

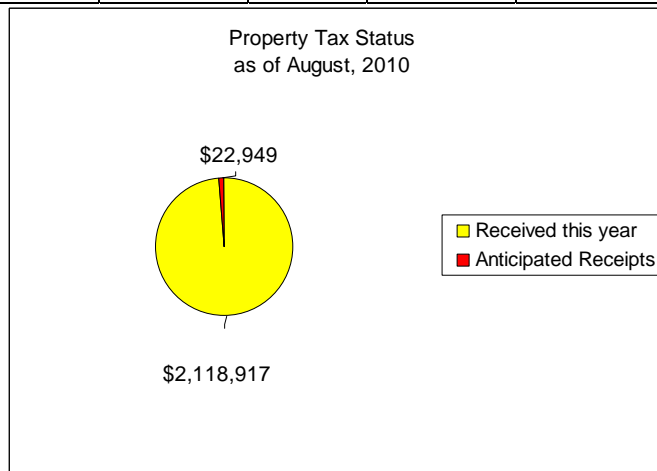
PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
Monday, September 20, 2010

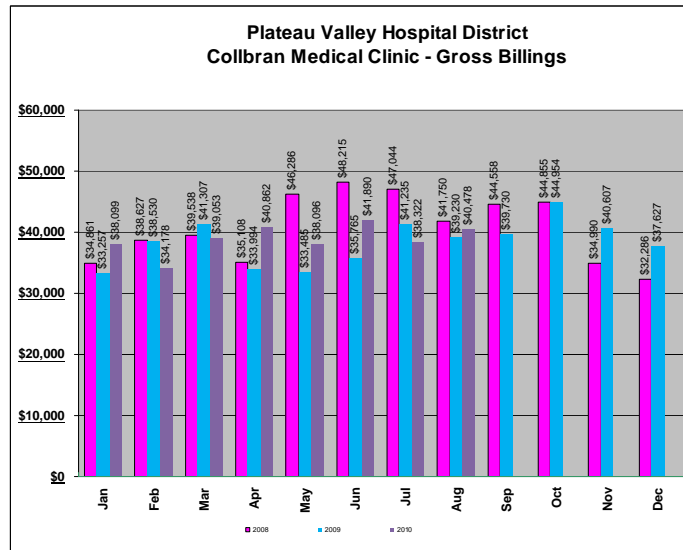
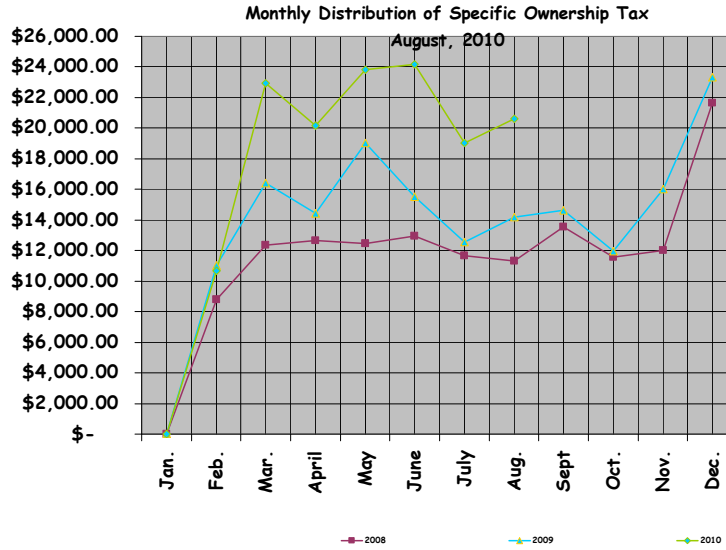
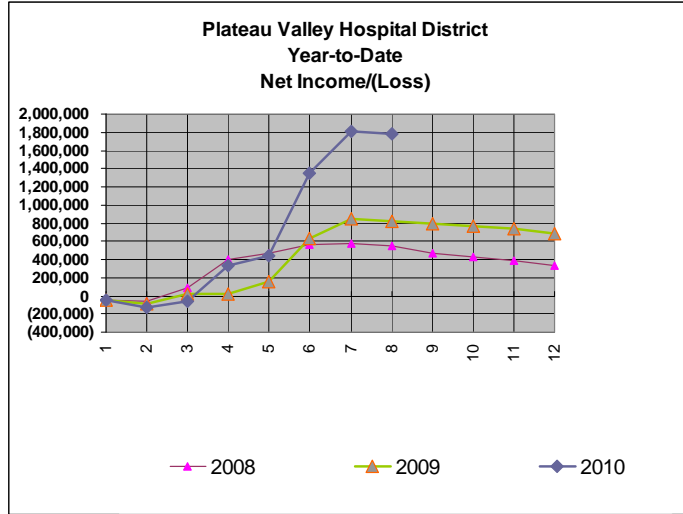
Attendance: Board: Helen Spence, Frank Wagner, Denny Holmes, Dave Bristol (17.00), Bob Wilson excused.
Staff: Shannon Currier, Jessi Clark, Dr. Woodyard (17.33).

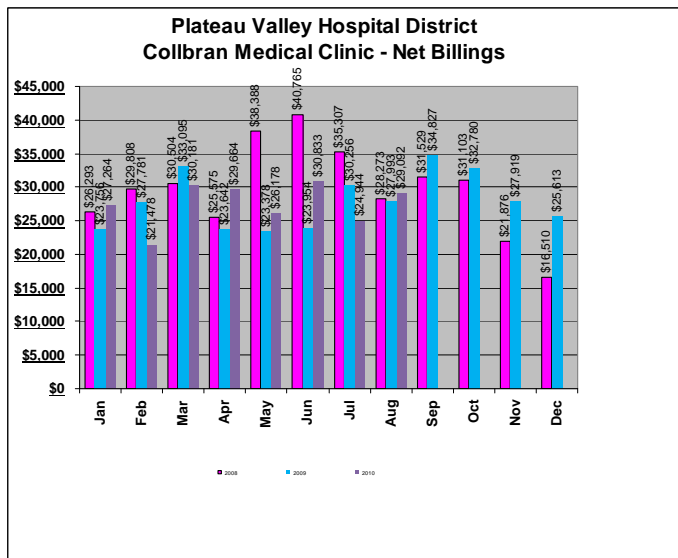
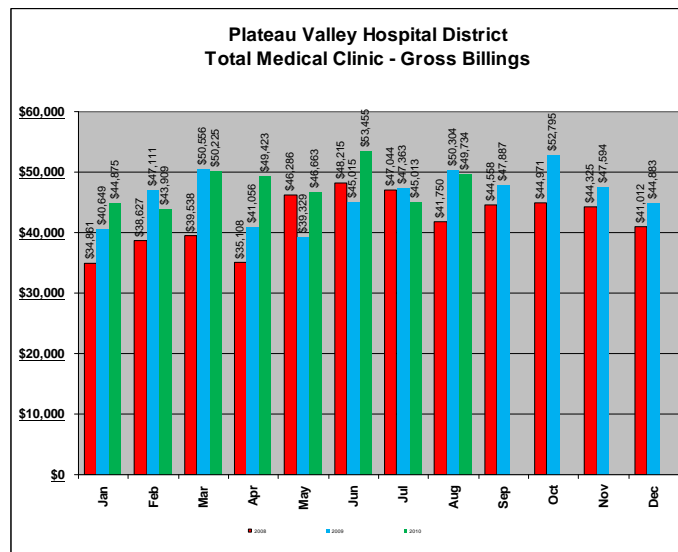
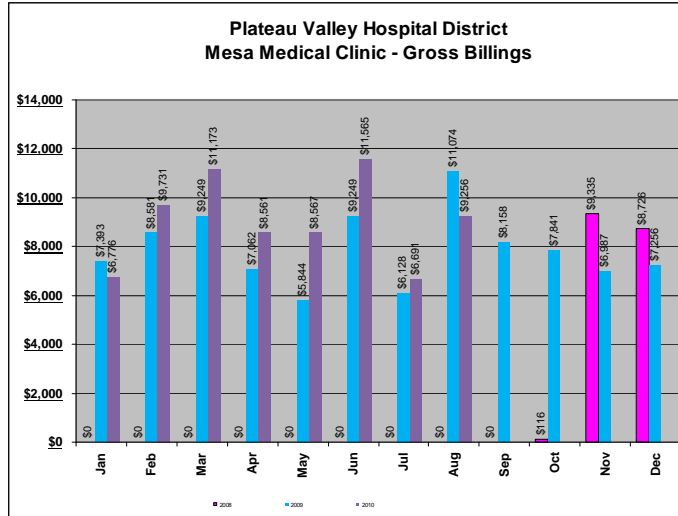
MEETING CALLED TO ORDER AT 16.01 BY HELEN SPENCE, PRESIDENT.

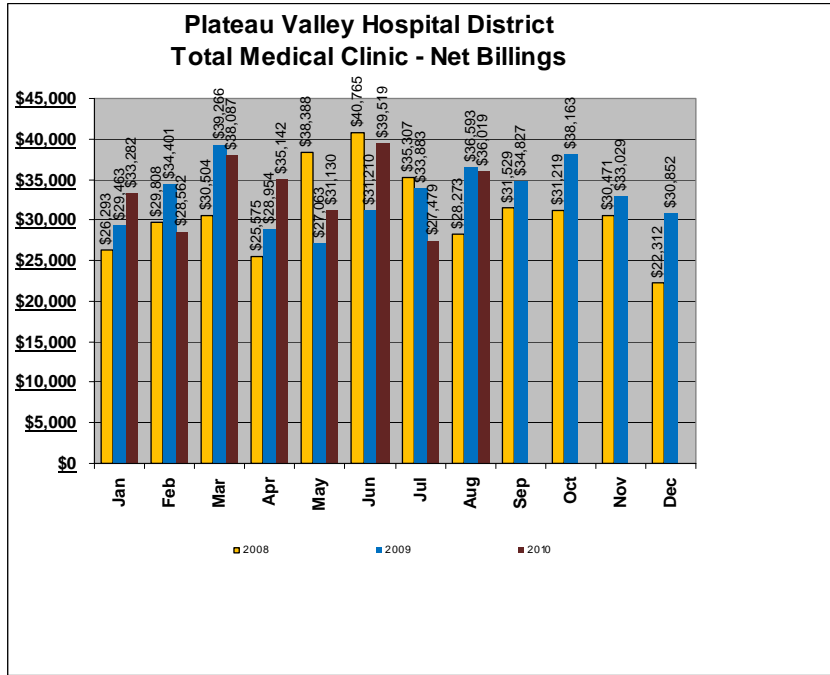
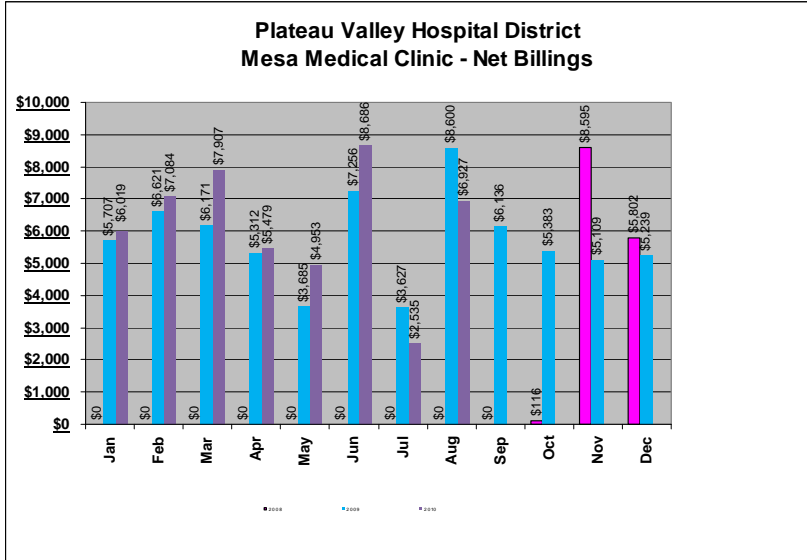
1. ROLL CALL: Helen Spence, present, Frank Wagner, present, Dave Bristol, excused to arrive late, Bob Wilson, excused, Denny Holmes, present.
2. MINUTES
August 24, 2010 Regular Meeting
 - **Motion 1:** Frank Wagner motioned that the minutes of the August 24, 2010 regular meeting be approved as presented. Denny Holmes seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
 - Still updating our Medicare application so that we can be added to the required Pecos database.
 - The November elections will probably determine the Medicare fee schedule. The proposed 22% decrease was pushed back until the end of November so it is wait and see.
 - Laura from the Quality Health Network (QHN) will contact Jessi about getting hooked into their system. This is a centralized records system for the Western Slope. Being a part of this type of network is a part of the Medicare meaningful use standards.
4. CONSULTANT CPA REPORT

				August, 2010				
	Charges	Write Offs Misc. Inc.	Net Receipts		Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	40,478.15	-11,386.03	29,092.12		-82,985.48	-53,893.36	0.00	-53,893.36
Clinic-Mesa	9,256.10	-2,329.14	6,926.96		-17,080.23	-10,153.27	0.00	-10,153.27
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Grant	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Administrative	1,400.00	0.00	1,400.00		0.00	1,400.00	32,927.20	34,327.20
Total	<u>51,134.25</u>	<u>-13,715.17</u>	<u>37,419.08</u>		<u>100,065.71</u>	<u>-62,646.63</u>	<u>32,927.20</u>	<u>-29,719.43</u>









- **Motion 2:** Frank Wagner motioned that the accounts payable & payroll checks (47716-47781) are approved. Denny Holmes seconded. Motioned carried unanimously.
- **Motion 3:** Denny Holmes motioned that the Board of Directors approves the August write-offs in the amount of \$13,715.17. Frank Wagner seconded. Motion carried unanimously.

5. ENVIRONMENTAL SERVICES

- Emergency Room Door – Despite the Board approving a new door, Clint did not purchase it. It was decided to wait to see how the building was going to be remodeled.
- Smoke alarms – Regular house smoke alarms were purchased to help cover the mid-wing since the building system is not working in that area. The building system is not tied into 911 and is only heard in the building anyway. This will help until it is decided how we will proceed with the remodel.
- Plow – The Board would like prices on a hydraulic plow now before the prices go up for the new truck.
- **Motion 4:** Frank Wagner motioned that the Board of Directors approves the additional \$2000 for the cost of the new truck to the used price previously approved. Denny Holmes seconded. Motion carried unanimously.

6. OLD BUSINESS

- **Motion 5:** Frank Wagner motioned that the Board of Directors goes into Executive Session for personnel matters per §24-6-402(4)(f) C.R.S. at 16:34. Denny Holmes seconded. Motion carried unanimously.
- Meeting reconvened at 17:33.

7. NEW BUSINESS

No new business presented.

8. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	252	238	280	299	264	295	281	271					2180
# Days	20	20	23	22	20	22	21	22					170
Ave/Day	12.60	11.90	12.17	13.59	13.20	13.41	13.38	12.32	####	#####	#####	####	12.82
Lab/Inj	89	74	85	95	74	70	98	82					667
Pharm	14	22	15	19	13	17	15	10					125
AH Pharm	0	0	1	0	0	0	0						1
After Hours	6	3	5	2	6	9	5	6					42
Other	7	6	13	10	4	4	17	12					73
Paged Calls	31	31	40	46	32	40	54	50					324
Clinic New Pt	23	15	13	14	17	9	21	17					129
Clinic 1X Pt	0	0	4	1	1	3	7	4					20
M - Dr Appt	63	74	78	73	68	102	56	81					595
M - # 1/2 Days	12	12	14	12	11	13	10	13					97
M - Ave/1/2 day	5.25	6.17	5.57	6.08	6.18	7.85	5.60	6.23	####	#####	#DIV/0!	####	6.13
M - MA appt	14	12	22	9	10	12	9	11					99
M - Pharm	2	1	2	3	0	3	0	4					15
M - Other	2	3	1	0	3	1	4	3					17
M - New Pt	3	4	3	5	8	7	2	8					40
M - 1 X Pt	0	1	0	0	0	2	1	2					6

Collbran Clinic

2010	EW pt	EW days	EW ave	SR pt	SR days	SR ave	LW pt	LW day	LW ave
Jan	93	7.5	12.40	135	10.5	12.86	24	2	12.00
Feb	108	9	12.00	113	9	12.56	17	2	8.50
Mar	130	11.5	11.30	118	9	13.11	32	2.5	12.80
Apr	75	6	12.50	201	14	14.36	23	2	11.50
May	117	9.5	12.32	131	9	14.56	16	1.5	10.67
Jun	182	13.5	13.48	98	6.5	15.08	12	2	6.00
Jul	72	6	12.00	192	13.5	14.22	17	1.5	11.33
Aug	120	11	10.91	116	8.5	13.65	35	2.5	14.00
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	897	74	12.12	1,104	80	13.80	176	16	11.00

Mesa Clinic

2010	EW pt	EW days	EW ave	SR pt	SR days	SR ave	LW pt	LW days	LW ave
Jan	3	1	3.00	19	3	6.33	41	8.00	5.13
Feb	10	2	5.00	17	2	8.50	47	8.00	5.88
Mar	30	4	7.50	8	1	8.00	40	9.00	4.44
Apr	13	2	6.50	18	2	9.00	42	8.00	5.25
May	7	1	7.00	16	2	8.00	45	8.00	5.63
Jun	20	3	6.67	8	1	8.00	74	9.00	8.22
Jul	12	2	6.00	8	1	8.00	36	7.00	5.14
Aug	11	2	5.50	23	3	7.67	47	8.00	5.88
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	106	17	6.24	117	15	7.80	372	65.00	5.72

- Physician Report – there was discussion of Erika’s grant writing.
- **Motion 6:** Frank Wagner motioned that the Board of Directors approves an additional 20 hours of grant writing. Dave Bristol seconded. Motion carried unanimously.
- District Administrator Report
 - Tenant Rents – Utility costs were reviewed for current buildings.
 - SDA Conference – It had been decided who was to attend at a previous meeting, but the money not agreed to.
- **Motion 7:** Dave Bristol motioned that the Board of Directors approves the cost of Frank Wagner, Shannon Currier, and Jessi Clark to attend the SDA conference including hotel, food, mileage, and conference fees. Denny Holmes seconded. Motion carried unanimously.
 - El Pomar Grant – A resolution is needed to finish the application for the El Pomar Grant.
- **Resolution 1:** see attached resolution.

9. SEPTEMBER EVALUATION / RAISES

- Annual: Melissa Addison, Stephanie Lanford, Morgan Fifield, Jaylene Kirby (recept)
- **Motion 8:** Frank Wagner motioned that the Board of Directors accepts the evaluations of employees and the annual raises applicable. Dave Bristol seconded. Motion carried unanimously.

10. OLD BUSINESS

- New Construction – there was discussion of the fees for the design team and the committee to meet with the design team. The team will include Dave from the Board, Erika from the physicians, Stephanie from the medical staff, Clint from the environmental services staff, and Jessi as administration.
- **Motion 9:** Denny Holmes motioned that the Board of Directors accepts the fee as proposed. Dave Bristol seconded. Frank Wagner abstained. Motion carried unanimously by the voting members.

Meeting adjourned at 18.10.

Respectfully submitted,

Jessi Clark, secretary to the Board