

**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**  
**Monday, March 17, 2008**

Attendance: Board: Helen Spence, Frank Wagner, Dave Bristol, Bob Wilson. Denny Holmes excused.  
 Staff: Rene Castillo, Shannon Currier, Jessi Clark.  
 Other: Greg Randall, school superintendent.

MEETING CALLED TO ORDER AT 17:22 BY HELEN SPENCE, PRESIDENT.

1. EXECUTIVE SESSION

- **Resolution 1:** Be it resolved that the Board of Directors go into Executive Session for discussion of property per statute C.R.S. Section 24-6-402(4)(a) at 17:24. Dave Bristol motioned and Frank Wagner seconded. Motion carried unanimously.

Meeting reconvened at 17:44.

2. MINUTES

February 18, 2008 Regular Meeting

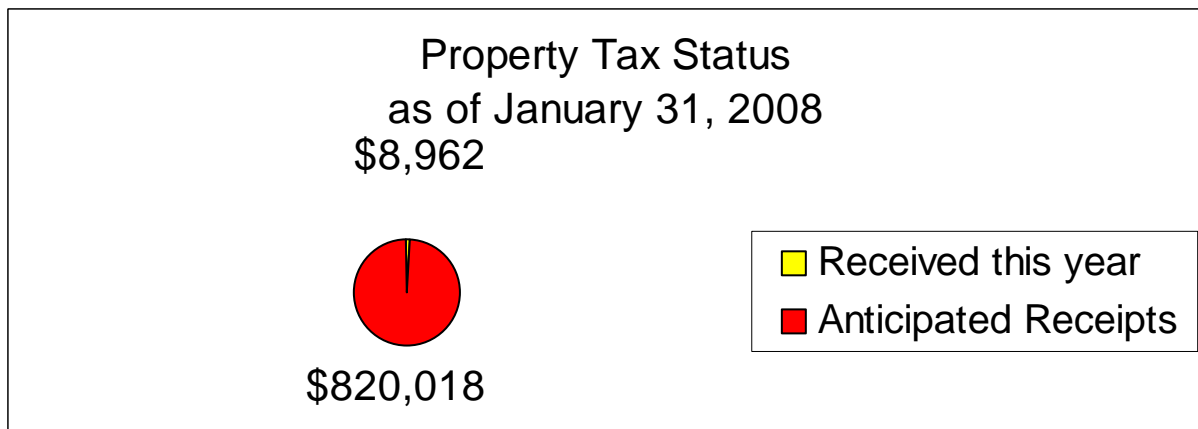
- **Resolution 2:** Be it resolved that the minutes of the February 18, 2008, regular meeting be approved as presented. Frank Wagner motioned and Dave Bristol seconded. Motion carried unanimously.

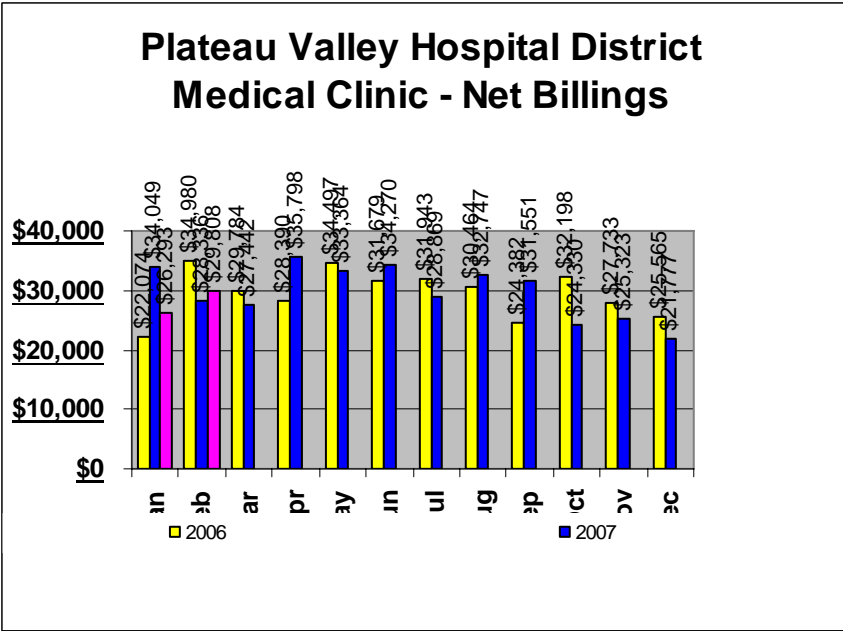
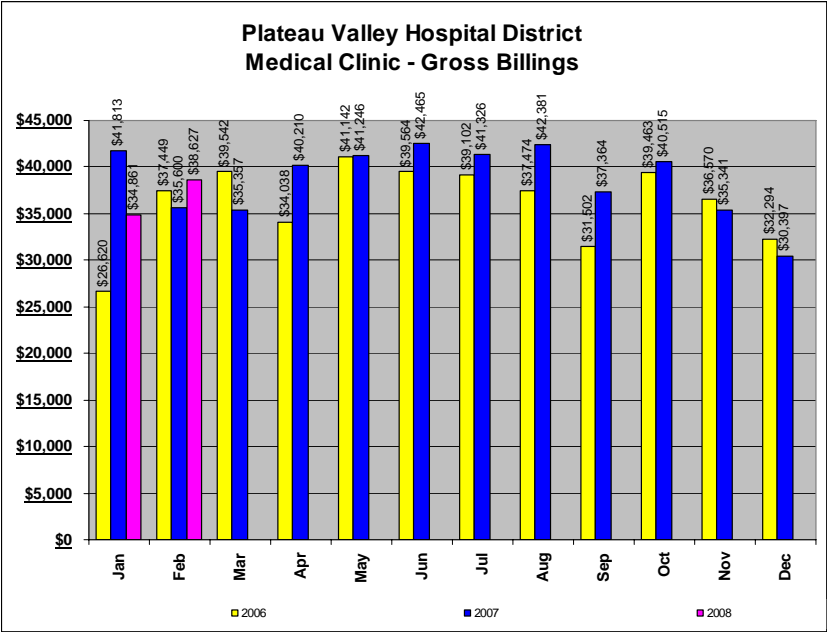
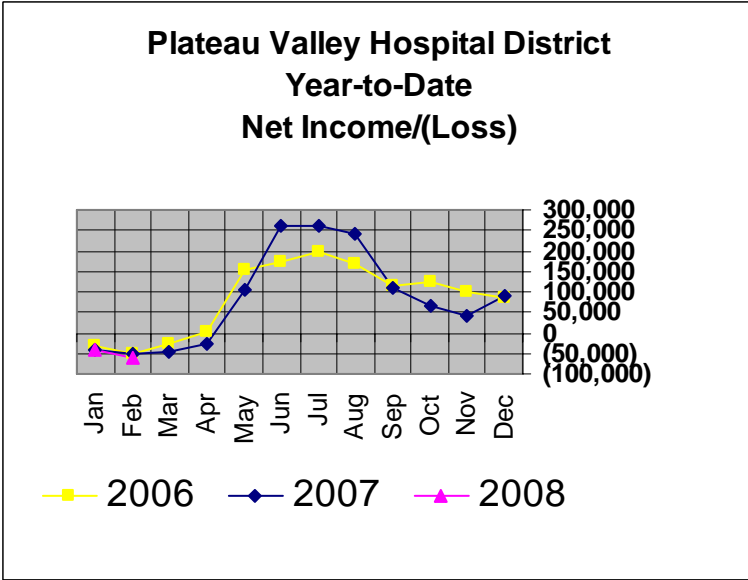
3. CLINIC CONSULTANT REPORT

Nothing presented.

4. CONSULTANT CPA REPORT

				February, 2008				
	Charges	Write Offs Misc. Inc.	Net Receipts		Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	38,627.20	-8,818.85	29,808.35		-64,848.68	-35,040.33	0.00	-35,040.33
Clinic-Mesa	0.00	0.00	0.00		-1,329.39	-1,329.39	0.00	-1,329.39
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Grant	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Administrative	<u>1,401.80</u>	<u>0.00</u>	<u>1,401.80</u>		<u>0.00</u>	<u>1,401.80</u>	<u>18,040.38</u>	<u>19,442.18</u>
Total	<u>40,029.00</u>	<u>-8,818.85</u>	<u>31,210.15</u>		<u>-66,178.07</u>	<u>-34,967.92</u>	<u>18,040.38</u>	<u>-16,927.54</u>





- **Resolution 3:** Be it resolved that the Accounts Payable & Payroll Checks (#46004-46042) are approved. Bob Wilson motioned and Frank Wagner seconded. Motion carried unanimously.
- **Resolution 4:** Be it resolved that the Board of Directors approves the February write-offs in the amount of \$8,818.85. Frank Wagner motioned and Dave Bristol seconded. Motioned carried unanimously.

5. ENVIRONMENTAL SERVICES

- Duct work – We are overdue for having the duct work cleaned. Rene will get bids.
- Potholes – There are several large ones. Rene will get the pricing for fixing them instead of just patching.
- Mesa Clinic – Concern was voiced over utilities being on until we take occupancy.

6. OLD BUSINESS

- Mesa Clinic Progress Report – The attorney has been contacted and will send the letter to Golden Villa this week. Rene will get bids in case we have to pull our own permit and fix the wiring. Jessi will try to get the proof of insurance from the contractor.

7. NEW BUSINESS

- Backyard Rental – There was discussion of whether to allow people to rent out the backyard for gatherings. It was decided not to rent it out because of insurance concerns and the lack of access to a bathroom for the renters.

8. CLINIC REPORT

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Year to Date
Total Dr Appt	279	279											558
# Days	22	21											43
Ave/Day	12.68	13.29	####	####	####	####	####	####	####	#####	#####	####	12.98
Lab/Inj	87	65											152
Pharm	7	4											11
AH Pharm	0	0											0
After Hours	2	10											12
Other	14	18											32
Paged Calls	72	104	52										228
Clinic New Pt	28	31											59
Clinic 1X Pt	4	1											5

Office Manager Report

- Board newsletter – Helen will get it written so we can get it out to the public.
- Cancel election – The number of candidates and openings are equal so we can cancel the election.
- **Resolution 5:** See attached resolution giving the DEO authority to cancel the election. Dave Bristol motioned and Frank Wagner seconded. Motion carried unanimously.
- The IRS has waived the penalties for the issues last year on the Medicare and Social Security withholdings.
- It was decided to continue with Rocky Mountain Health Plans for the employee health insurance.

9. MARCH EVALUATION / RAISES

- Annual: None
- 3 Month: None

10. EXECUTIVE SESSION

- **Resolution 6:** Be it resolved that the Board of Directors go into Executive Session for discussion of personnel matters per statue C.R.S. Section 24-6-402(4)(f) at 18:21. Bob Wilson motioned and Dave Bristol seconded. Motion carried unanimously.

Meeting reconvened at 19:48.

- The Board will respond to the doctors in writing.

Meeting adjourned 20:03.

Respectfully submitted,  
Jessi Clark, secretary to the Board