

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

Tuesday, May 17, 2010

Attendance: Board: Dave Bristol, Helen Spence, Frank Wagner, Denny Holmes, Bob Wilson (17:20).
 Staff: Jessi Clark, Clint Lanford, Shannon Currier, Erika Woodyard (17:55).
 Other: Danny Currier

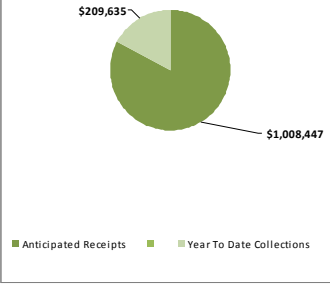
MEETING WAS CALLED TO ORDER AT 17:16 BY HELEN SPENCE, PRESIDENT.

1. ROLL CALL: Helen Spence, present. Frank Wagner, present. Dave Bristol, present. Bob Wilson, present. Denny Holmes, present.
2. DANNY CURRIER – BACKYARD TRESS – Danny had been asked to look at some of the large trees that will be removed in the demolition and whether they are lumber worthy to use to build something for the new clinic. Danny feels the largest one might be a butternut or other relative of the walnut. There are some black walnuts and an apricot tree. Danny designed a board room table incorporating the three trees and some of the history of the valley and district. Danny will further research the processing of the wood so the District can decide if it is financially feasible. There was discussion of timeline for such a project. The trees will probably need to be removed in July. We are still waiting for CDOT approval to know for sure.
3. MINUTES
 April 19, 2011 Regular Meeting
 - **Motion 1:** Dave Bristol motioned that the minutes of the April 19, 2011 regular meeting be approved as presented. Bob Wilson seconded. Motion carried unanimously.
4. CLINIC CONSULTANT REPORT
 Our Medicaid payments are coming in as funds are available to the State. It hasn't affected the Rocky Medicaid payments yet. Many of the national insurers are changing which year's conversion factor they are using to reimburse us. Since it is fluctuating, so are the write-offs. The write-offs are high this month in part to that, and also due to changes to how they are doing our bad debt collections. Debbie continues to work on the Medicare database (PECOS) requiring our updates in Medicare. Medicare has responding by asking for more information which is progress.

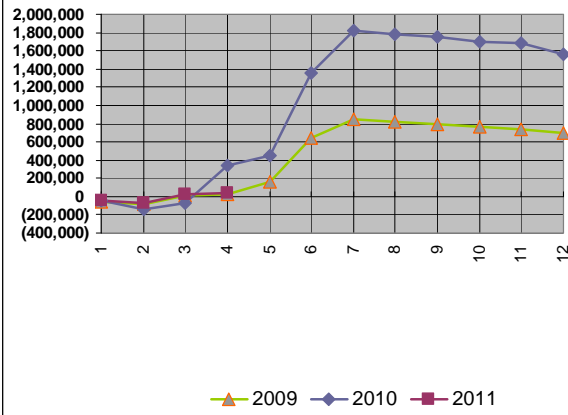
5. CONSULTANT CPA REPORT

	Charges	Write Offs Misc. Inc.	Net Receipts	April, 2011	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	38,113.03	13,765.92	24,347.11		-71,509.60	-47,162.49	0.00	-47,162.49
Clinic-Mesa	9,489.40	-4,022.28	5,467.12		-13,912.63	-8,445.51	0.00	-8,445.51
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Grant	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Administrative	<u>1,288.25</u>	<u>0.00</u>	<u>1,288.25</u>		<u>0.00</u>	<u>1,288.25</u>	<u>57,570.62</u>	<u>58,858.87</u>
Total	<u>48,890.68</u>	<u>17,788.20</u>	<u>31,102.48</u>		<u>-85,422.23</u>	<u>-54,319.75</u>	<u>57,570.62</u>	<u>3,250.87</u>

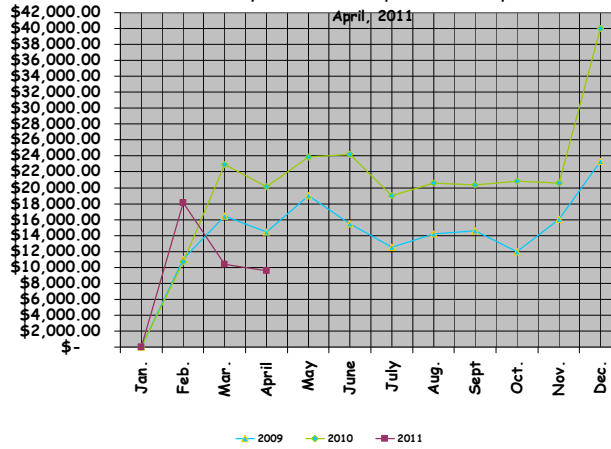
**Property Tax Status
as of April 30, 2011**

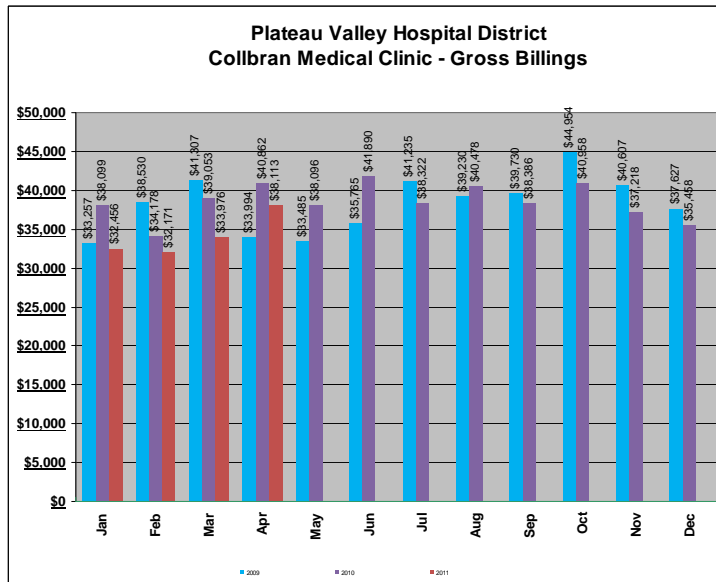
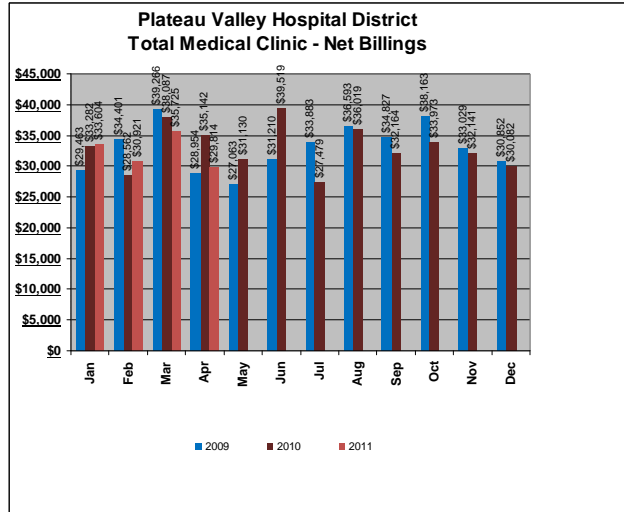
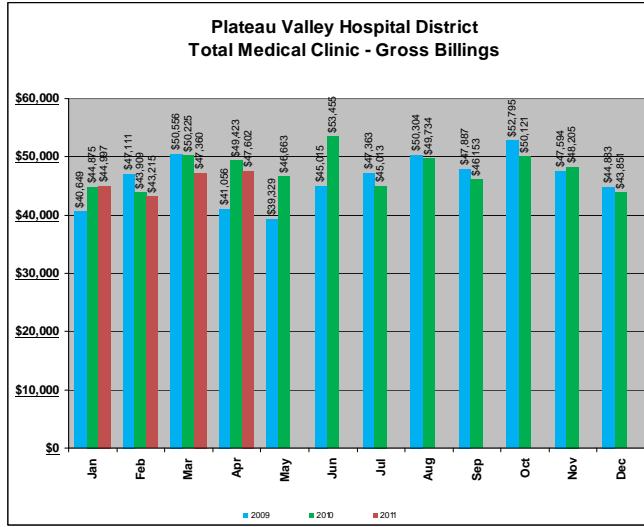


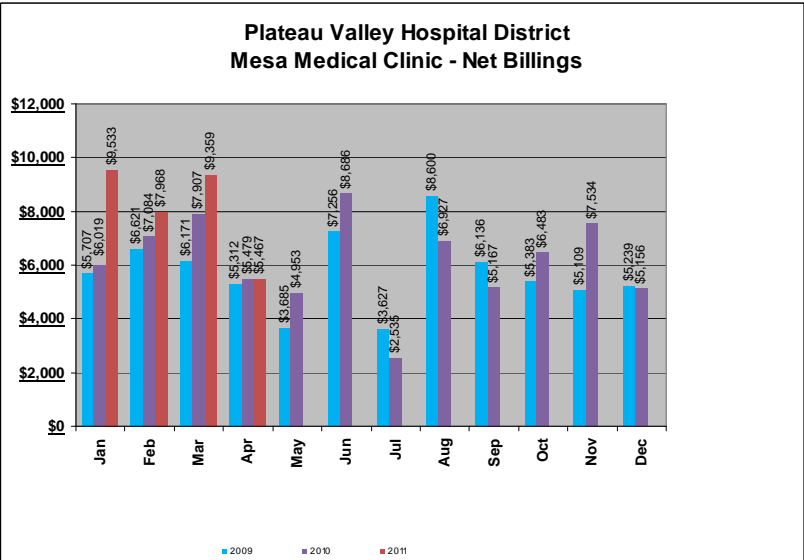
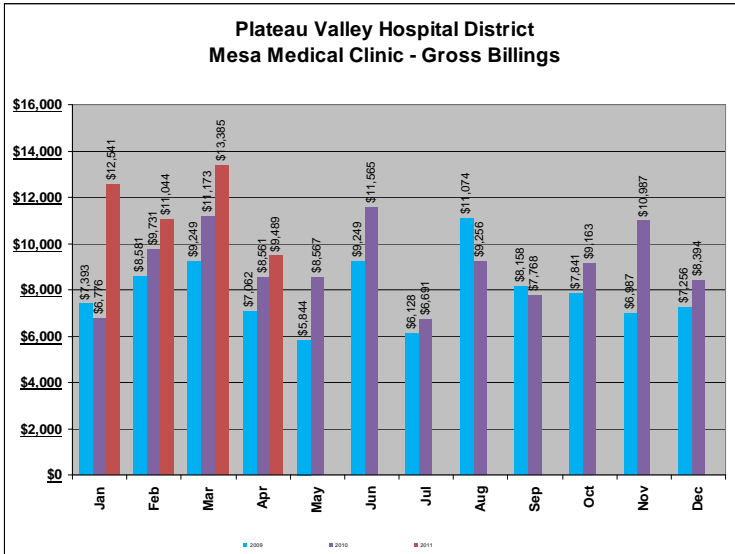
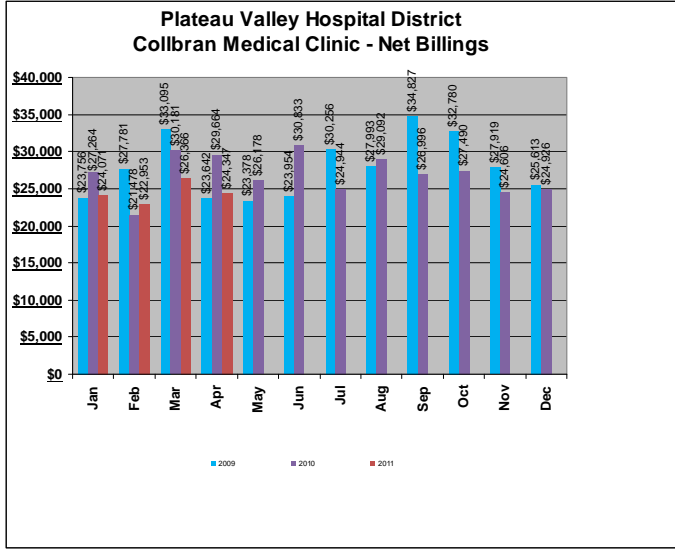
**Plateau Valley Hospital District
Year-to-Date
Net Income/(Loss)**



Monthly Distribution of Specific Ownership Tax







- **Motion 2:** Frank Wagner motioned that the accounts payable & payroll checks (#48169-48231) are approved. Dave Bristol seconded. Motion carried unanimously.
- **Motion 3:** Bob Wilson motioned that the Board of Directors approves the April write-offs in the amount \$17,788.20. Denny Holmes seconded. Motion carried unanimously.
- Shannon presented a cost analysis for the District using the scenario of us paying the full amount of the proposed construction project all in 2011 with no grant help. With the timeline being what it is, part of the construction will be done next year and therefore due next year. Either option is feasible.

6. ENVIRONMENTAL SERVICES

- Appliances from rental house – There was discussion of what to do with the appliances in the rental house. We will store them until it is determined that we don't need them in the new clinic or the community room if built.
- Storage – Clint looked into portable storage units. We can get a 9x18 for \$75 per month with first and last month's rent up front. It will need a pilot car for the Highway 330 portion. Clint will set up and try to find one of our local pilot cars.
- **Motion 4:** Denny Holmes motioned that the Board of Directors approves the rental of a 9X18 storage unit. Dave Bristol seconded. Motion carried unanimously.

7. NEW BUSINESS

- Mesa sign – Bud's Signs still has not returned our calls. Someone suggested El Dorado between Clifton and Palisade. Jessi will contact them.

8. OLD BUSINESS

Construction Update

- Asbestos Abatement – Two bids were received for the abatement. Nelson Engineering & Construction was half the cost of the other one.
- **Motion 5:** Bob Wilson motioned that the Board of Directors accepts the bid from Nelson Engineering and Construction. Dave Bristol seconded. Motion carried unanimously.
- CDOT - See discussion in the backyard tree section.
- Budget – See discussion in the financial section.
- Emergency Generator – There was discussion at the last meeting that we do want one if possible. Jessi has not contacted FCI about moving the current generator. Denny has access to one also. He will get the information on it to see if it is a good option for us.

Physician Recruitment

- Dr. Makamah Ghadimi – Helen, Dr. Rollins, and Jessi have had a phone interview with her. She is finishing her residency in Minneapolis as she transitions to the U.S. She wants a quiet, rural place to practice. The Board would like to meet with her and have her see just how rural we really are. Jessi will contact her and set up a time for her to come in for a couple of days.
- **Motion 6:** Denny Holmes motioned that the Board of Directors approves reimbursing Dr. Ghadimi for the round trip flight to come here and meet the Board and staff. Frank Wagner seconded. Motion carried unanimously.
- Others – The only other contact we have had since the last meeting was from Dr. Feldberg in Lubbock, TX. He had contact us previously, but did not call back as had been scheduled.

9. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	223	214	239	231									907
# Days	18.5	16.5	18.5	17									70.5
Ave/Day	12.05	12.97	12.92	13.59	####	####	####	####	####	#####	#DIV/0!	####	12.87
Lab/Inj	111	79	78	72									340
Pharm	14	24	24	12									74
AH Pharm	2	0	0	0									2
After Hours	4	0	2	10									16
Other	12	6	18	14									50
Paged Calls	23	36	45	37									141

Clinic New Pt	10	7	15	13									45
Clinic 1X Pt	3	0	4	2									9
M - Dr Appt	87	85	94	74									340
M - # 1/2 Days	13	12	13	13									51
M - Ave/1/2 day	6.69	7.08	7.23	5.69	####	####	####	####	####	####	#DIV/0!	####	6.67
M - MA appt	6	11	1	11									29
M - Pharm	0	0	6	1									7
M - Other	4	1	0	1									6
M - New Pt	2	11	5	4									22
M - 1 X Pt	0	0	0	0									0

Collbran

2011	EW pt	EW days	EW ave	SR pt	SR days	SR ave			
Jan	87	9	9.67	136	9.5	14.32	#####		
Feb	103	8.5	12.12	111	8	13.88	#####		
Mar	96	7	13.71	143	11.5	12.43	#####		
Apr	123	9	13.67	108	8	13.50	#####		
May			#####			#####	#####		
Jun			#####			#####	#####		
Jul			#####			#####	#####		
Aug			#####			#####	#####		
Sep			#####			#####	#####		
Oct			#####			#####	#####		
Nov			#####			#####		0.00	
Dec			#####			#####		0.00	
Totals	409	33.5	12.21	498	37	13.46	0	0	#DIV/0!

2011	EW pt	EW days	EW ave	SR pt	SR days	SR ave	LW pt	LW days	LW ave
Jan	12	2	6.00	24	3	8.00	51	8.00	6.38
Feb	22	3	7.33	39	4	9.75	24	5.00	4.80
Mar	41	5	8.20	50	7	7.14	3	1.00	3.00
Apr	32	7	4.57	42	6	7.00	0	0.00	#DIV/0!
May			#####			#####	0	0.00	#DIV/0!
Jun			#####			#####	0	0.00	#DIV/0!
Jul			#####			#####	0	0.00	#DIV/0!
Aug			#####			#####	0	0.00	#DIV/0!
Sep			#####			#####	0	0.00	#DIV/0!
Oct			#####			#####	0	0.00	#DIV/0!
Nov			#####			#####	0	0.00	#DIV/0!
Dec			#####			#####	0	0.00	#DIV/0!
Totals	107	17	6.29	155	20	7.75	78	14.00	5.57

- Physician Report
Nothing reported.

- District Administrator Report
 - Employee Health Insurance – One of the employees put together information on what other offices offer their employees. The Board will look it over and talk about it at a future meeting.
 - Fundraising Consultant – Jessi has printed off information but not contacted them on pricing.
 - Builders Risk Insurance – our agent is setting it up through the company that insures the building since it will be cheaper that way.
 - Sprinkler System – our agent thinks the discount on building insurance for a fire suppression system is 25-30% but is checking for an actual number.
 - Physician recruitment – Jessi received paperwork and information from Rangley Hospital District on credentialing a new physician.
 - Culligan Water – gave us a proposal for a reverse osmosis system installation. For the price we are paying for water, it doesn't make sense to do that.

10. MAY EVALUATION / RAISES

- Annual: Carol Smith
- 3 Month: None
- **Motion 7:** Bob Wilson motioned that the Board of Directors accepts the evaluation of the employee and approves the annual raise applicable. Dave Bristol seconded. Motion carried unanimously.

11. OTHER

There was discussion that the June 21, 2011 meeting was difficult to make. The meeting has been rescheduled for the following week on Tuesday, June 28, 2011 at 5:20PM.

Meeting adjourned at 19:21.

Respectfully submitted,

Jessi Clark, District Administrator