

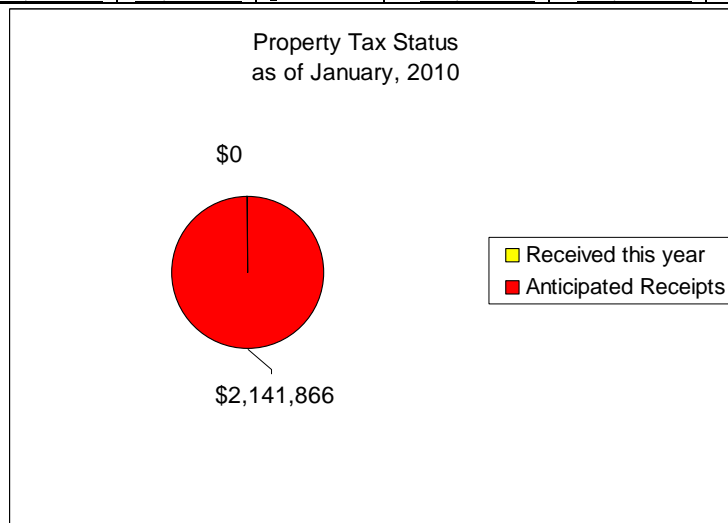
**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**  
 Tuesday, February 16, 2010

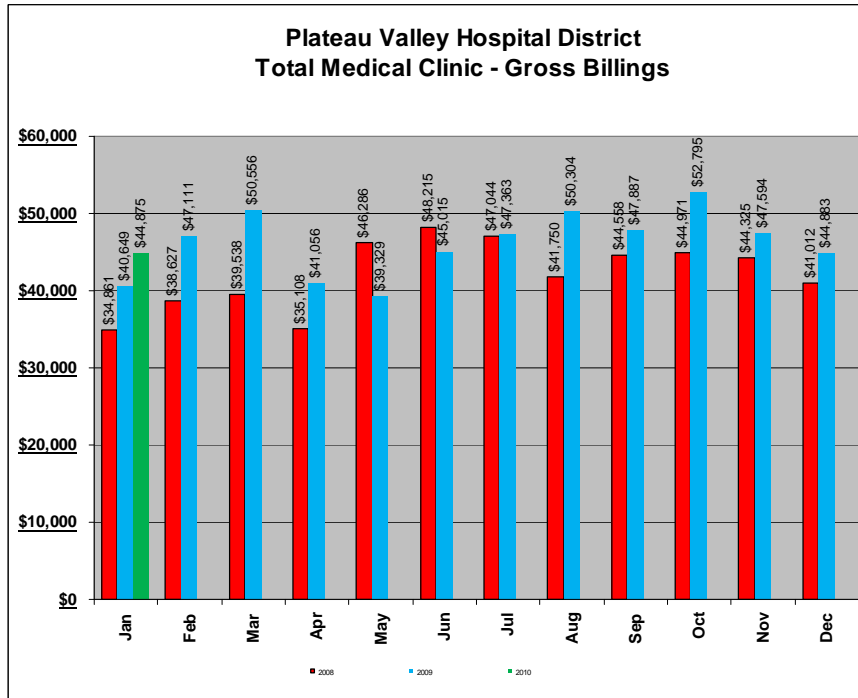
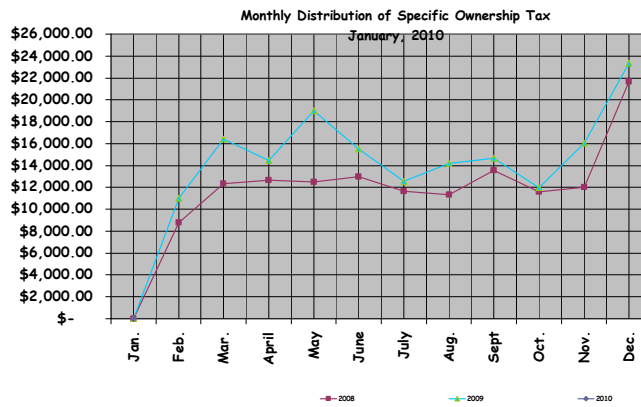
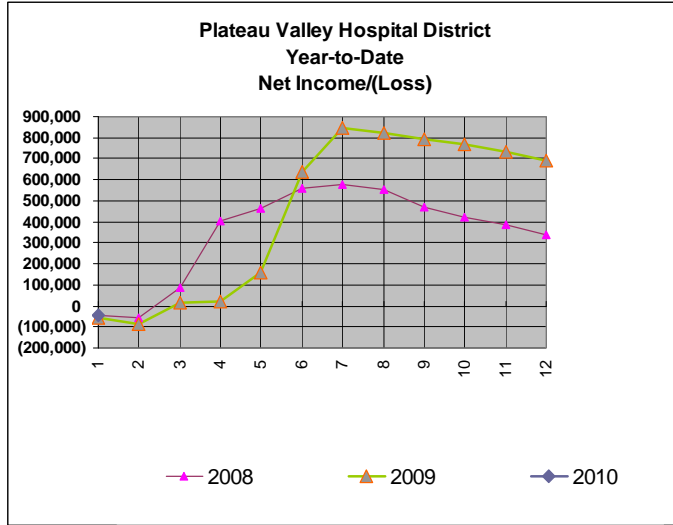
Attendance: Board: Helen Spence, Bob Wilson, Frank Wagner. Dave Bristol and Denny Holmes not present.  
 Staff: Jessi Clark, Shannon Currier.  
 Other: Lisa Hemann of Chadwick, Steinkirchner, Davis, & Co. P.C.

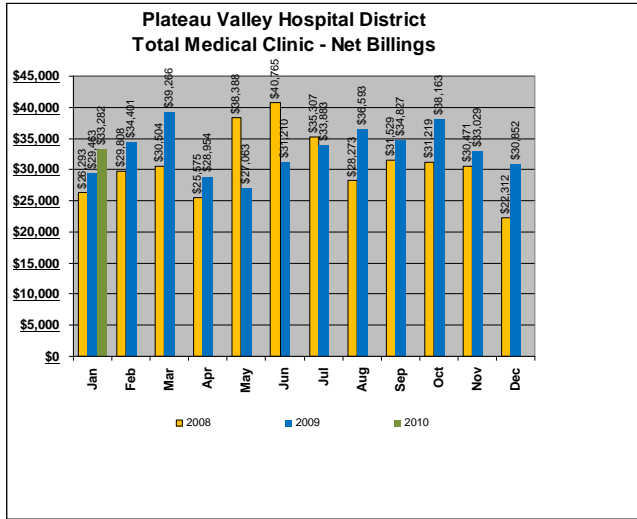
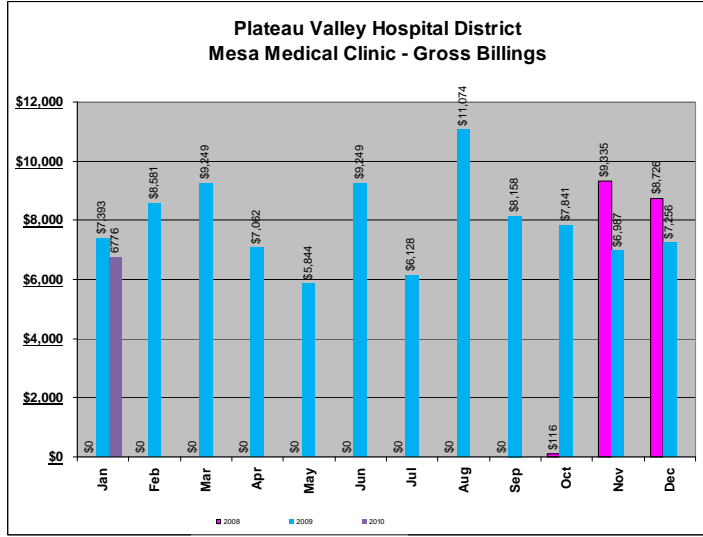
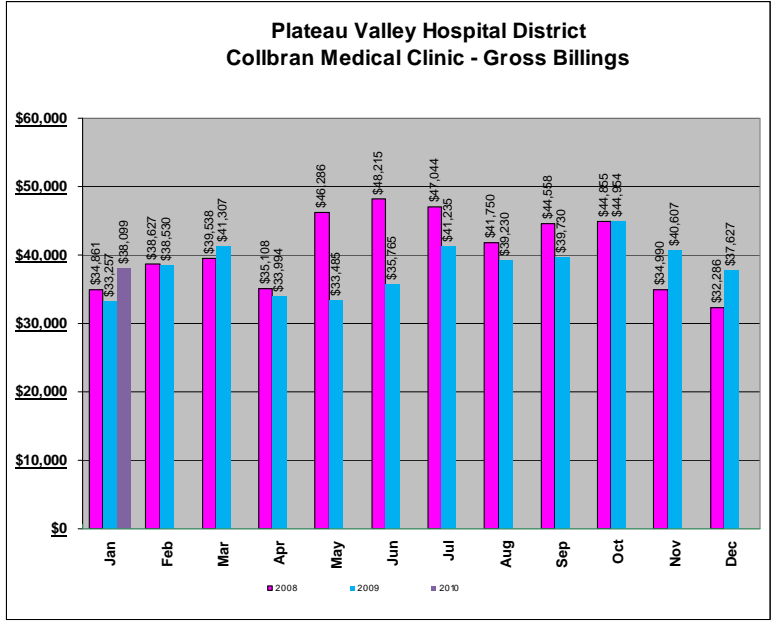
MEETING CALLED TO ORDER AT 17:21 BY HELEN SPENCE, PRESIDENT.

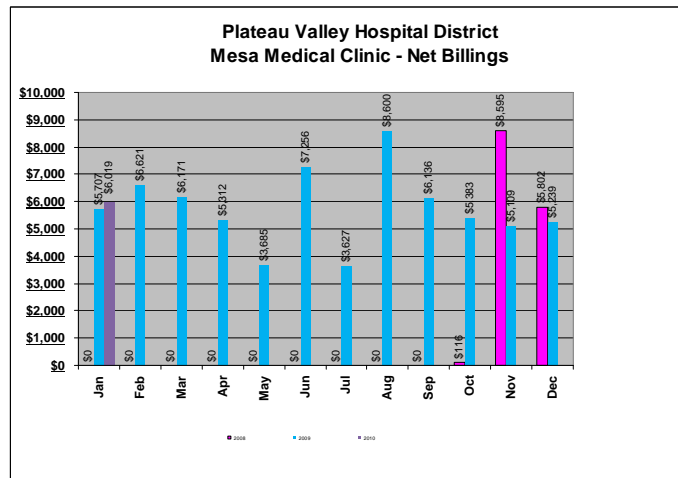
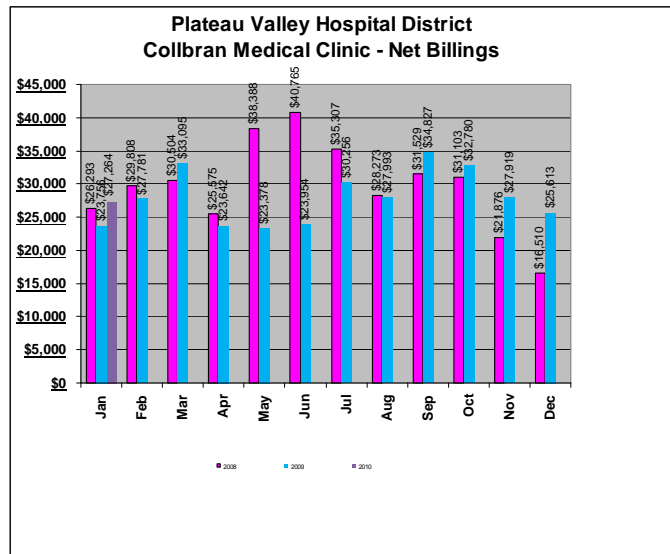
1. ROLL CALL: Helen Spence, present. Frank Wagner, present. Dave Bristol, excused. Bob Wilson, present. Denny Holmes, excused.
2. AUDIT PRESENTATION  
 Lisa Hemann of Chadwick, Steinkirchner, Davis, & Co. P.C. presented the results of the audit done this year of the 2009 records.
3. MINUTES  
 January 19, 2010 Regular Meeting
  - **Motion 1:** Frank Wagner motioned that the minutes of the January 19, 2010 regular meeting be approved as presented. Bob Wilson seconded. Motion carried unanimously.
4. CLINIC CONSULTANT REPORT  
 There was nothing reported.
5. CONSULTANT CPA REPORT

	Charges	Write Offs Misc. Inc.	Net Receipts	January, 2010	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	38,098.86	10,835.33	27,263.53		-72,980.90	-45,717.37	0.00	-45,717.37
Clinic-Mesa	6,776.30	-757.51	6,018.79		-10,333.81	-4,315.02	0.00	-4,315.02
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Grant	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Administrative	1,675.25	0.00	1,675.25		0.00	1,675.25	918.78	2,594.03
Total	46,550.41	11,592.84	34,957.57		-83,314.71	-48,357.14	918.78	-47,438.36









- **Motion 2:** Bob Wilson motioned that the accounts payable & payroll checks (#47316-47374) are approved. Frank Wagner seconded. Motion carried unanimously.
- **Motion 3:** Frank Wagner motioned that the Board of Directors approves the January write-offs in the amount of \$11,592.84. Bob Wilson seconded. Motion carried unanimously.

6. ENVIRONMENTAL SERVICES

Clint feels the van's tires are the source of the problems. It was decided to have a safety inspection done anyway just to make sure nothing else is wrong.

7. OLD BUSINESS

- Long-term Planning  
Frank developed a cost analysis spreadsheet from the information from the civil engineer. Some of the costs are much larger than anticipated. Frank will contact the civil engineer about other options to bring down the costs. Jessi will contact the landowner about deadlines and extensions.
- No Show Policy  
The number of no show appointments were reviewed for January and February to date. It was decided to proceed with policy using discretion.

8. NEW BUSINESS

Nothing presented.

9. CLINIC REPORT  
Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	252												252
# Days	20												20
Ave/Day	12.60	####	####	####	####	####	####	####	####	#####	#####	####	12.60
Lab/Inj	89												89
Pharm	14												14
AH Pharm	0												0
After Hours	6												6
Other	7												7
Paged Calls	31												31
Clinic New Pt	23												23
Clinic 1X Pt	0												0
<b>M - Dr Appt</b>	<b>63</b>												<b>63</b>
<b>M - # 1/2 Days</b>	<b>12</b>												<b>12</b>
<b>M - Ave/1/2 day</b>	<b>5.25</b>	<b>####</b>	<b>####</b>	<b>####</b>	<b>####</b>	<b>####</b>	<b>####</b>	<b>####</b>	<b>####</b>	<b>#####</b>	<b>#DIV/0!</b>	<b>####</b>	<b>5.25</b>
<b>M - MA appt</b>	<b>14</b>												<b>14</b>
<b>M - Pharm</b>	<b>2</b>												<b>2</b>
<b>M - Other</b>	<b>2</b>												<b>2</b>
<b>M - New Pt</b>	<b>3</b>												<b>3</b>
<b>M - 1 X Pt</b>	<b>0</b>												<b>0</b>

Collbran

	<b>EW</b>	<b>EW</b>	<b>EW</b>	<b>SR</b>	<b>SR</b>	<b>SR</b>	<b>LW</b>	<b>LW</b>	<b>LW</b>
<b>2010</b>	<b>pt</b>	<b>days</b>	<b>ave</b>	<b>pt</b>	<b>days</b>	<b>ave</b>	<b>pt</b>	<b>day</b>	<b>ave</b>
Jan	93	7.5	12.40	135	10.5	12.86	24	2	12.00
Feb			#DIV/0!			#DIV/0!			#DIV/0!
Mar			#DIV/0!			#DIV/0!			#DIV/0!
Apr			#DIV/0!			#DIV/0!			#DIV/0!
May			#DIV/0!			#DIV/0!			#DIV/0!
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
<b>Totals</b>	<b>93</b>	<b>7.5</b>	<b>12.40</b>	<b>135</b>	<b>10.5</b>	<b>12.86</b>	<b>24</b>	<b>2</b>	<b>12.00</b>

Mesa

	<b>EW</b>	<b>EW</b>	<b>EW</b>	<b>SR</b>	<b>SR</b>	<b>SR</b>	<b>LW</b>	<b>LW</b>	<b>LW</b>
<b>2010</b>	<b>pt</b>	<b>days</b>	<b>ave</b>	<b>pt</b>	<b>days</b>	<b>ave</b>	<b>pt</b>	<b>days</b>	<b>ave</b>
Jan	3	1	3.00	19	3	6.33	41	8.00	5.13
Feb			#DIV/0!			#DIV/0!			#DIV/0!
Mar			#DIV/0!			#DIV/0!			#DIV/0!
Apr			#DIV/0!			#DIV/0!			#DIV/0!
May			#DIV/0!			#DIV/0!			#DIV/0!
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!

Nov	#DIV/0!			#DIV/0!			#DIV/0!		
Dec	#DIV/0!			#DIV/0!			#DIV/0!		
<b>Totals</b>	<b>3</b>	<b>1</b>	<b>3.00</b>	<b>19</b>	<b>3</b>	<b>6.33</b>	<b>41</b>	<b>8.00</b>	<b>5.13</b>

- Physician Report  
Nothing reported.
- District Administrator Report
  - Mesa days off – There was discussion of whether to continue to close the Mesa office if a day off is needed. That still seems to be the best choice.
  - Election – Reminder that there are three members up for re-election.
  - Physical Therapy – They want an additional room as they are so busy. They wanted to know if there will be any price break. It was decided that since our rents are low already, so there won't be.
  - Rental House – There was discussion of rental amount. Jessi will check around for comparable rates. The physical therapists may also be interested in the house.
  - X-ray Grant – The paperwork is ready to start. We need give Precision Medical a 50% down payment to order the equipment.
- **Motion 4:** Bob Wilson motioned that the Board of Directors approves the purchase of the digital x-ray equipment for the USDA grant. Frank Wagner seconded. Motion carried unanimously.
  - Shift differential – Dr. Walters had wondered if staff working on Saturdays should get a shift differential. It was decided not change the wage schedule. Pay will stay as is.

10. FEBRUARY EVALUATION / RAISES

- Annual: Clint Lanford
- 3 Month: None
- **Motion 5:** Frank Wagner motioned that the Board of Directors accepts the evaluation of the employee and approves the annual raise applicable. Bob Wilson seconded. Motion carried unanimously.

Meeting adjourned at 18:52.

Respectfully submitted,

Jessi Clark, secretary to the Board