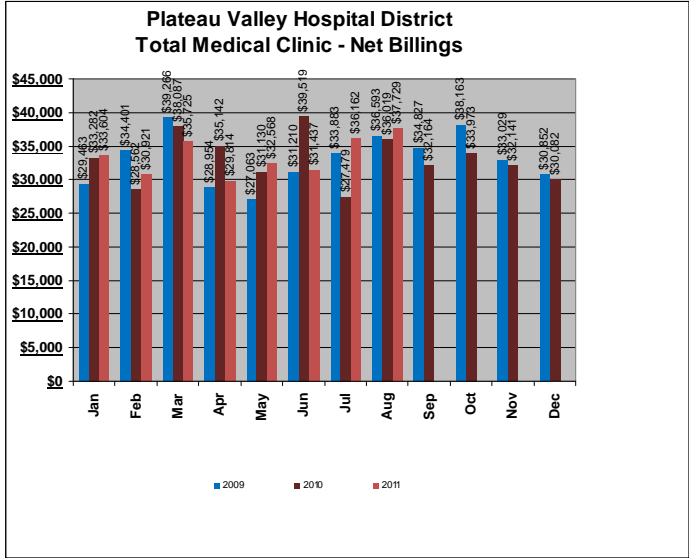
MEETING CALLED TO ORDER AT 17:24 BY HELEN SPENCE, PRESIDENT.

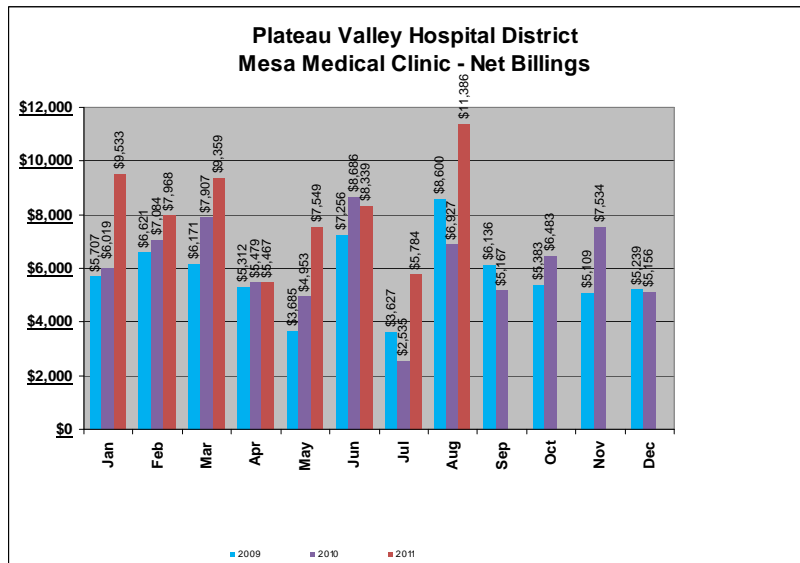
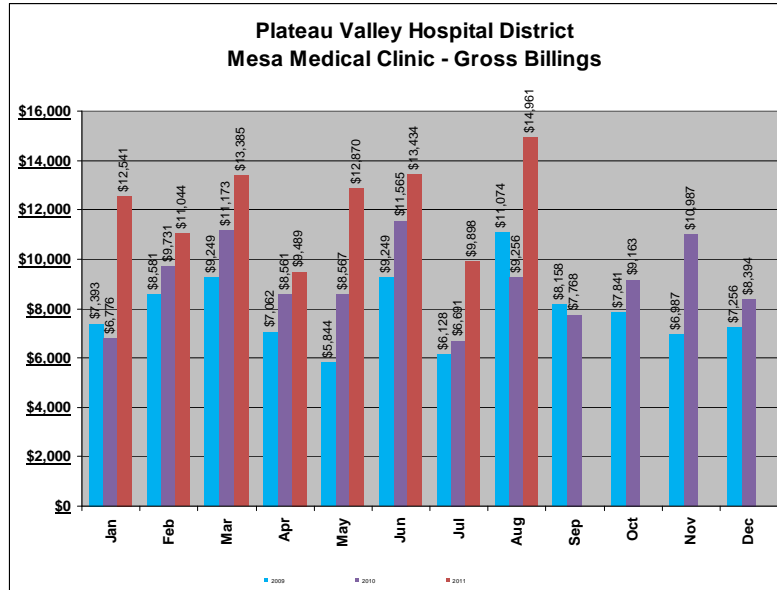
1. ROLL CALL: Helen Spence, present. Frank Wagner, present. Dave Bristol, present. Bob Wilson, present. Denny Holmes, present.
2. MINUTES
 August 16, 2011 Regular Meeting
 - **Motion 1:** Denny Holmes motioned that the minutes of the August 16, 2011 regular meeting be approved as presented. Bob Wilson seconded. Motion carried unanimously.
3. WOOD PROJECT NEW BUILDING
 Danny Currier presented some drawings of concepts for the wood detail using the harvested lumber in the new clinic waiting area.
4. CLINIC CONSULTANT REPORT
 Nothing presented.
5. CONSULTANT CPA REPORT
 Financial Report

				August, 2011				
	Charges	Write Offs Misc. Inc.	Net Receipts		Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	36,713.05	-10,370.33	26,342.72		-72,011.05	-45,668.33	0.00	-45,668.33
Clinic-Mesa	14,960.60	-3,574.20	11,386.40		-11,769.12	-382.72	0.00	-382.72
Construction	0.00	0.00	0.00		-64,172.58	-64,172.58	0.00	-64,172.58
Grant	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Administrative	<u>1,755.00</u>	<u>0.00</u>	<u>1,755.00</u>	-	<u>0.00</u>	1,755.00	<u>18,659.32</u>	<u>20,414.32</u>
Total	<u>53,428.65</u>	<u>-13,944.53</u>	<u>39,484.12</u>	-	<u>147,952.75</u>	<u>108,468.63</u>	<u>18,659.32</u>	<u>-89,809.31</u>









- Preliminary Budget
Preliminary budget was reviewed and suggestions made for the final to be presented at a later date. No audience was present for comments.
- **Motion 2:** Dave Bristol motioned that the accounts payable and payroll checks (#48414-48487) are approved. Frank Wagner seconded. Motion carried unanimously.
- **Motion 3:** Denny Holmes motioned that the Board of Directors approves the August write-offs in the amount of \$13,944.53. Bob Wilson seconded. Motion carried unanimously.

6. ENVIRONMENTLA SERVICES

There was discussion of what to do with the generator in the current clinic building once the construction is complete and the clinic moved into the new building.

7. NEW BUSINESS

Nothing presented.

8. OLD BUSINESS

- Construction Update
The fire panel in the current building is not working correctly with the remainder of the building gone. A new one is being installed. The fish tank was discussed. Frank will look into a custom build tank to fit into the lobby wall. There was discussion of a water softening and reverse osmosis system for the new building. FCI will be asked about other distributors besides Culligan to make sure we get the best pricing. The FCI billing documents were reviewed.
- **Motion 4:** Denny Holmes motioned that the Board of Directors accepts the change order for larger laundry sink and sprayer. Bob Wilson seconded. Motion carried unanimously.
- **Motion 5:** Denny Holmes motioned that the Board of Directors accepts the change order for the drinking fountain and water heat sensors. Bob Wilson seconded. Motion carried unanimously.
- **Motion 6:** Denny Holmes motioned that the Board of Directors accepts the change order for the backflow preventer and ball valve. Bob Wilson seconded. Motion carried unanimously.
- **Motion 7:** Denny Holmes motioned that the Board of Directors accepts the billing for the first payment to FCI Constructors, Inc as reviewed by the architect. Bob Wilson seconded. Motion carried unanimously.
- FCI will be hosting a BBQ for the Board, staff, and subcontractors on Tuesday September 26, 2011 at noon. Jessi needs to know who will be attending to get the RSVP numbers in. FCI also gave an estimate for the budget if we were to decide that we wanted to demolish the existing building and build new. The release of the driveway easement for our neighbor was tabled for a future meeting once construction is complete.
- Physician Recruitment
Dr. Erin Arthur's visit has been arranged for the week of September 26, 2011. Her formal interview will be after the FCI BBQ on Tuesday at 1:00PM with the Board.
- **Motion 8:** Dave Bristol motioned that the Board of Directors approves the cost of flying Dr. Arthur and her spouse here for the visit and interview. Frank Wagner seconded. Motion carried unanimously.

9. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	223	214	239	231	236	238	213	226					1820
# Days	18.5	16.5	18.5	17	17	17.5	16.5	18					139.5
Ave/Day	12.05	12.97	12.92	13.59	13.88	13.60	12.91	12.56	####	#####	#DIV/0!	####	13.05
Lab/Inj	111	79	78	72	79	75	55	63					612
Pharm	14	24	24	12	21	14	10	14					133
AH Pharm	2	0	0	0	0	0	0	0					2
After Hours	4	0	2	10	10	8	12	5					51
Other	12	6	18	14	13	14	6	4					87
Paged Calls	23	36	45	37	35	35	41	40					292
Clinic New Pt	10	7	15	13	10	15	13	12					95
Clinic 1X Pt	3	0	4	2	1	4	6	3					23
M - Dr Appt	87	85	94	74	94	93	77	97					701
M - # 1/2 Days	13	12	13	13	11	13	11	14					100
M - Ave/1/2 day	6.69	7.08	7.23	5.69	8.55	7.15	7.00	6.93	####	#####	#DIV/0!	####	7.01
M - MA appt	6	11	1	11	4	11	8	8					60
M - Pharm	0	0	6	1	0	2	1	4					14
M - Other	4	1	0	1	2	3	1	4					16
M - New Pt	2	11	5	4	3	7	2	3					37
M - 1 X Pt	0	0	0	0	0	0	0	0					0

Collbran Clinic

2011	EW pt	EW days	EW ave	SR pt	SR days	SR ave	
Jan	87	9	9.67	136	9.5	14.32	#####
Feb	103	8.5	12.12	111	8	13.88	#####
Mar	96	7	13.71	143	11.5	12.43	#####
Apr	123	9	13.67	108	8	13.50	#####
May	130	9	14.44	106	8	13.25	#####
Jun	121	9.5	12.74	117	8	14.63	#####
Jul	106	8.5	12.47	107	8	13.38	#####
Aug	139	12	11.58	87	6	14.50	#####
Sep			#####			#####	#####
Oct			#####			#####	#####
Nov			#####			#####	0.00
Dec			#####			#####	0.00
Totals	905	72.5	12.48	915	67	13.66	0 0 #DIV/0!

Mesa Clinic

2011	EW pt	EW days	EW ave	SR pt	SR days	SR ave	LW pt	LW days	LW ave
Jan	12	2	6.00	24	3	8.00	51	8.00	6.38
Feb	22	3	7.33	39	4	9.75	24	5.00	4.80
Mar	41	5	8.20	50	7	7.14	3	1.00	3.00
Apr	32	7	4.57	42	6	7.00	0	0.00	#DIV/0!
May	39	5	7.80	55	6	9.17	0	0.00	#DIV/0!
Jun	42	7	6.00	51	6	8.50	0	0.00	#DIV/0!
Jul	44	7	6.29	33	4	8.25	0	0.00	#DIV/0!
Aug	48	8	6.00	49	6	8.17	0	0.00	#DIV/0!
Sep			#####			#####	0	0.00	#DIV/0!
Oct			#####			#####	0	0.00	#DIV/0!
Nov			#####			#####	0	0.00	#DIV/0!
Dec			#####			#####	0	0.00	#DIV/0!
Totals	280	44	6.36	343	42	8.17	78	14.00	5.57

- Physician Report
Nothing presented.
- District Administrator Report
 1. Rental Space – There was discussion of what we want to do about rental space in the current building once the clinic has been moved to the new building. It was decided that not much could be determined price wise until we know what the utilities are going to run with the building standing alone. That will be a couple of months. Jessi will let those inquiring know
 2. Server – A quote to get a new server was reviewed. It was decided that since it is an expensive item we should get a second quote to make sure we are in the right ballpark. Jessi will work on it.
 3. EZ-IO – The cost of an intraosseous infusion system for both clinics was presented. This is needed for some emergencies.
- **Motion 9:** Bob Wilson motioned that the Board of Directors approves the cost of getting an EZ-IO system for each clinic. Denny Holmes seconded. Motion carried unanimously.

10. September EVALUATION / RAISES

- Annual: Stephanie Lanford, Morgan Fifield, & Jaylene Kirby.
- 3 Month: None

- **Motion 10:** Dave Bristol motioned that the Board of Directors accepts the evaluations of employees and approves the annual raises applicable. Frank Wagner seconded. Motion carried unanimously.

11. EXECUTIVE SESSION

- **Motion 11:** Dave Bristol motioned that the Board of Directors goes into Executive Session for personnel matters per §24-6-402(4)(f)C.R.S. at 19:09. Frank Wagner seconded. Motion carried unanimously.

Meeting reconvened at 19:40.

Meeting adjourned at 19:40.

Respectfully submitted,

Jessi Clark, District Administrator