

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

Tuesday, June 16, 2009

Attendance: Board: Helen Spence, Frank Wagner, Dave Bristol, Bob Wilson, Denny Holmes.
 Staff: Jessi Clark, Shannon Currier, Dr. Woodyard (17:35).

MEETING CALLED TO ORDER AT 17:26 BY HELEN SPENCE, PRESIDENT.

1. MINUTES

May 19, 2009 Regular Meeting

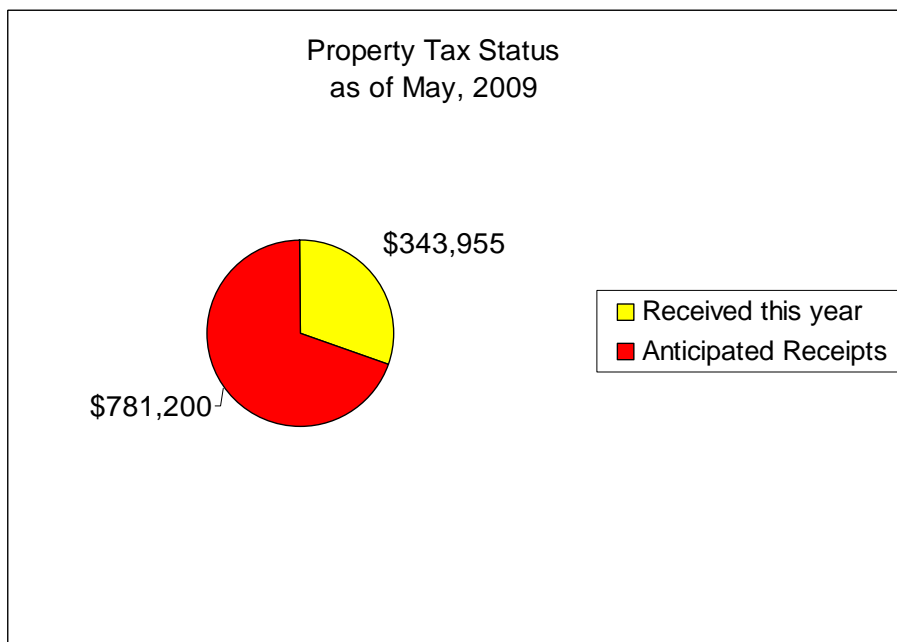
- **Resolution 1:** Be it resolved that the minutes of the May 19, 2009 regular meeting be approved as presented. Bob Wilson motioned and Dave Bristol seconded. Motion carried unanimously.

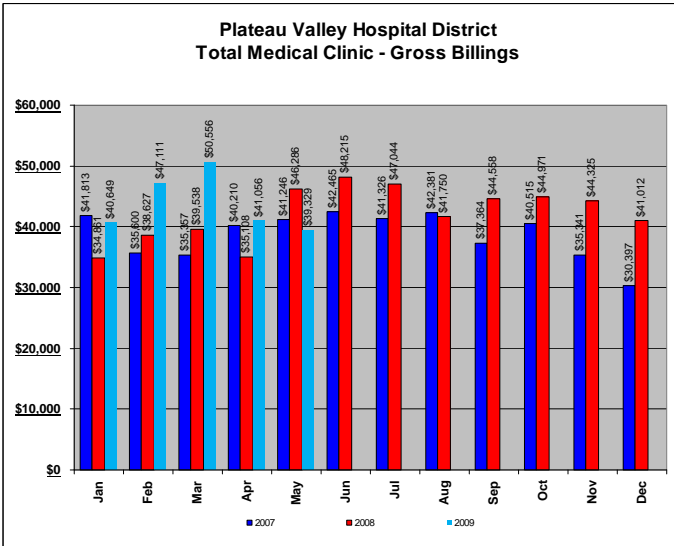
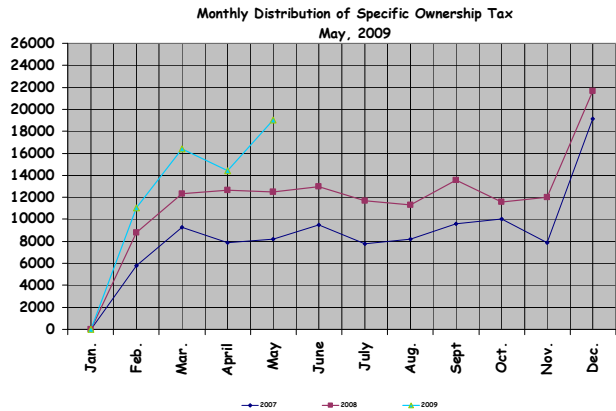
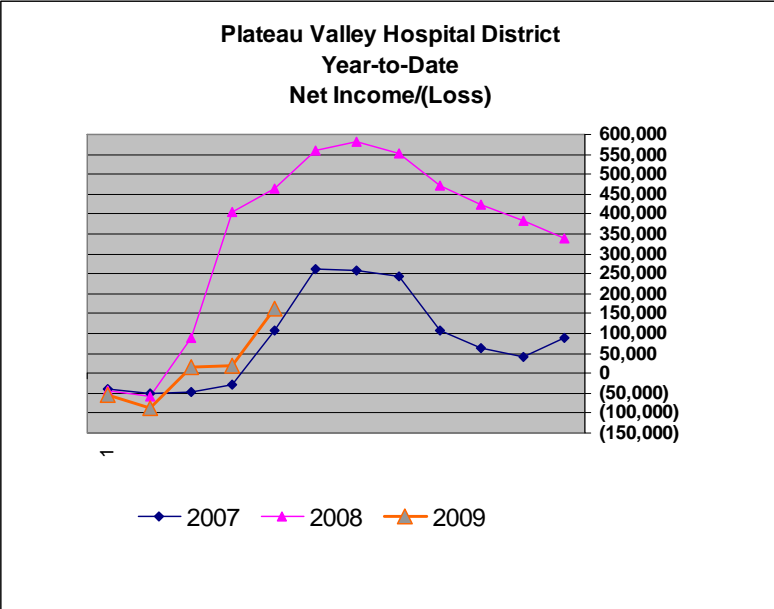
2. CLINIC CONSULTANT REPORT

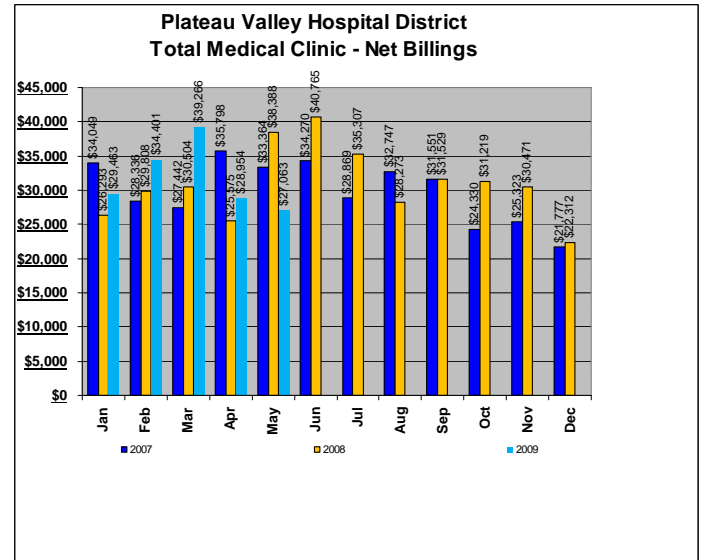
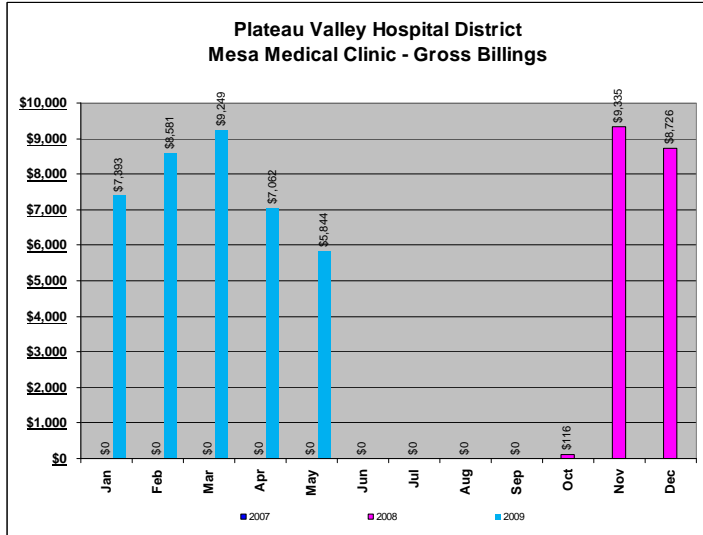
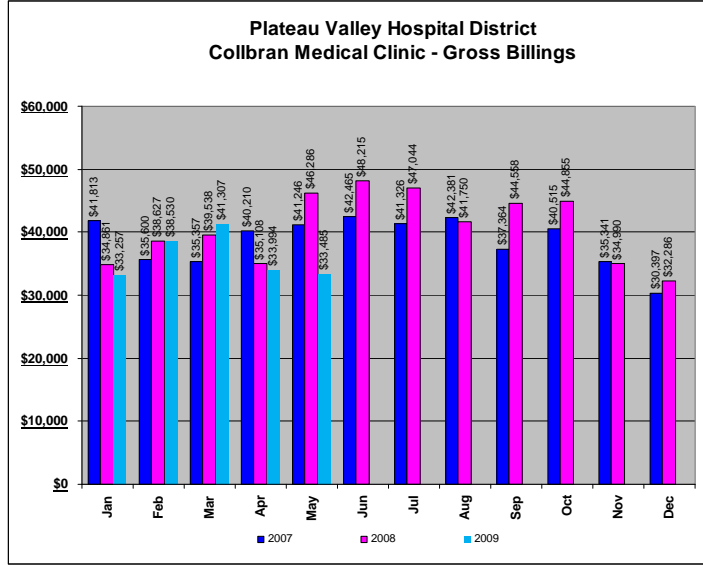
- Debbie just wanted to remind us that the RAC audits are coming up. She is in a meeting all day Thursday that is all Medicare stuff. If she learns anything new, she'll let us know.

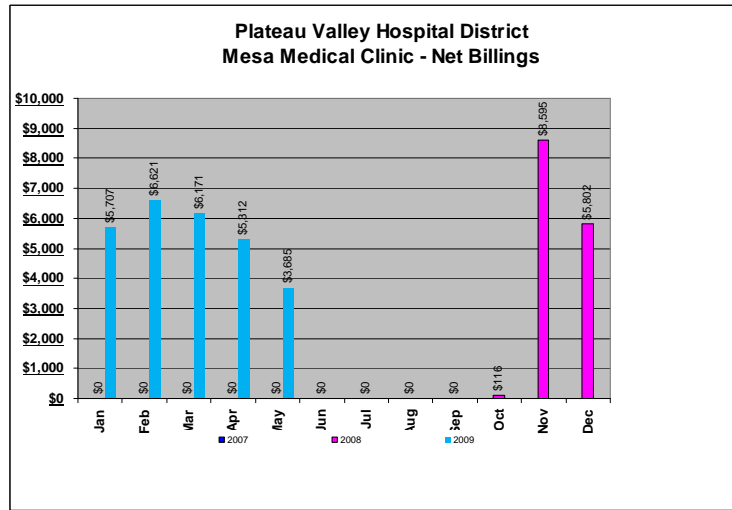
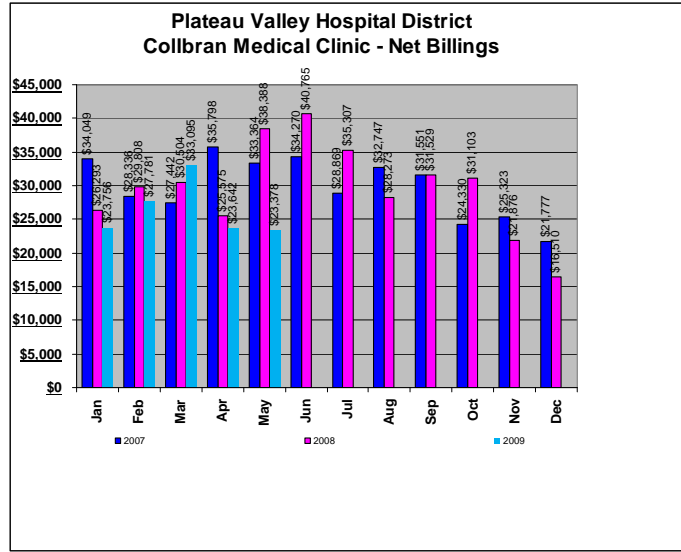
3. CONSULTANT CPA REPORT

| | Charges | Write Offs Misc. Inc. | Net Receipts | May, 2009 | Operating Expense | Net Ordinary Income | Other Income/Exp | Net Income/(Loss) |
|-----------------|---------------|-----------------------|---------------|-----------|-------------------|---------------------|-------------------|-------------------|
| Clinic-Collbran | 33,485.25 | 10,107.48 | 23,377.77 | | -68,683.16 | -45,305.39 | 0.00 | -45,305.39 |
| Clinic-Mesa | 5,843.90 | -2,158.56 | 3,685.34 | | -9,805.13 | -6,119.79 | 0.00 | -6,119.79 |
| Construction | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 |
| Grant | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 |
| Administrative | <u>754.00</u> | <u>0.00</u> | <u>754.00</u> | | <u>0.00</u> | <u>754.00</u> | <u>191,326.33</u> | <u>192,080.33</u> |
| Total | 40,083.15 | 12,266.04 | 27,817.11 | | -78,488.29 | -50,671.18 | 191,326.33 | 140,655.15 |









- **Resolution 2:** Be it resolved that the accounts payable & payroll checks (#46805-46855) are approved. Denny Holmes motioned and Frank Wagner seconded. Motion carried unanimously.
 - **Resolution 3:** Be it resolved that the Board of Directors approves the May write-offs in the amount of \$12,266.04. Denny Holmes motioned and Dave Bristol seconded. Motion carried 3-1 with Frank Wagner as the nay vote.
4. ENVIRONMENTAL SERVICES
 - Porch – There was discussion of the porch at the Clinic entrance. It was decided that it made more sense to make it look newer and nicer than tearing it down and rebuilding it.
 5. OLD BUSINESS
 - Land Lease – We are still waiting for the lease from the school to review it.

6. CLINIC REPORT

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|------------------------|-------------|--------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|----------------|-------------|-------------|
| Total Dr Appt | 256 | 309 | 299 | 268 | 264 | | | | | | | | 1396 |
| # Days | 21 | 20 | 22 | 22 | 20 | | | | | | | | 105 |
| Ave/Day | 12.19 | 15.45 | 13.59 | 12.18 | 13.20 | #### | #### | #### | #### | ##### | ##### | #### | 13.30 |
| Lab/Inj | 79 | 80 | 82 | 95 | 71 | | | | | | | | 407 |
| Pharm | 23 | 15 | 18 | 19 | 11 | | | | | | | | 86 |
| AH Pharm | 0 | 1 | 0 | 1 | 0 | | | | | | | | 2 |
| After Hours | 6 | 1 | 6 | 0 | 10 | | | | | | | | 23 |
| Other | 8 | 13 | 9 | 18 | 17 | | | | | | | | 65 |
| Paged Calls | 77 | 70 | 51 | 51 | 53 | | | | | | | | 302 |
| Clinic New Pt | 26 | 28 | 20 | 12 | 14 | | | | | | | | 100 |
| Clinic 1X Pt | 4 | 2 | 0 | 0 | 0 | | | | | | | | 6 |
| M - Dr Appt | 68 | 93 | 73 | 63 | 60 | | | | | | | | 357 |
| M - # 1/2 Days | 13 | 9 | 13 | 13 | 11 | | | | | | | | 59 |
| M - Ave/1/2 day | 5.23 | 10.33 | 5.62 | 4.85 | 5.45 | #### | #### | #### | #### | ##### | #DIV/0! | #### | 6.05 |
| M - MA appt | 8 | 9 | 10 | 7 | 11 | | | | | | | | 45 |
| M - Pharm | 0 | 0 | 2 | 0 | 0 | | | | | | | | 2 |
| M - New Pt | 17 | 9 | 7 | 6 | 10 | | | | | | | | 49 |
| M - 1 X Pt | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |

Collbran Clinic

| 2009 | EW pt | EW days | EW ave | SR pt | SR days | SR ave | LW pt | LW day | LW ave |
|---------------|------------|-------------|--------------|------------|-------------|--------------|------------|-----------|--------------|
| Jan | 112 | 10 | 11.20 | 118 | 9 | 13.11 | 26 | 2 | 13.00 |
| Feb | 134 | 9 | 14.89 | 149 | 9 | 16.56 | 26 | 2 | 13.00 |
| Mar | 92 | 7.5 | 12.27 | 167 | 12 | 13.92 | 40 | 2.5 | 16.00 |
| Apr | 117 | 11 | 10.64 | 125 | 9 | 13.89 | 26 | 2 | 13.00 |
| May | 118 | 10 | 11.80 | 126 | 8.5 | 14.82 | 20 | 1.5 | 13.33 |
| Jun | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Jul | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Aug | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Sep | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Oct | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Nov | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Dec | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Totals | 573 | 47.5 | 12.06 | 685 | 47.5 | 14.42 | 138 | 10 | 13.80 |

Mesa Clinic

| 2009 | EW pt | EW days | EW ave | SR pt | SR days | SR ave | LW pt | LW days | LW ave |
|------|-------|---------|---------|-------|---------|---------|-------|---------|---------|
| Jan | 6 | 2 | 3.00 | 18 | 2 | 9.00 | 44 | 9.00 | 4.89 |
| Feb | 16 | 2 | 8.00 | 19 | 2 | 9.50 | 58 | 8.00 | 7.25 |
| Mar | 2 | 1 | 2.00 | 31 | 4 | 7.75 | 40 | 8.00 | 5.00 |
| Apr | 7 | 2 | 3.50 | 14 | 2 | 7.00 | 42 | 9.00 | 4.67 |
| May | 10 | 2 | 5.00 | 10 | 1 | 10.00 | 40 | 8.00 | 5.00 |
| Jun | | | ##### | | | ##### | | | #DIV/0! |
| Jul | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Aug | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Sep | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |
| Oct | | | #DIV/0! | | | #DIV/0! | | | #DIV/0! |

Physician Report

- Dr. Walter wanted it mentioned that we need to get another physical therapist to rent here. There was discussion of whether to see if St. Mary's would change their minds in a couple of months or if we should contact Community Hospital. Jessi will check into Community Hospital's physical therapy department.

Office Manager Report

- Board Member Work man's Compensation – Jessi received a newsletter with information concerning laws on coverage of Board Members. State law dictates that the Board is covered under workman's compensation or that they waive that coverage annually. If the coverage is waived it is advisable to waive compensation also. Our Board is not compensated.
- **Resolution 4:** Be it resolved that the Board of Directors waive workman's compensation coverage for the Board members. Denny Holmes motioned and Bob Wilson seconded. Motion carried unanimously.
- Certificates of Deposit – All the papers are in for the certificates of deposits to be signed tonight.
- **Resolution 5:** Be it resolved that the Board of Directors approves that \$150,000, in \$50,000 increments; be moved into one year certificates of deposit with Palisades National Bank with Helen Spence, Frank Wagner, Dave Bristol, and Bob Wilson listed as signers on the accounts. Dave Bristol motioned and Frank Wagner seconded. Motion carried unanimously.
- Rental House – It was decided that the rental house would rent for \$650 per month, with first and last month's rent due as deposit. The tenant would pay their own gas and electricity, while we would pay the water and sewer.
- SDA membership – It was decided that belonging to the Special District Association could be beneficial to us.
- **Resolution 6:** Be it resolved that the Board of Directors approves the dues for membership in the Special District Association. Bob Wilson motioned and Denny Holmes seconded. Motion carried unanimously.

7. JUNE EVALUATION / RAISES

- Annual: None
- 3 Month: None

Meeting adjourned at 18:29.

Respectfully submitted,

Jessi Clark, secretary to the Board