

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
Monday, October 20, 2008

Attendance: Board: Helen Spence, Frank Wagner, Dave Bristol. Denny Holmes out of town, excused. Bob Wilson sick, excused.
 Staff: Jessi Clark, Shannon Currier, Dr. Woodyard (17:54)
 Other: Rene Castillo

Meeting called to order at 17:25 by Helen Spence, President.

1. EXECUTIVE SESSION

- **Resolution 1:** Be it resolved that the Board of Directors go into Executive Session for discussion of personnel matters per statue C.R.S. Section 24-6-402(4)(f) at 17:25. Frank Wagner motioned and Dave Bristol seconded. Motion carried unanimously.
- **Resolution 2:** Be it resolved that the Board of Directors come out of Executive Session at 18:00. Frank Wagner motioned and Dave Bristol seconded. Motion carried unanimously.
- **Resolution 3:** Be it resolved that the Board of Directors thanks Rene for his service to the Hospital District and accepts his resignation. Dave Bristol motioned and Frank Wagner seconded. Motion carried unanimously.

2. MINUTES

September 15, 2008 Regular Meeting

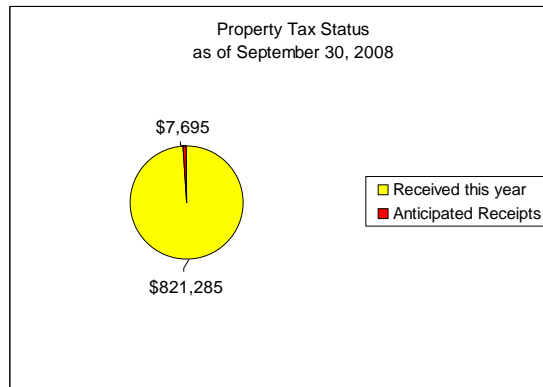
- **Resolution 4:** Be it resolved that the minutes of the September 15, 2008, regular meeting be approved as presented. Frank Wagner motioned and Dave Bristol seconded. Motion carried unanimously.

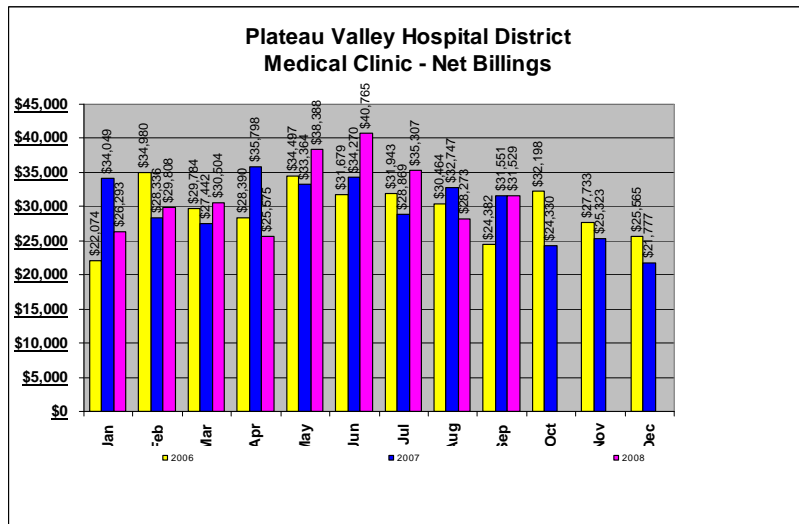
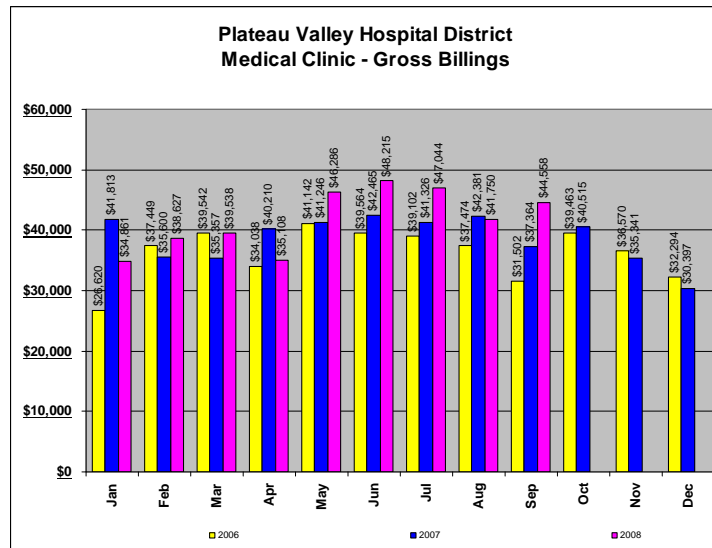
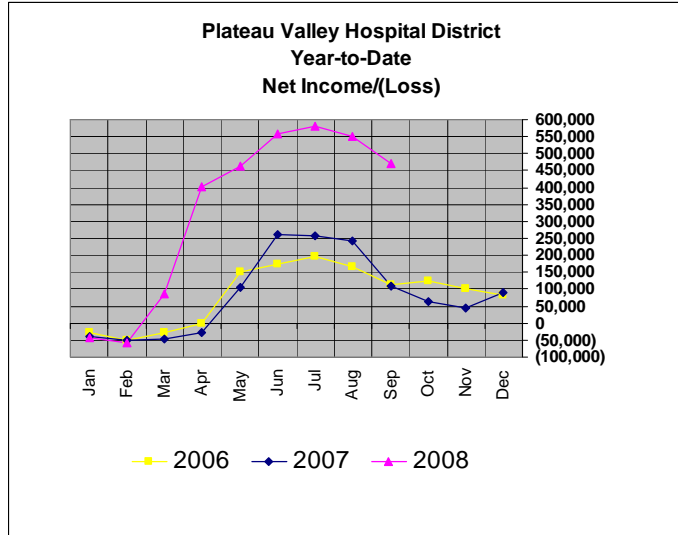
3. CLINIC CONSULTANT REPORT

No report given.

4. CONSULTANT CPA REPORT

				September, 2008				
	Charges	Write Offs Misc. Inc.	Net Receipts		Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	44,558.02	13,029.08	31,528.94		-80,658.81	-49,129.87	0.00	-49,129.87
Clinic-Mesa	0.00	0.00	0.00		-49,746.88	-49,746.88	0.00	-49,746.88
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Grant	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Administrative	1,196.70	0.00	1,196.70		0.00	1,196.70	18,244.82	19,441.52
Total	45,754.72	13,029.08	32,725.64		130,405.69	-97,680.05	18,244.82	-79,435.23





- **Resolution 5:** Be it resolved that the accounts payable & payroll checks (#46346-46408) are approved. Frank Wagner motioned and Dave Bristol seconded. Motion carried unanimously.
- **Resolution 6:** Be it resolved that the Board of Directors approves the September write-offs in the amount of \$13,029.08. Dave Bristol motioned and Frank Wagner seconded. Motion carried unanimously.
- Shannon and Jessi reviewed the IRS worksheet on employees versus independent contractors. The summary of the answers were handed out to be reviewed at the next meeting.

5. ENVIRONMENTAL SERVICES
No report given.

6. OLD BUSINESS

Mesa Clinic Progress Report

- There was discussion of a temporary sign until a permanent one is installed. It was suggested that we get a winter banner to hang up about shorter ER wait times. There was discussion of whether to target Palisade residents in the future. We will need to get a plaque made of all the donors. When we are ready to have an open house, we will send out a postcard. Jessi will talk to the landowner about who does snow removal in the area.

7. CLINIC REPORT

Office Manager Report

- There was discussion of the now open environmental services coordinator. The hours and wage was discussed.
- The compensation committee, wage scale, and the doctors' contracts are on the annual schedule to be discussed in October. They were tabled until November.
- The title to the Mesa building was discussed and whether to purge the title. It would be easier to move in the future if we had to, if we did not purge the title. Jessi will check with the attorney about whether we have to or not.
- **Resolution 7:** Be it resolved that the Board of Directors agrees to pay the \$11,500 for asphalt patching in the clinic parking lot. Frank Wagner motioned and Dave Bristol seconded. Motion carried unanimously.
- Jessi was supposed to report on the Special Districts Association conference, but did not have the chance to put it together. One thing that was reiterated was the Board cannot email back and forth in discussion or it becomes subject to open meeting laws. It is okay to email information that needs to be reviewed prior to the meeting, but it can not be discussed.
- Audits – There was a Copic audit and we scored 100% on it. This is a big accomplishment for all the staff and decreases the doctors' malpractice insurance costs. We also scored well on our Rocky Mountain HMO audit.

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Year to Date
Total Dr Appt	279	279	315	292	315	346	365	329	304				2824
# Days	22	21	21	22	21	21	22	21	20				191
Ave/Day	12.68	13.29	15.00	13.27	15.00	16.48	16.59	15.67	15.20	#####	#####	####	14.79
Lab/Inj	87	65	67	70	77	89	100	89	88				732
Pharm	7	4	8	19	10	9	8	14	12				91
AH Pharm	0	0	0	0	3	0	2	0	0				5
After Hours	2	10	10	8	17	25	16	18	3				109
Other	14	18	15	8	12	9	12	27	17				132
Paged Calls	72	104	52	76	66	103	112	87	84				756
Clinic New Pt	28	31	22	7	17	23	19	34	21				202
Clinic 1X Pt	4	1	0	9	21	18	27	8	2				90

Physician Report

- Tuesday mornings – There was discussion of whether to continue to open early on Tuesdays since we now have Saturday appointments available in Mesa. It was decided to discontinue them, possibly after the first of the year.

8. NEW BUSINESS

The Board went over the Town's bypass options. One option has the bypass going through the rental house property.

9. October EVALUATION / RAISES

- Annual: Luann Wallace
- 3 Month: None
- **Resolution 8:** Be it resolved that the Board of Directors accepts the evaluation of the employee and approves the annual raise. Frank Wagner motioned and Dave Bristol seconded. Motion carried unanimously.

Meeting adjourned at 19:44.

Respectfully submitted,

Jessi Clark, secretary to the Board