

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
Monday, August 18, 2008

Attendance: Board: Helen Spence, Frank Wagner, Dave Bristol, Denny Holmes. Bob Wilson excused.
 Staff: Rene Castillo, Shannon Currier, Jessi Clark
 Other: Nona Carver, artist.

1. ARTIST PRESENTATION

Nona Carver presented her prints for display in the Mesa Clinic. There was discussion of whether she would donate the prints and we make and frame them or if she does that and retains ownership. We would then be able to direct people to her about selling them. They would be in the \$120-125 range.
 Gary Swanson had also sent a couple of prints with terms for selling them

2. EXECUTIVE SESSION

- **Resolution 1:** Be it resolved that the Board of Directors go into Executive Session for discussion of personnel matters per statute C.R.S. Section 24-6-402(4)(f) at 17:29. Denny Holmes motioned and Frank Wagner seconded. Motion carried unanimously.
- Meeting reconvened at 18:02.

3. MINUTES

July 21, 2008 Regular Meeting

- **Resolution 2:** Be it resolved that the minutes of the July 21, 2008 regular meeting be approved as presented. Denny Holmes motioned and Dave Bristol seconded. Motion carried unanimously.

July 23, 2008 Special Meeting

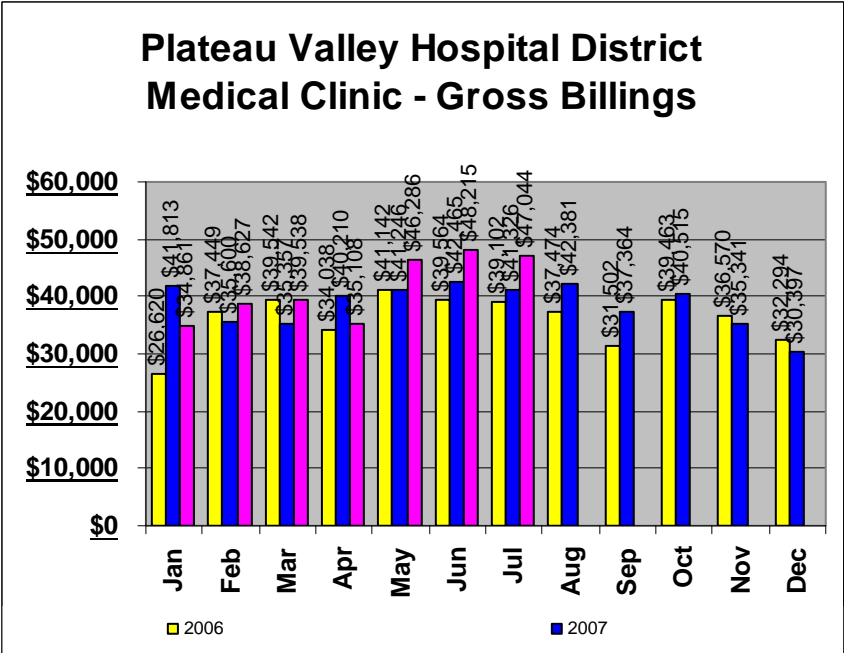
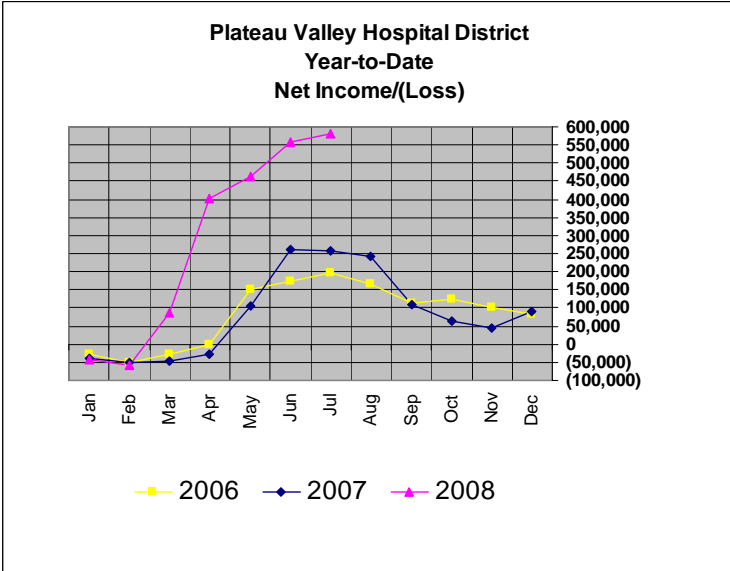
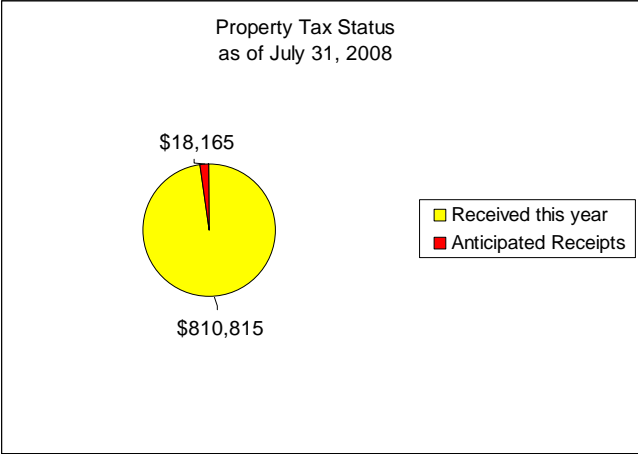
- **Resolution 3:** Be it resolved that the minutes of the July 23, 2008 special meeting be approved as presented. Dave Bristol motioned and Frank Wagner seconded. Motion carried unanimously.

4. CLINIC CONSULTANT REPORT

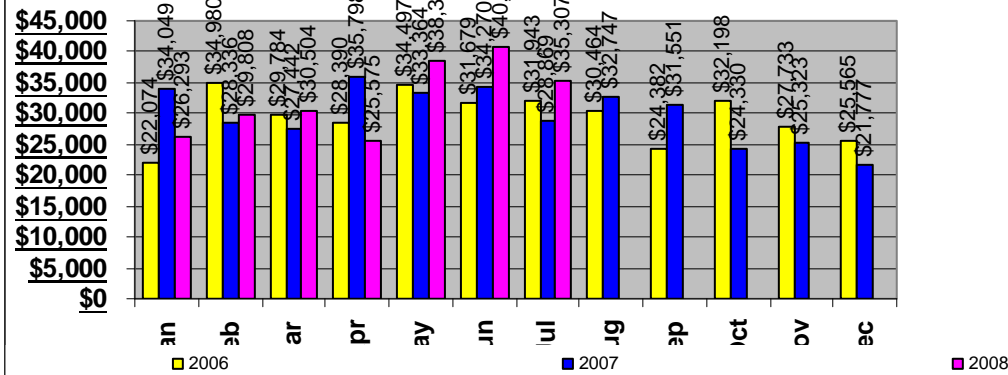
Nothing presented.

5. CONSULTANT CPA REPORT

	Charges	Write Offs Misc. Inc.	Net Receipts	July, 2008	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	47,044.02	11,737.39	35,306.63		-75,865.16	-40,558.53	0.00	-40,558.53
Clinic-Mesa	0.00	0.00	0.00		-16,367.49	-16,367.49	0.00	-16,367.49
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Grant	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Administrative	1,216.40	0.00	1,216.40		0.00	1,216.40	77,227.18	78,443.58
Total	48,260.42	11,737.39	36,523.03		-92,232.65	-55,709.62	77,227.18	21,517.56



Plateau Valley Hospital District Medical Clinic - Net Billings



- **Resolution 4:** Be it resolved that the accounts payable and payroll checks (#46243-46296) are approved. Frank Wagner motioned and Denny Holmes seconded. Motion carried unanimously.
- **Resolution 5:** Be it resolved that the Board of Directors approves the July write-offs in the amount of \$11,737.39. Denny Holmes motioned and Dave Bristol seconded. Motion carried unanimously.

6. ENVIRONMENTAL SERVICES

- Mesa Clinic – The paint will be done on Wednesday. The x-ray machine arrived today, but the conduit needs to be changed. An exhaust fan needs to be added to the darkroom. Monte should be done this week. We will need five phone lines for Mesa to accommodate multiple lines calling in and the fax machine.

7. OLD BUSINESS

- Mesa Clinic Progress Report – The Board will be interviewing a candidate for an additional doctor for the Mesa Clinic.

8. NEW BUSINESS

- Wage Scale – Dave presented a preliminary wage scale for review.

9. CLINIC REPORT

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Year to Date
Total Dr Appt	279	279	315	292	315	346	365						2191
# Days	22	21	21	22	21	21	22						150
Ave/Day	12.68	13.29	15.00	13.27	15.00	16.48	16.59	####	####	#####	#####	####	14.61
Lab/Inj	87	65	67	70	77	89	100						555
Pharm	7	4	8	19	10	9	8						65
AH Pharm	0	0	0	0	3	0	2						5
After Hours	2	10	10	8	17	25	16						88
Other	14	18	15	8	12	9	12						88
Paged Calls	72	104	52	76	66	103	112						585
Clinic New Pt	28	31	22	7	17	23	19						147
Clinic 1X Pt	4	1	0	9	21	18	27						80

- Physician Report s
Nothing presented.
- Office Manager Report
Signatures were obtained for the ACH information for Palisades National Bank.
Signage for the Mesa Clinic - Bud's bid is too high. Other prices will be obtained.
Tenants – A dog groomer would like to rent space. It was decided that it is incompatible with the medical clinic.
Mesa Clinic – We would like to have an Open House on Color Sunday. Give-aways will need to be ordered.
Lawnmower – There was discussion of purchasing the city's old lawnmower for Rene to use to save time. It was decided not to buy it.

10. AUGUST EVALUATION / RAISES

- Annual: Rene
- 3 Month: None
- **Resolution 6:** Be it resolved that the Board of Directors accepts the evaluation of the employee and approves the annual raise applicable. Denny Holmes motioned and Dave Bristol seconded. Motion carried unanimously.

Meeting adjourned at 19:19.

Respectfully submitted,

Jessi Clark, secretary to the Board