

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Tuesday, September 15, 2009

Attendance: Board: Helen Spence, Dave Bristol, Denny Holmes, Frank Wagner (17:50)
 Staff: Shannon Currier, Jessi Clark, Dr. Woodyard (18:15)

MEETING CALLED TO ORDER AT 17:20 BY HELEN SPENCE, PRESIDENT.

1. MINUTES

August 18, 2009 Regular Meeting

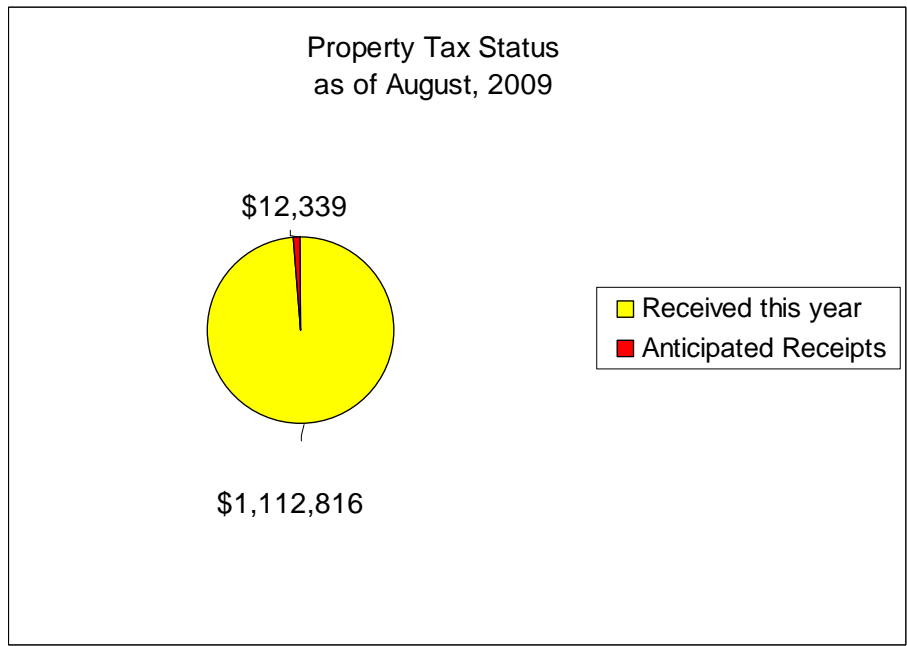
- **Resolution 1:** Be it resolved that the minutes of the August 18, 2009 regular meeting be approved as presented. Denny Holmes motioned and Dave Bristol seconded. Motion carried unanimously.

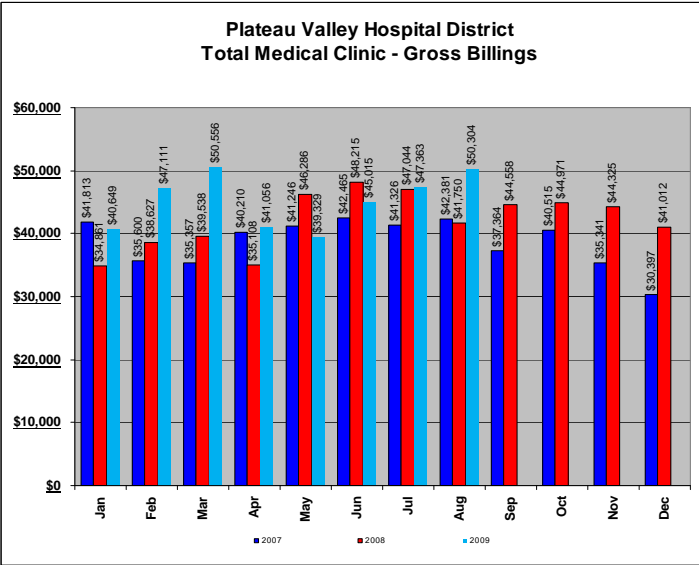
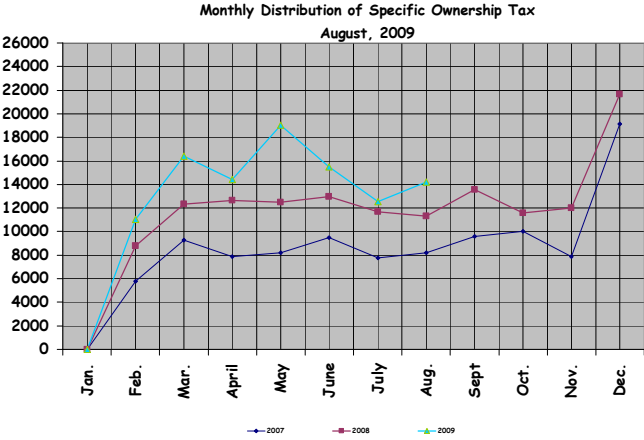
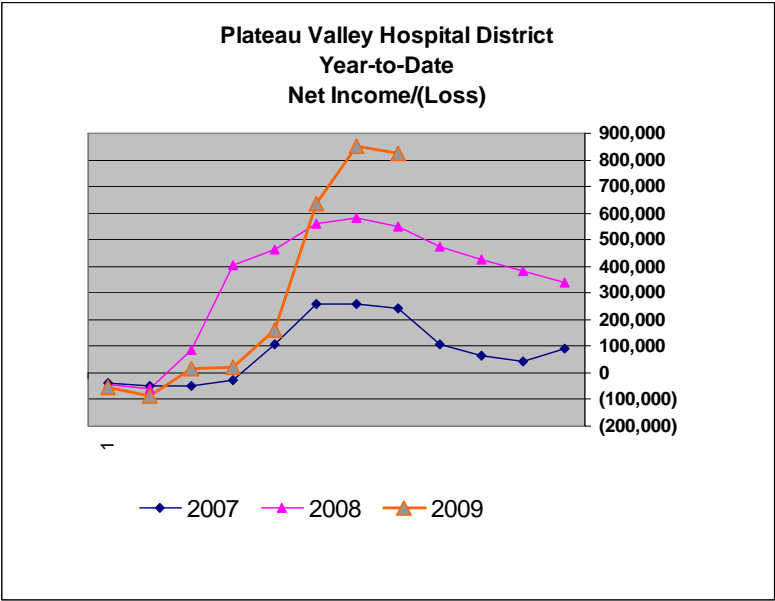
2. CLINIC CONSULTANT REPORT

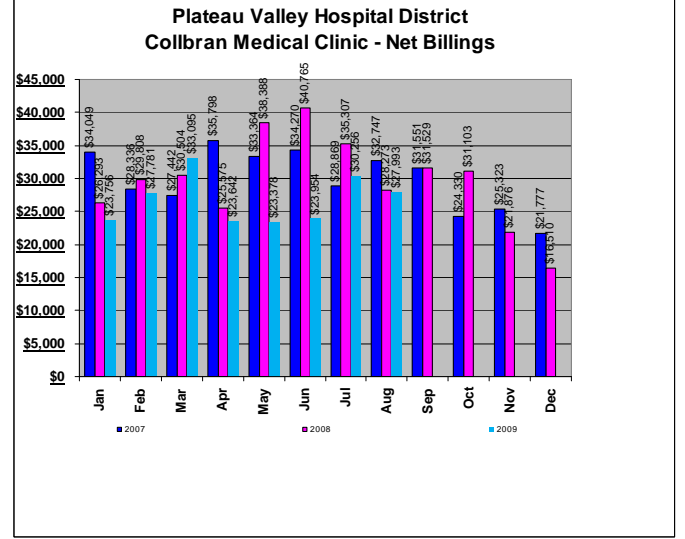
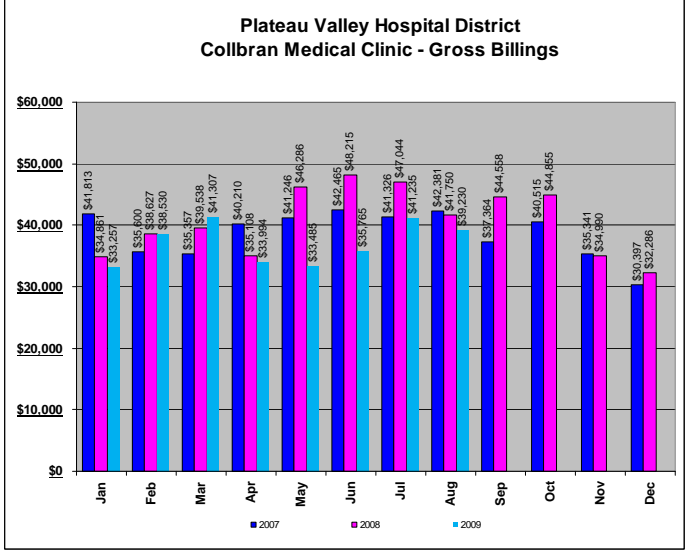
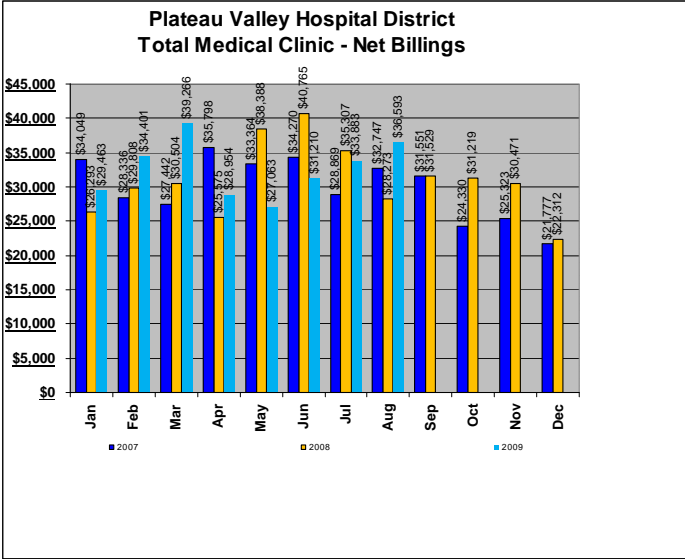
- The proposed Medicare decrease is 21%, but this is not final. The Medicaid decrease of 1.5% went into effect on the first of September. The Rocky Mountain Health Plan versions of Medicaid and Medicare are locked in at the current rate for another two years.

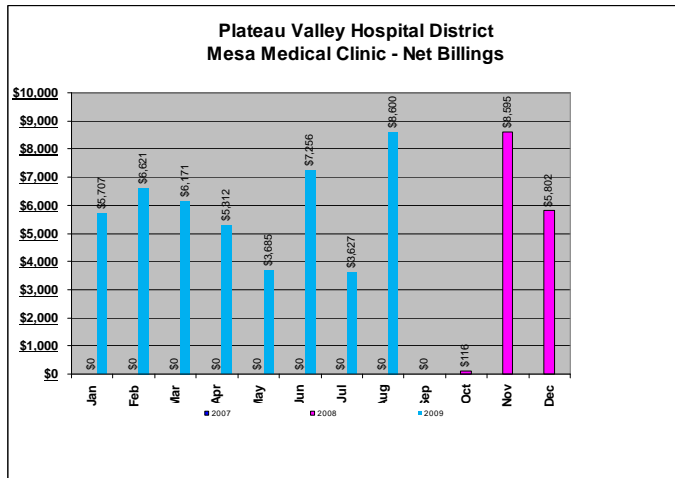
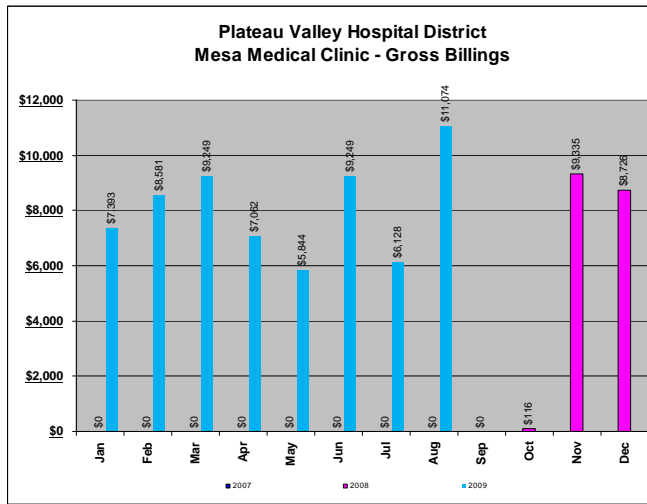
3. CONSULTANT CPA REPORT

	Charges	Write Offs Misc. Inc.	Net Receipts	August 2009 Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	39,229.50	-11,236.21	27,993.29	-76,838.78	-48,845.49	0.00	-48,845.49
Clinic-Mesa	11,074.25	-2,474.19	8,600.06	-11,796.84	-3,196.78	0.00	-3,196.78
Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative	<u>1,636.40</u>	<u>0.00</u>	<u>1,636.40</u>	<u>0.00</u>	1,636.40	<u>23,658.78</u>	<u>25,295.18</u>
Total	<u>51,940.15</u>	<u>-13,710.40</u>	<u>38,229.75</u>	<u>-88,635.62</u>	<u>-50,405.87</u>	<u>23,658.78</u>	<u>-26,747.09</u>









- The proposed 2010 Budget was presented. Long-term planning was discussed. There was discussion of purchasing property. A possible piece of property was presented.
- **Resolution 2:** Be it resolved that the Board of Directors authorizes Denny Holmes to contact our real estate representative to investigate the possibility of the seller acquiring commercial zoning and to determine a reasonable offer. Frank Wagner motioned and Dave Bristol seconded. Motion carried unanimously.
- **Resolution 3:** Be it resolved that the accounts payable and payroll checks (#46976-47063) are approved. Denny Holmes motioned and Frank Wagner seconded. Motion carried unanimously.
- **Resolution 4:** Be it resolved that the Board of Directors approves the August write-offs in the amount of \$13,710.40. Dave Bristol motioned and Denny Holmes seconded. Motion carried unanimously.

4. ENVIRONMENTAL SERVICES

- Nothing presented.

5. OLD BUSINESS

- Long - term planning - previously discussed.

6. NEW BUSINESS

- Nothing presented.

7. CLINIC REPORT
Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	256	309	299	268	264	270	303	283					2252
# Days	21	20	22	22	20	22	22	21					170
Ave/Day	12.19	15.45	13.59	12.18	13.20	12.27	13.77	13.48	####	#####	#####	####	13.25
Lab/Inj	79	80	82	95	71	90	89	77					663
Pharm	23	15	18	19	11	12	16	9					123
AH Pharm	0	1	0	1	0	0	0	15					17
After Hours	6	1	6	0	10	7	19	1					50
Other	8	13	9	18	17	15	13	18					111
Paged Calls	77	70	51	51	53	50	75	58					485
Clinic New Pt	26	28	20	12	14	20	44	34					198
Clinic 1X Pt	4	2	0	0	0	0	3	0					9
M - Dr Appt	68	93	73	63	60	67	61	92					577
M - # 1/2 Days	13	9	13	13	11	13	12	14					98
M - Ave/1/2 day	5.23	10.33	5.62	4.85	5.45	5.15	5.08	6.57	####	#####	#DIV/0!	####	5.89
M - MA appt	8	9	10	7	11	10	10	8					73
M - Pharm	0	0	2	0	0	0	0	0					2
M - Other							8	7					15
M - New Pt	17	9	7	6	10	5	4	9					67
M - 1 X Pt	0	0	0	0	0	0	0	0					0

Collbran Clinic

2009	EW pt	EW days	EW ave	SR pt	SR days	SR ave	LW pt	LW day	LW ave
Jan	112	10	11.20	118	9	13.11	26	2	13.00
Feb	134	9	14.89	149	9	16.56	26	2	13.00
Mar	92	7.5	12.27	167	12	13.92	40	2.5	16.00
Apr	117	11	10.64	125	9	13.89	26	2	13.00
May	118	10	11.80	126	8.5	14.82	20	1.5	13.33
Jun	128	10.5	12.19	123	9	13.67	19	2.5	7.60
Jul	117	8.5	13.76	163	11.5	14.17	23	2	11.50
Aug	114	9.5	12.00	130	9	14.44	39	2.5	15.60
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	932	76	12.26	1,101	77	14.30	219	17	12.88

Mesa Clinic

2009	EW pt	EW days	EW ave	SR pt	SR days	SR ave	LW pt	LW days	LW ave
Jan	6	2	3.00	18	2	9.00	44	9.00	4.89
Feb	16	2	8.00	19	2	9.50	58	8.00	7.25
Mar	2	1	2.00	31	4	7.75	40	8.00	5.00
Apr	7	2	3.50	14	2	7.00	42	9.00	4.67
May	10	2	5.00	10	1	10.00	40	8.00	5.00
Jun	13	3	4.33	11	2	5.50	43	8.00	5.38
Jul	5	1	5.00	17	3	5.67	39	8.00	4.88

Aug	16	3	5.33	18	2	9.00	58	9.00	6.44
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	75	16	4.69	138	18	7.67	364	67.00	5.43

- Physician Reports
 - Nothing presented.
- Office Manager Report
 - There was discussion of whether to allow groups to rent the backyard during business hours. It was decided that it would work out as long as the stipulations are written up and made clear to the group prior to rental.
 - There was discussion of whether to rent out other office space in the building. It will be decided on a case by case basis.
 - There was discussion of whether to make payroll every other Friday instead of once a month. It was decided that is was in our best interests to keep the staff happy and accommodate them on this.
- **Resolution 5:** Be it resolved that the Board of Directors approves change the payroll schedule to every other Friday instead of once monthly. Dave Bristol motioned and Frank Wagner seconded. Motion carried unanimously.
 - There was discussion of the Special District Association (SDA) conference. It was decided that Frank would cast the vote for the district since he will be in attendance.
- **Resolution 6:** Be it resolved that the Board of Directors approves the expense of sending Frank and Jessi to the SDA conference. Dave Bristol motioned and Denny Holmes seconded. Motion carried unanimously.
 - There was discussion of our lease for the copier. The company is offering a newer color copier for less monthly expense.
- **Resolution 7:** Be it resolved that the Board of Directors approves the new copier lease. Denny Holmes motioned and Frank Wagner seconded. Motion carried unanimously.

8. SEPTEMBER EVALUATION / RAISES

- Annual: Stephanie Lanford, Morgan Fifield
- **Resolution 8:** Be it resolved that the Board of Directors accepts the evaluations of the employees and the annual raises applicable. Denny Holmes motioned and Dave Bristol seconded. Motion carried unanimously.

Meeting adjourned at 18:32.

Respectfully submitted,

Jessi Clark