

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

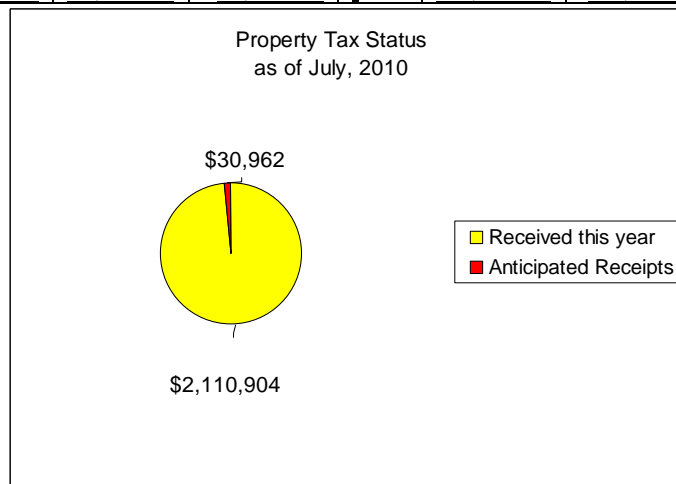
Tuesday, August 24, 2010

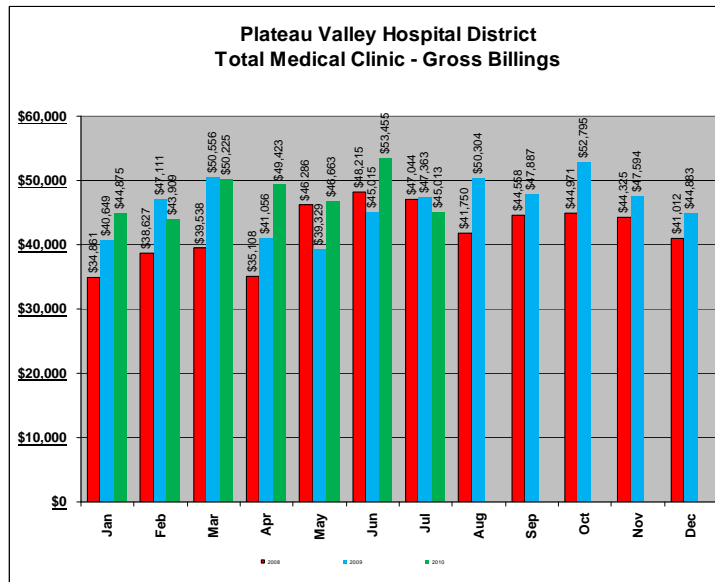
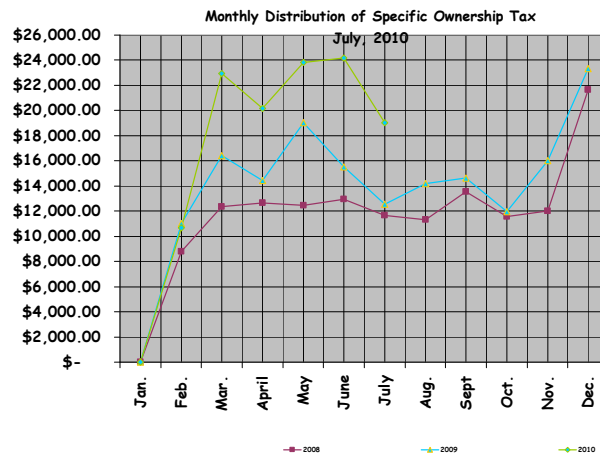
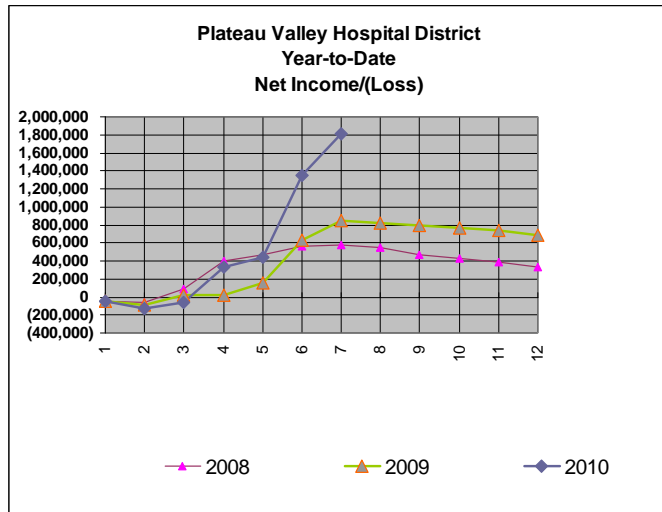
Attendance: Board: Helen Spence, Frank Wagner, Bob Wilson, Denny Holmes. Dave Bristol excused.
 Staff: Shannon Currier, Jessi Clark.
 Other: Tusca II (Larry LaMette, Mike Haddon, Daryl Becker, Brent Johnson), Chamberlin Architects (Daniel Gartner, Eric Tschertter, Mark Austin), Wagner-Galloway(Frank Wagner, Julie Woverton, John Galloway)

MEETING CALLED TO ORDER AT 16:10 BY HELEN SPENCE, PRESIDENT.

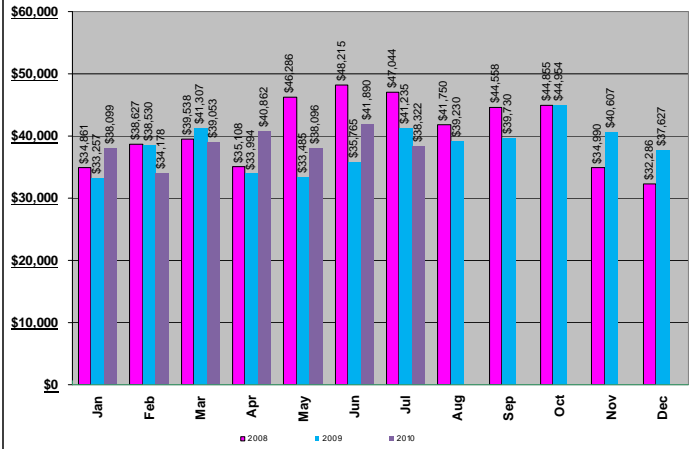
1. ROLL CALL: Helen Spence, present. Frank Wagner, present. Dave Bristol, excused. Bob Wilson, present. Denny Holmes, present.
2. MINUTES
 July 20, 2010 Regular Meeting
 - **Motion 1:** Bob Wilson motioned that the minutes of the July 20, 2010 regular meeting be approved as presented. Frank Wagner seconded. Motion carried unanimously.
 August 9, 2010 Special Meeting
 - **Motion 2:** Frank Wagner motioned that the minutes of the August 9, 2010 special meeting be approved as presented. Bob Wilson seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
 The billing office is seeing an increase in patients having difficulty paying so they are making sure to tell them about our Hill Burton program. They are working on the transition to ICD-10 coding and the new billing format that takes place in November. She is also working on our change in Medicare application to get us on the new database (PECOS).
4. CONSULTANT CPA REPORT

	Charges	Write Offs Misc. Inc.	Net Receipts	July, 2010	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	38,322.47	13,378.18	24,944.29		-74,372.18	-49,427.89	0.00	-49,427.89
Clinic-Mesa	6,690.70	-4,156.27	2,534.43		-11,554.15	-9,019.72	0.00	-9,019.72
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Grant	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Administrative	1,345.20	0.00	1,345.20		0.00	1,345.20	521,012.32	522,357.52
Total	46,358.37	17,534.45	28,823.92		-85,926.33	-57,102.41	521,012.32	463,909.91

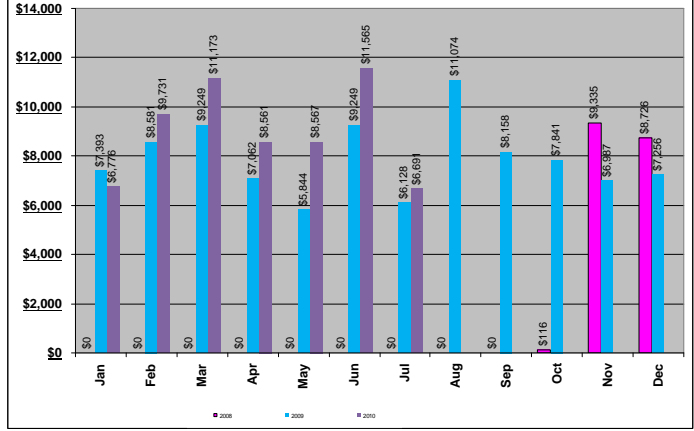




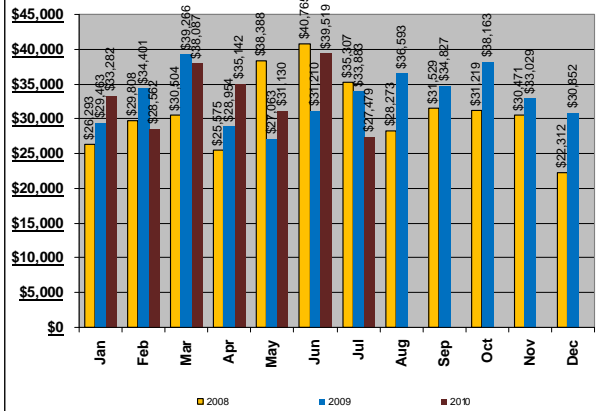
**Plateau Valley Hospital District
Collbran Medical Clinic - Gross Billings**

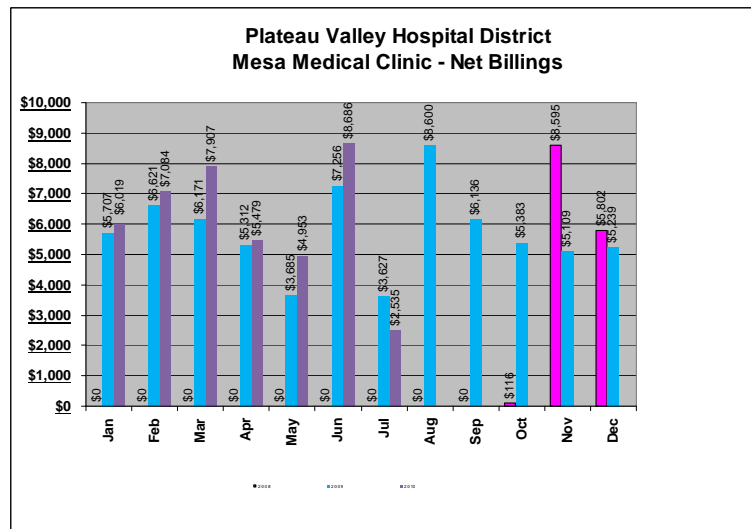
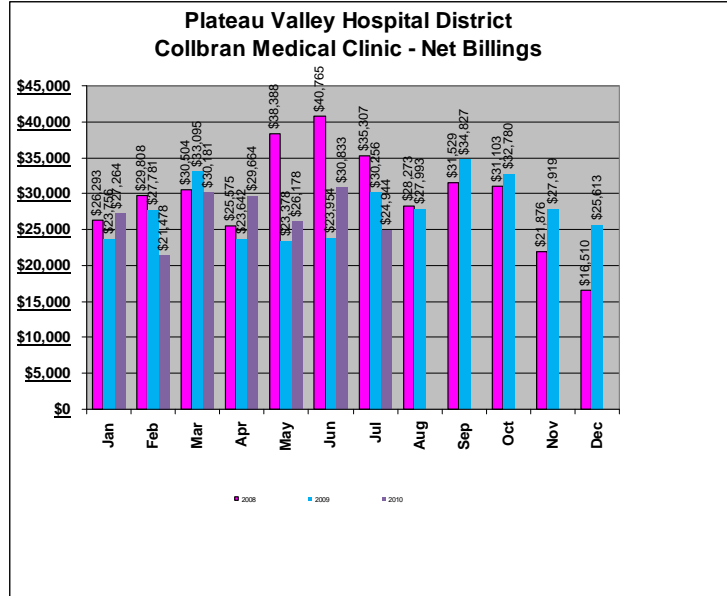


**Plateau Valley Hospital District
Mesa Medical Clinic - Gross Billings**



**Plateau Valley Hospital District
Total Medical Clinic - Net Billings**





- **Motion 3:** Denny Holmes motioned that the accounts payable & payroll checks (#47676-47715) are approved. Bob Wilson seconded. Motion carried unanimously.
- **Motion 4:** Bob Wilson motioned that the Board of Directors approves the July write-offs in the amount of \$17,534.45. Frank Wagner seconded. Motion carried unanimously.

5. ENVIRONMENTAL SERVICES

Emergency Door - The door is starting to rust through and is having difficulty closing properly. Clint got a bid from Doorcraft Manufacturing.

- **Motion 5:** Denny Holmes motioned that we accept the bid for the new door and replace it. Bob Wilson seconded. Motion carried unanimously.

Truck – Denny noticed that only one of the trucks that we were looking at was still on the lot. He will go down and talk to the owner to see what kind of deal we can get.

- **Motion 6:** Frank Wagner motioned that the Board of Directors approves Denny going and purchasing the truck for up to \$19,000. Bob Wilson seconded. Motion carried unanimously.

6. CLINIC REPORT
Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	252	238	280	299	264	295	281						1909
# Days	20	20	23	22	20	22	21						148
Ave/Day	12.60	11.90	12.17	13.59	13.20	13.41	13.38	####	####	#####	#####	####	12.90
Lab/Inj	89	74	85	95	74	70	98						585
Pharm	14	22	15	19	13	17	15						115
AH Pharm	0	0	1	0	0	0	0						1
After Hours	6	3	5	2	6	9	5						36
Other	7	6	13	10	4	4	17						61
Paged Calls	31	31	40	46	32	40	54						274
Clinic New Pt	23	15	13	14	17	9	21						112
Clinic 1X Pt	0	0	4	1	1	3	7						16
M - Dr Appt	63	74	78	73	68	102	56						514
M - # 1/2 Days	12	12	14	12	11	13	10						84
M - Ave/1/2 day	5.25	6.17	5.57	6.08	6.18	7.85	5.60	####	####	#####	#DIV/0!	####	6.12
M - MA appt	14	12	22	9	10	12	9						88
M - Pharm	2	1	2	3	0	3	0						11
M - Other	2	3	1	0	3	1	4						14
M - New Pt	3	4	3	5	8	7	2						32
M - 1 X Pt	0	1	0	0	0	2	1						4

2010	EW pt	EW days	EW ave	SR pt	SR days	SR ave	LW pt	LW day	LW ave
Jan	93	7.5	12.40	135	10.5	12.86	24	2	12.00
Feb	108	9	12.00	113	9	12.56	17	2	8.50
Mar	130	11.5	11.30	118	9	13.11	32	2.5	12.80
Apr	75	6	12.50	201	14	14.36	23	2	11.50
May	117	9.5	12.32	131	9	14.56	16	1.5	10.67
Jun	182	13.5	13.48	98	6.5	15.08	12	2	6.00
Jul	72	6	12.00	192	13.5	14.22	17	1.5	11.33
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	777	63	12.33	988	71.5	13.82	141	13.5	10.44

Mesa	2010	EW pt	EW days	EW ave	SR pt	SR days	SR ave	LW pt	LW days	LW ave
	Jan	3	1	3.00	19	3	6.33	41	8.00	5.13
	Feb	10	2	5.00	17	2	8.50	47	8.00	5.88
	Mar	30	4	7.50	8	1	8.00	40	9.00	4.44
	Apr	13	2	6.50	18	2	9.00	42	8.00	5.25
	May	7	1	7.00	16	2	8.00	45	8.00	5.63
	Jun	20	3	6.67	8	1	8.00	74	9.00	8.22
	Jul	12	2	6.00	8	1	8.00	36	7.00	5.14

Aug	#DIV/0!	#DIV/0!	#DIV/0!
Sep	#DIV/0!	#DIV/0!	#DIV/0!
Oct	#DIV/0!	#DIV/0!	#DIV/0!
Nov	#DIV/0!	#DIV/0!	#DIV/0!
Dec	#DIV/0!	#DIV/0!	#DIV/0!

Totals	95	15	6.33	94	12	7.83	325	57.00	5.70
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- District Administrator Report
 Tenant Rents – Denny has looked into how much another local building owner charges. Jessi will bring the numbers for the costs of utilities, cleaning, and repairs to the next meeting.
 Smoke Alarm – The alarm in the upstairs mid-wing was going off and could not be turned off. Superior Alarm came up and found a problem with the fuse. They were unsure if it could even be replaced. It is still covered with the sprinkler system. We will hold until we know the extent of the construction project.

7. JULY EVALUATION / RAISES

- Annual: None
- 3 Month: Carol Smith
- **Motion 7:** Denny Holmes motioned that the Board of Directors accepts the evaluation of the employee. Bob Wilson seconded. Motion carried unanimously.

8. Frank Wagner left the meeting at 17:10.

9. EXECUTIVE SESSIONS

- **Motion 8:** Denny Holmes motioned that the Board of Directors go into Executive Session for determining positions relative to matters that may be subject to negotiations per §24-6-402(4)(e)C.R.S. with Tusca II at 17:16. Bob Wilson seconded. Motion carried unanimously.

Meeting reconvened at 17:48.

- **Motion 9:** Bob Wilson motioned that the Board of Directors go into Executive Session for determining positions relative to matters that may be subject to negotiations per §24-6-402(4)(e)C.R.S. with Chamberlin Architects at 18:02. Denny Holmes seconded. Motion carried unanimously.

Meeting reconvened at 18:32.

- **Motion 10:** Denny Holmes motioned that the Board of Directors go into Executive Session for determining positions relative to matters that may be subject to negotiations per §24-6-402(4)(e)C.R.S. with Wagner-Galloway Architects at 18:37. Bob Wilson seconded. Motion carried unanimously.

Meeting reconvened at 19:05.

- **Motion 11:** Bob Wilson motioned that the Board of Directors go into Executive Session for determining positions relative to matters that may be subject to negotiations per §24-6-402(4)(e)C.R.S. at 19:07. Denny Holmes seconded. Motion carried unanimously.

Meeting reconvened at 19:14.

- **Motion 12:** Bob Wilson motioned that the Board of Directors begin to negotiate a contract with Wagner-Galloway Architects. Denny Holmes seconded. Motion carried unanimously.

10. Frank Wagner returned to the meeting at 19:18.

11. CLINIC REPORT CONTINUED

- Physicians Report
 Dr. Woodyard continues to work on grants but concerned that will exceed the maximum allowed time. Jessi will have her submit an estimate of how much time. She also wanted to verify that we are still working with the \$2.1 million as our total budget.
- District Administrator Report continued

Conflicts with the next two regular meetings – The September meeting is the night that part of the attendees of the SDA conference will have to leave. The October meeting is past the October 15 deadline to present the preliminary budget. It was decided to move both the meetings as follows: September 20, 2010 (Monday) at 4:00PM and October 12, 2010 (Tuesday) at 5:15PM.

12. EXECUTIVE SESSION

- **Motion 13:** Denny Holmes motioned that the Board of Directors go into Executive Session for personnel matters per §24-6-402(4)(f)C.R.S. at 19:27. Frank Wagner seconded. Motion carried unanimously.
Meeting reconvened at 20:00

Meeting adjourned at 20:01.

Respectfully submitted,

Jessi Clark, secretary to the Board