

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

Tuesday, March 15, 2010

Attendance: Board: Helen Spence, Frank Wagner, Dave Bristol, Denny Holmes. Bob Wilson excused.
 Staff and Consultants: Jessi Clark, Shannon Currier.

MEETING CALLED TO ORDER AT 17:26 BY HELEN SPENCE, PRESIDENT.

1. ROLL CALL: Helen Spence, present. Frank Wagner, present. Dave Bristol, present. Bob Wilson excused. Denny Holmes, present.

2. MINUTES

February 15, 2011 Regular Meeting

- **Motion 1:** Frank Wagner motioned that the minutes of the February 15, 2011 regular meeting be approved as presented. Dave Bristol seconded. Motion carried unanimously.

February 24, 2011 Special Meeting

- **Motion 2:** Denny Holmes motioned that the minutes of the February 24, 2011 special meeting be approved as presented. Frank Wagner seconded. Motion carried unanimously.

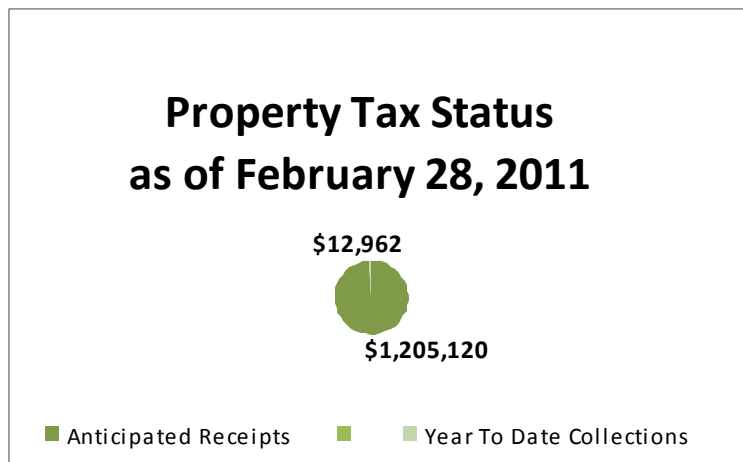
3. CLINIC CONSULTANT REPORT

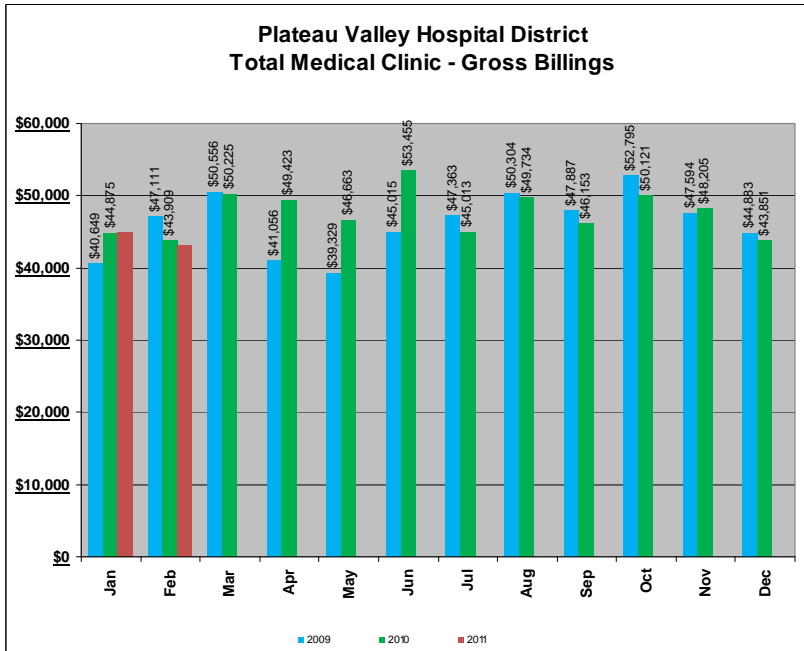
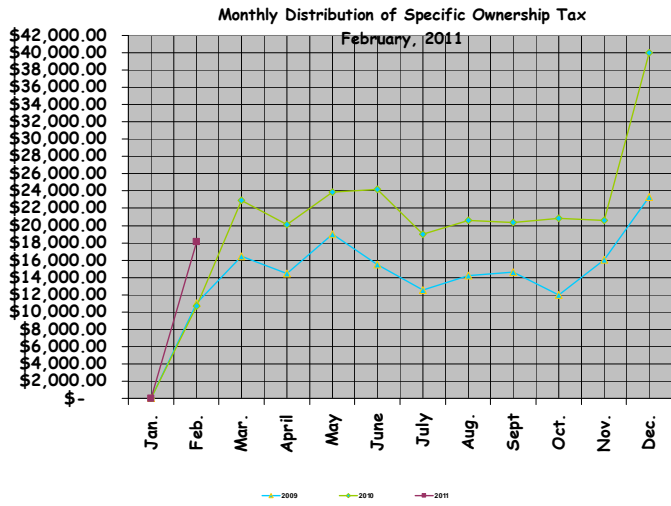
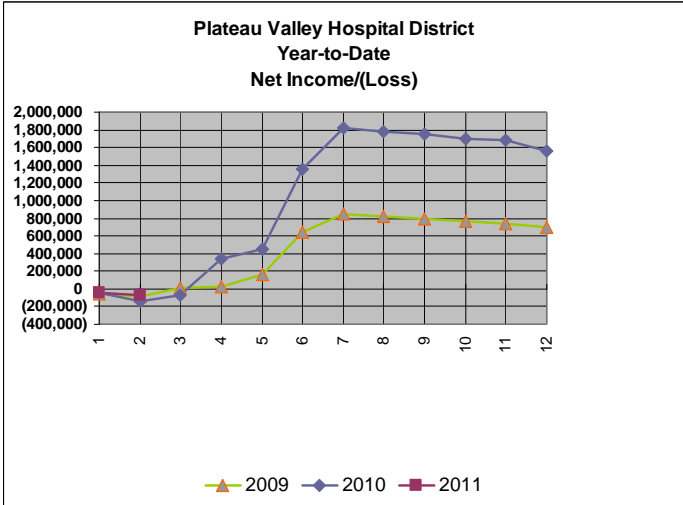
There have been some increases in our insurance reimbursements including Medicare. These are in effect until July of this year. Debbie has been working on getting our doctors into the Medicare PECOS database. This has involved updating our enrollment in Medicare. Medicare continually sends back the application for various reasons because they do not have the staff to process all the applications for the database. She continues to try. Debbie's staff has also been training on the conversion to ICD-10, which is the national system for diagnosis codes.

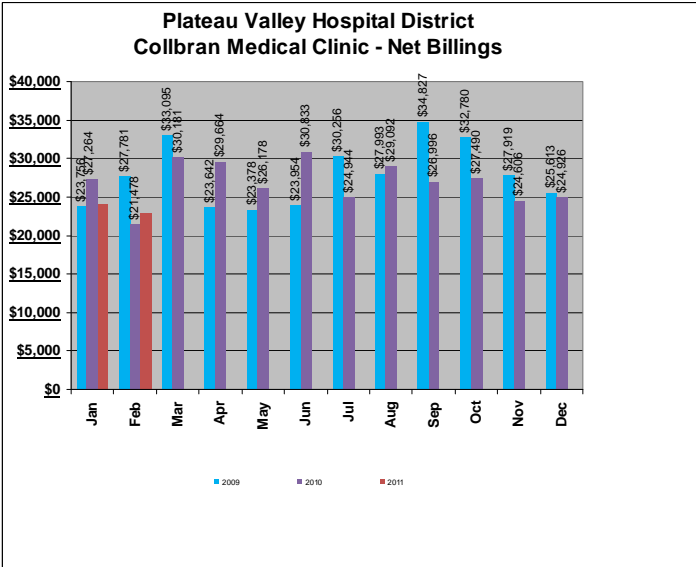
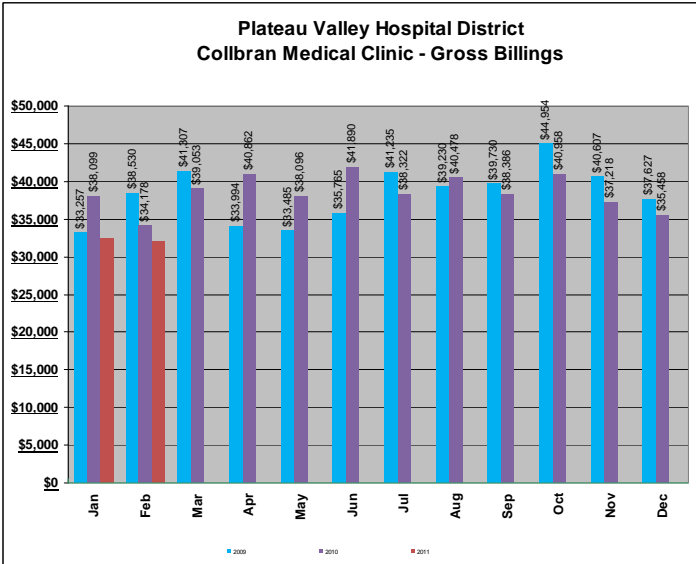
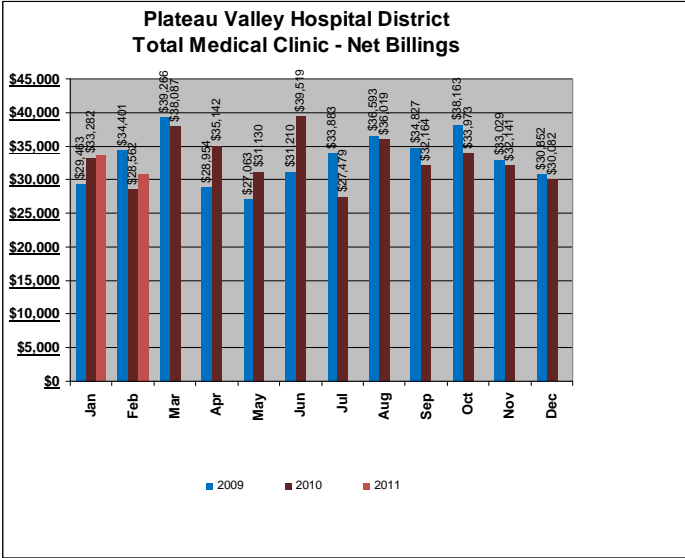
4. CONSULTANT CPA REPORT

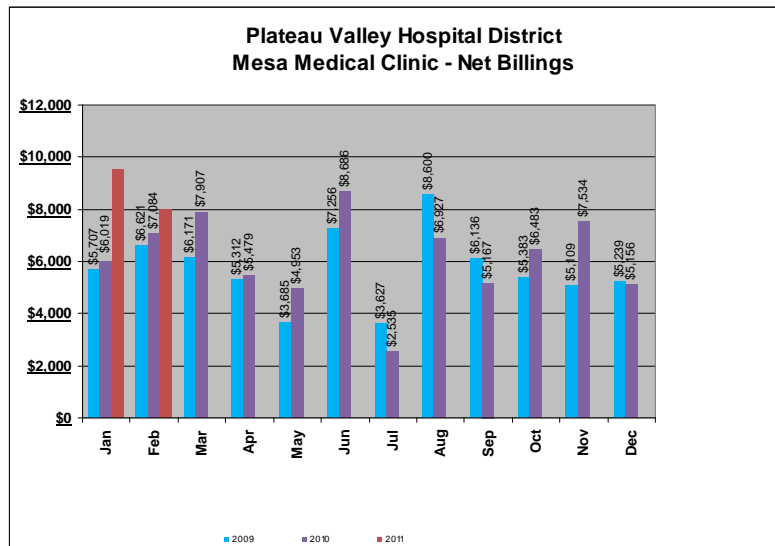
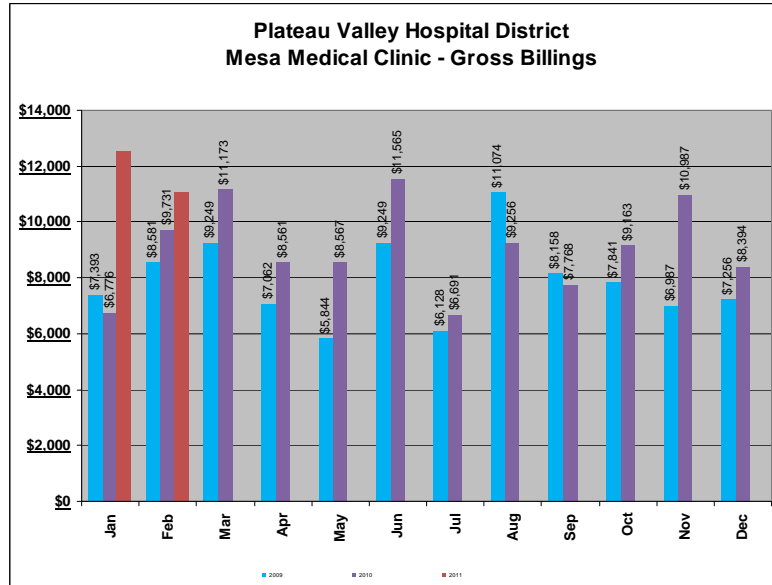
Financial Report

	Charges	Write Offs Misc. Inc.	Net Receipts	February, 2011	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	32,171.10	-9,218.23	22,952.87		-76,196.69	-53,243.82	0.00	-53,243.82
Clinic-Mesa	11,043.90	-3,075.70	7,968.20		-7,157.38	810.82	0.00	810.82
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Grant	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Administrative	<u>1,250.49</u>	<u>0.00</u>	<u>1,250.49</u>		<u>0.00</u>	1,250.49	<u>31,674.79</u>	<u>32,925.28</u>
Total	44,465.49	12,293.93	32,171.56		-83,354.07	-51,182.51	31,674.79	-19,507.72









- **Motion 3:** Dave Bristol motioned that the accounts payable and payroll checks (#48060-48113) are approved. Frank Wagner seconded. Motion carried unanimously.
- **Motion 4:** Frank Wagner motioned that the Board of Directors approves the February write-offs in the amount of \$12,293.93. Denny Holmes seconded. Motion carried unanimously.

5. ENVIRONMENTAL SERVICES

- Nothing presented. There was discussion that as construction starts, that it might be important for Clint to attend Board meetings to express any concerns he has and so the Board can get updates.

6. NEW BUSINESS

- Mesa sign – tabled for next month.

7. OLD BUSINESS

- Construction Update – The building committee met and updated the floor plan. The contractors, architect, and possibly Jessi will be meeting on Thursday to start the process towards actually construction. Jessi will be meeting with the company that has completed the hazardous material assessment of the building on Friday. It was decided to start a list for the salvage of stuff from the old building. Helen will go through for the District to help determine what we want

to keep. As people ask about other stuff, Jessi will create a list on a first ask basis. The Board went over the contract from FCI. The District's attorney has already reviewed and made suggestions.

- **Motion 5:** Denny Holmes motioned that the Board of Directors accepts the contract with FCI Construction as amended by the District's attorney. Dave Bristol seconded. Motion carried unanimously.
- Physician Recruitment – Jessi will submit the same ad as we used for the residencies in the state to the AAFP website. The Recruiter will be a print ad and therefore limited to a space requirement. Prices obtained were for three months. Jessi will send out those ads this week.

8. CLINIC REPORT
Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	223	214											437
# Days	18.5	16.5											35
Ave/Day	12.05	12.97	####	####	####	####	####	####	####	####	#DIV/0!	####	12.49
Lab/Inj	111	79											190
Pharm	14	24											38
AH Pharm	2	0											2
After Hours	4	0											4
Other	12	6											18
Paged Calls	23	36											59
Clinic New Pt	10	7											17
Clinic 1X Pt	3	0											3
M - Dr Appt	87	85											172
M - # 1/2 Days	13	12											25
M - Ave/1/2 day	6.69	7.08	####	####	####	####	####	####	####	####	#DIV/0!	####	6.88
M - MA appt	6	11											17
M - Pharm	0	0											0
M - Other	4	1											5
M - New Pt	2	11											13
M - 1 X Pt	0	0											0

Collbran Clinic

2011	EW pt	EW days	EW ave	SR pt	SR days	SR ave	
Jan	87	9	9.67	136	9.5	14.32	#####
Feb	103	8.5	12.12	111	8	13.88	#####
Mar			#####			#####	#####
Apr			#####			#####	#####
May			#####			#####	#####
Jun			#####			#####	#####
Jul			#####			#####	#####
Aug			#####			#####	#####
Sep			#####			#####	#####
Oct			#####			#####	#####
Nov			#####			#####	0.00
Dec			#####			#####	0.00
Totals	190	17.5	10.86	247	17.5	14.11	0 0 #DIV/0!

Mesa Clinic

2011	EW pt	EW days	EW ave	SR pt	SR days	SR ave	LW pt	LW days	LW ave
Jan	12	2	6.00	24	3	8.00	51	8.00	6.38
Feb	22	3	7.33	39	4	9.75	24	5.00	4.80
Mar			#####			#####			#VALUE!
Apr			#####			#####			#VALUE!
May			#####			#####			#VALUE!
Jun			#####			#####			#VALUE!
Jul			#####			#####			#VALUE!
Aug			#####			#####			#VALUE!
Sep			#####			#####			#VALUE!
Oct			#####			#####			#VALUE!
Nov			#####			#####			#VALUE!
Dec			#####			#####			#VALUE!
Totals	34	5	6.80	63	7	9.00	75	13.00	5.77

- Physician Report
Nothing presented.
- District Administrator Report
The difference in the doctors' accounts receivable was explained during the review of financials and was due to the charges for Dr. Walters for insurances that the contracting process was not complete and was being charged as a locums tenens under Dr. Rollins accounts receivable. There was discussion of whether to pay to have the shredder serviced or to buy a new one. Either option is over \$500.
- **Motion 6:** Denny Holmes motioned that the Board of Directors approves the purchase of a new shredder. Frank Wagner seconded. Motion carried unanimously.

9. MARCH EVALUATION / RAISES

- Annual: None
- 3 Month: None

Meeting adjourned at 18:10.

Respectfully submitted,

Jessi Clark, District Administrator