

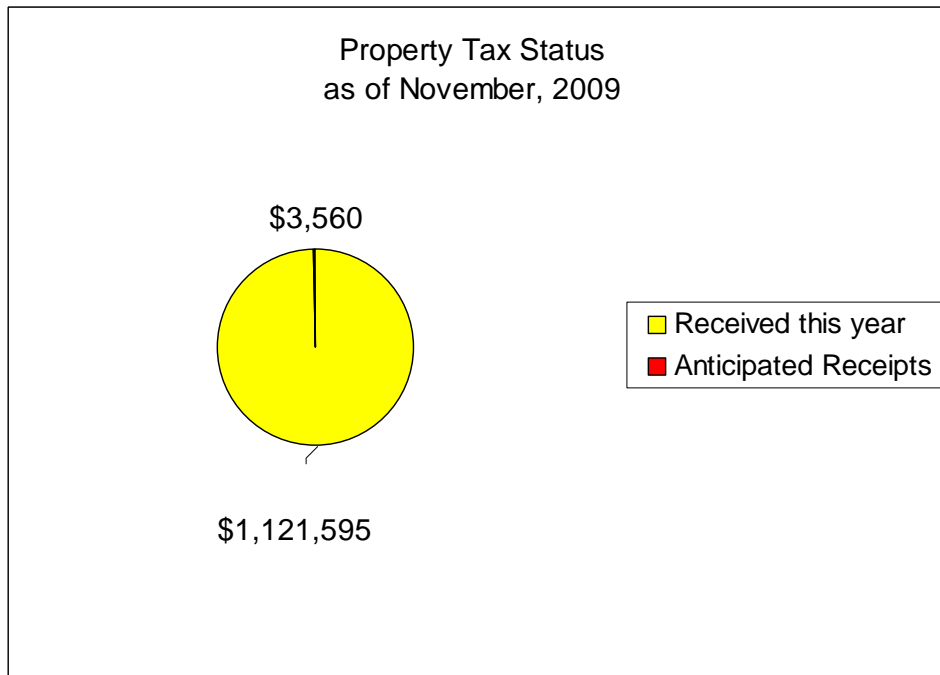
PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Monday, December 14, 2009

Attendance: Board: Helen Spence, Frank Wagner, Dave Bristol, Bob Wilson. Denny Holmes excused.
 Staff: Shannon Currier, Jessi Clark.
 Other: No audience present.

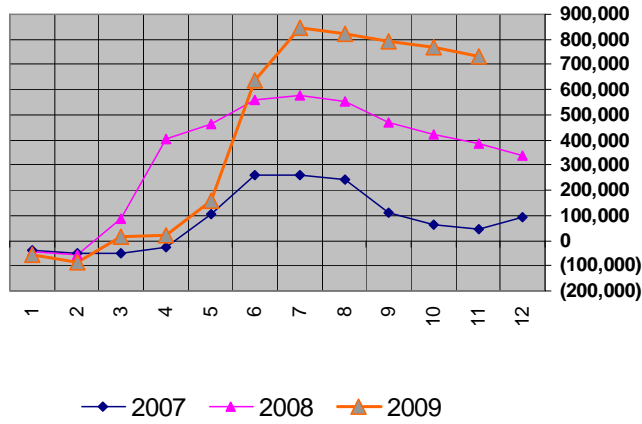
MEETING CALLED TO ORDER AT 17:19 BY HELEN SPENCE, PRESIDENT.

1. ROLL CALL: Helen, present. Frank, present. Dave, present. Bob, present. Denny, excused.
2. BUDGET HEARING
 No community members present. Budget was reviewed by board and staff. Resolutions were done later in the meeting after changes were made.
3. CONSULTANT CPA REPORT

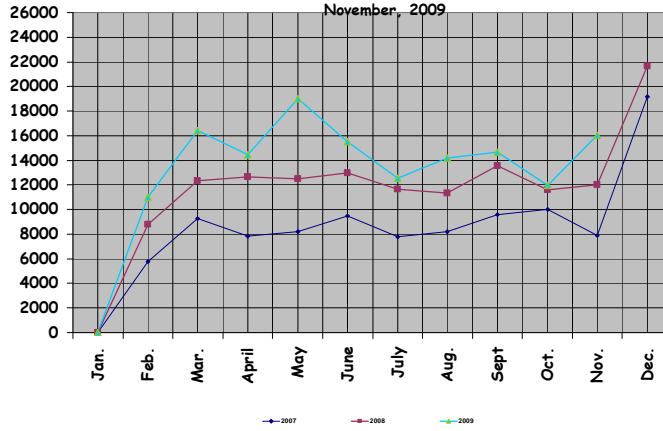
				November, 2009				
	Charges	Write Offs Misc. Inc.	Net Receipts		Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	40,607.30	-12,687.93	27,919.37		-78,251.87	-50,332.50	0.00	-50,332.50
Clinic-Mesa	6,986.80	-1,877.36	5,109.44		-10,304.11	-5,194.67	0.00	-5,194.67
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Grant	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Administrative	1,095.00	0.00	1,095.00		0.00	1,095.00	20,937.67	22,032.67
Total	48,689.10	-14,565.29	34,123.81		-88,555.98	-54,432.17	20,937.67	-33,494.50



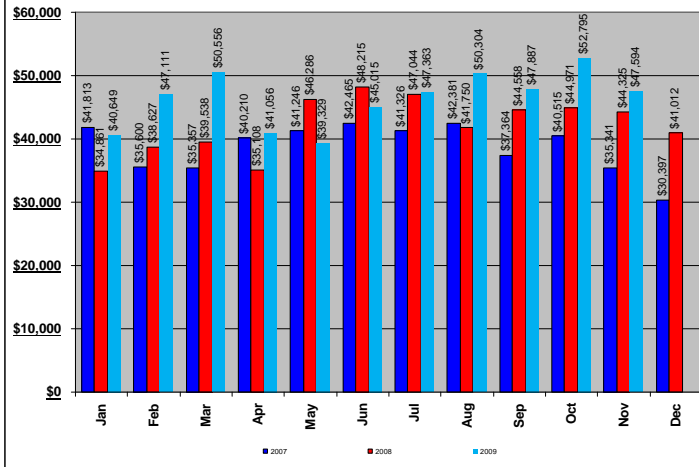
**Plateau Valley Hospital District
Year-to-Date
Net Income/(Loss)**

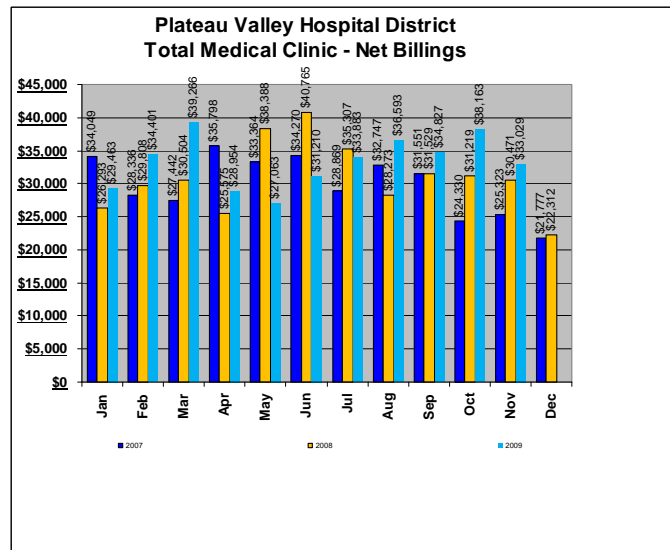
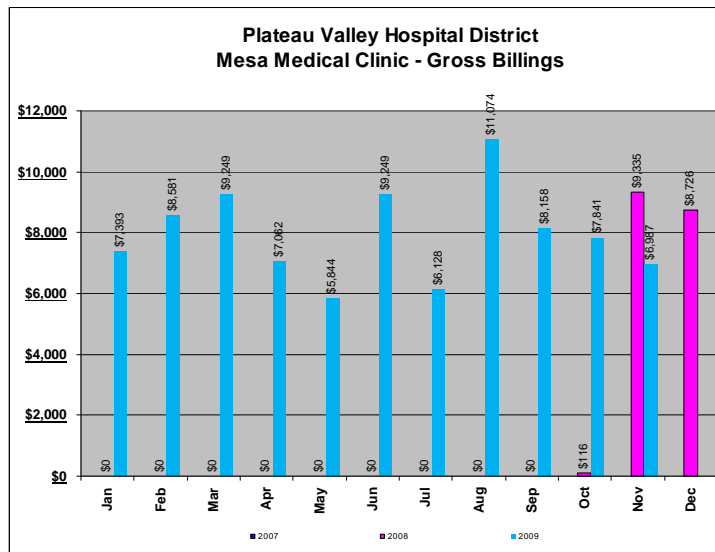
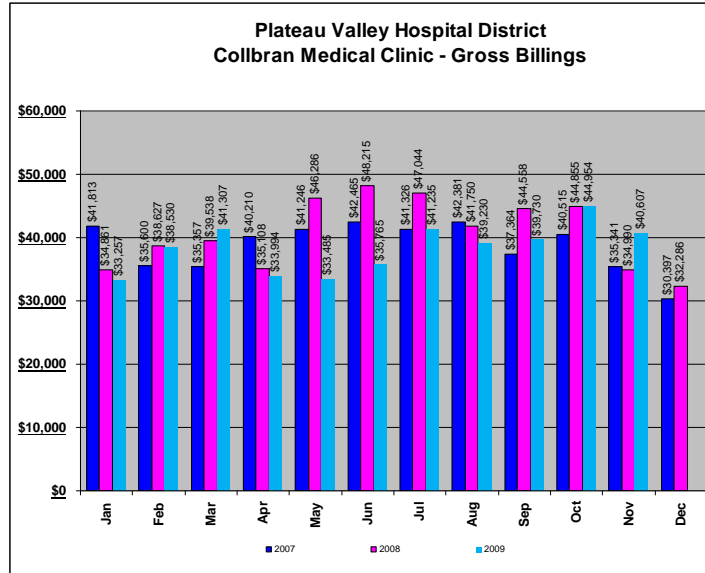


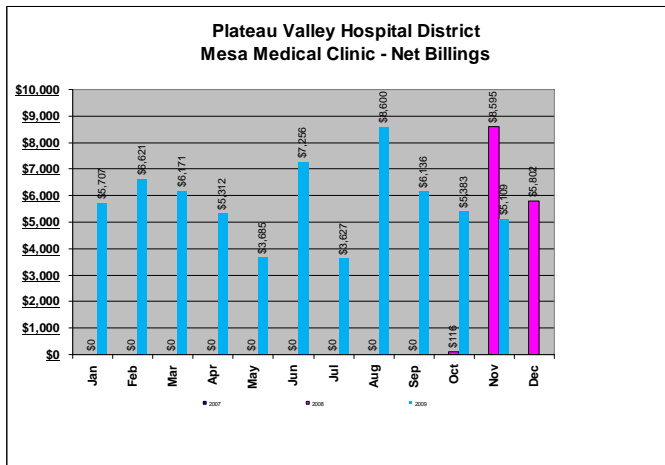
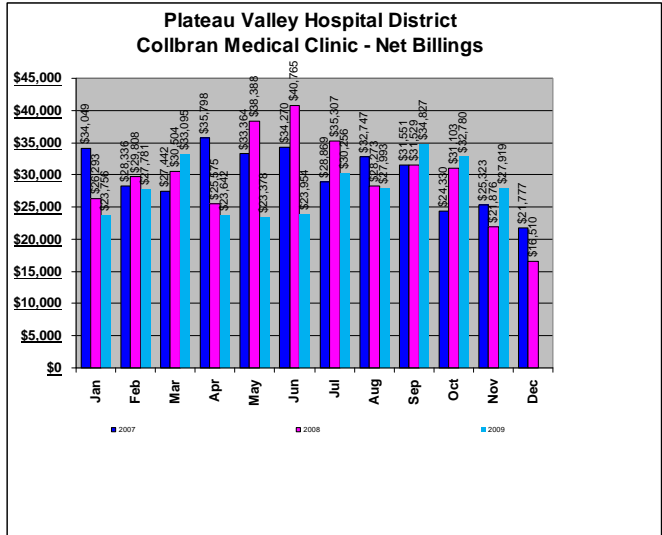
Monthly Distribution of Specific Ownership Tax



**Plateau Valley Hospital District
Total Medical Clinic - Gross Billings**







- **Motion 1:** Frank Wagner motioned that the accounts payable & payroll checks (#47189-47239) are approved. Dave Bristol seconded. Motion carried unanimously.
- **Motion 2:** Bob Wilson motioned that the Board approve the November write-offs in the amount of \$14,565.29. Dave Bristol seconded. Motion carried unanimously.

4. MINUTES

November 17, 2009 Regular Meeting

- **Motion 3:** Bob Wilson motioned that the minutes of the November 17, 2009, regular meeting be approved as presented. Frank Wagner seconded. Motion carried unanimously.

November 24, 2009 Special Meeting

- **Motion 4:** Frank Wagner motioned that the minutes of the November 24, 2009, special meeting approved as corrected. Dave Bristol seconded. Motion carried unanimously.

5. CLINIC CONSULTANT REPORT

Nothing reported. Board would like the report from the consultant be emailed in the future.

6. ENVIRONMENTAL SERVICES

The physical therapy rooms are done.

7. OLD BUSINESS

Long-term Planning – The paperwork for annexation of the property under contract was reviewed. We have a consent form from the landowner to proceed with annexation. There is a form for agreement of payment for the annexation.

- **Motion 5:** Frank Wagner motioned that the Board of Directors authorize Jessi to be the contact person for the town for the annexation process. Dave Bristol seconded. Motion carried unanimously.

There is a contract to provide services and pre-annexation agreement which Jessi will have the attorney look over. There is a checklist and a request for annexation form.

- **Motion 6:** Frank Wagner motioned that the Board of Directors approves proceeding with the annexation and associated costs. Bob Wilson seconded. Motion carried unanimously.

8. NEW BUSINESS
Nothing presented

9. CONSULTANT CPA REPORT

Revised budget was presented. No audience present for comment.

- **Resolution 1:** See attached resolution to adopt the budget. Frank Wagner motioned and Bob Wilson seconded. Motion carried unanimously.
- **Resolution 2:** See attached resolution to set mill levies. Bob Wilson motioned and Dave Bristol seconded. Motion carried unanimously.
- **Resolution 3:** See attached resolution to appropriate sums of money. Dave Bristol motioned and Frank Wagner seconded. Motion carried unanimously.

10. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	256	309	299	268	264	270	303	283	284	292	292		3120
# Days	21	20	22	22	20	22	22	21	21	22	18.5		231.5
Ave/Day	12.19	15.45	13.59	12.18	13.20	12.27	13.77	13.48	13.52	13.27	15.78	####	13.48
Lab/Inj	79	80	82	95	71	90	89	77	127	164	147		1101
Pharm	23	15	18	19	11	12	16	9	12	10	14		159
AH Pharm	0	1	0	1	0	0	0	1	1	0	0		4
After Hours	6	1	6	0	10	7	19	15	15	5	15		99
Other	8	13	9	18	17	15	13	18	7	6	10		134
Paged Calls	77	70	51	51	53	50	75	58	51	34	39		609
Clinic New Pt	26	28	20	12	14	20	44	34	27	28	17		270
Clinic 1X Pt	4	2	0	0	0	0	3	0	1	4	6		20
M - Dr Appt	68	93	73	63	60	67	61	92	71	86	82		816
M - # 1/2 Days	13	9	13	13	11	13	12	14	11	14	11		134
M - Ave/1/2 day	5.23	10.33	5.62	4.85	5.45	5.15	5.08	6.57	6.45	6.14	7.45	####	6.09
M - MA appt	8	9	10	7	11	10	10	8	15	1	22		111
M - Pharm	0	0	2	0	0	0	0	0	0	0	0		2
M - Other							8	7	2	4	2		23
M - New Pt	17	9	7	6	10	5	4	9	7	13	14		101
M - 1 X Pt	0	0	0	0	0	0	0	0	0	0	0		0

Collbran Clinic

2009	EW pt	EW days	EW ave	SR pt	SR days	SR ave	LW pt	LW day	LW ave
Jan	112	10	11.20	118	9	13.11	26	2	13.00
Feb	134	9	14.89	149	9	16.56	26	2	13.00
Mar	92	7.5	12.27	167	12	13.92	40	2.5	16.00
Apr	117	11	10.64	125	9	13.89	26	2	13.00
May	118	10	11.80	126	8.5	14.82	20	1.5	13.33
Jun	128	10.5	12.19	123	9	13.67	19	2.5	7.60
Jul	117	8.5	13.76	163	11.5	14.17	23	2	11.50
Aug	114	9.5	12.00	130	9	14.44	39	2.5	15.60
Sep	152	12	12.67	112	7.5	14.93	20	1.5	13.33
Oct	104	9	11.56	161	11	14.64	27	2	13.50
Nov	152	10	15.20	97	6	16.17	43	2.5	17.20
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	1,340	107	12.52	1,471	101.5	14.49	309	23	13.43

Mesa Clinic

2009	EW pt	EW days	EW ave	SR pt	SR days	SR ave	LW pt	LW days	LW ave
Jan	6	2	3.00	18	2	9.00	44	9.00	4.89
Feb	16	2	8.00	19	2	9.50	58	8.00	7.25
Mar	2	1	2.00	31	4	7.75	40	8.00	5.00
Apr	7	2	3.50	14	2	7.00	42	9.00	4.67
May	10	2	5.00	10	1	10.00	40	8.00	5.00
Jun	13	3	4.33	11	2	5.50	43	8.00	5.38
Jul	5	1	5.00	17	3	5.67	39	8.00	4.88
Aug	16	3	5.33	18	2	9.00	58	9.00	6.44
Sep	10	2	5.00	8	1	8.00	53	8.00	6.63
Oct	12	2	6.00	18	2	9.00	56	9.00	6.22
Nov	21	2	10.50	25	3	8.33	36	6.00	6.00
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	118	22	5.36	189	24	7.88	509	90.00	5.66

- Physician Report
None present.
- Office Manager Report
 - Nichols Electric – The work is complete and the bill has been submitted
- **Motion 7:** Dave Bristol motioned to accept and pay the bill to Nichols Electric. Bob Wilson seconded. Motion carried unanimously.
 - Title Change – There was discussion of Jessi's title. It was decided to change it to District Administrator to coordinate to her actual job duties.
 - CSD letter – We received the letter to sign to have Chadwick, Steinkirchner, Davis & Co., P.C. to do our audit again.
- **Motion 8:** Bob Wilson motioned to accept the contract with Chadwick, Steinkirchner, Davis & Co., P.C. for \$4200. Frank Wagner seconded. Motion carried unanimously.
 - SDA dues – If we pay our Special District Association dues before March we get a 25% discount.
- **Motion 9:** Dave Bristol motioned to pay the Special District Association dues at the discounted rate. Frank Wagner seconded. Motion carried unanimously.

11. DECEMBER EVALUATION / RAISES

- Annual: None
- 3 Month: Jaylene Kirby (receptionist)
- **Motion 10:** Dave Bristol motioned that the Board of Directors accepts the evaluation of the employee and approves the annual raise applicable. Bob Wilson seconded. Motion carried unanimously.

Meeting adjourned at 19:20.

Respectfully submitted,

Jessi Clark, secretary to the Board