

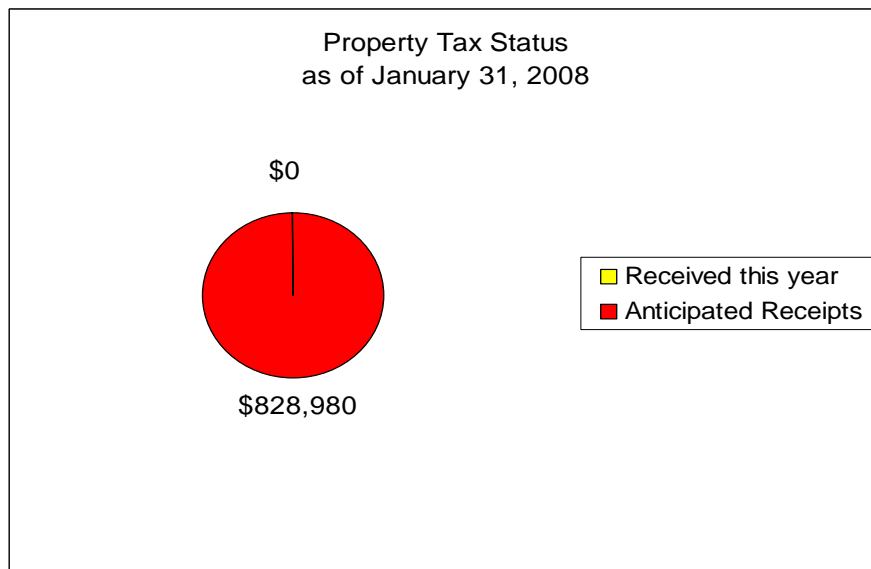
**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**  
**Monday, February 18, 2008**

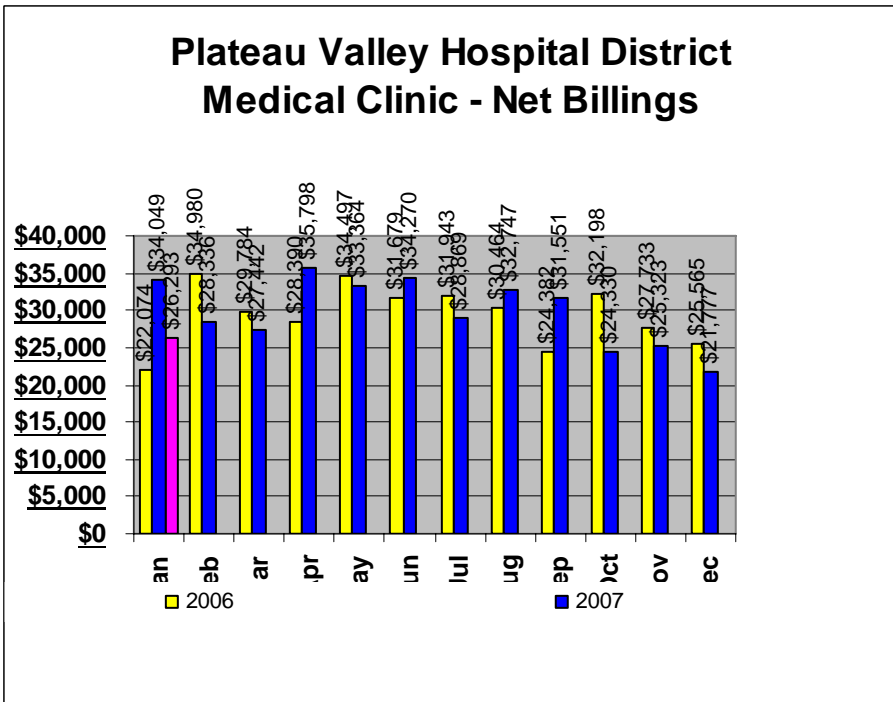
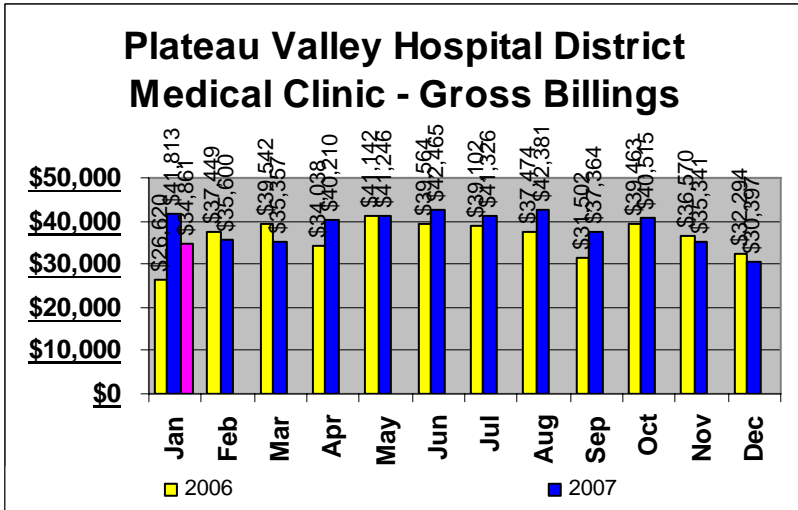
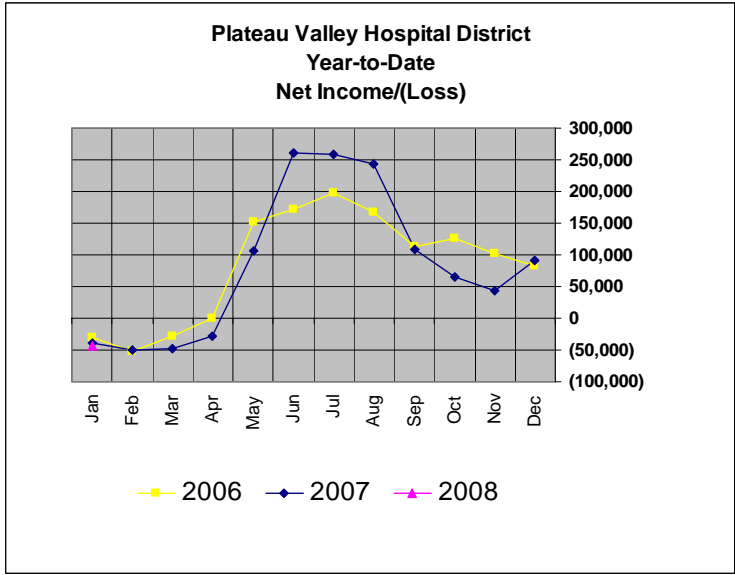
Attendance: Board: Helen Spence, Frank Wagner, Dave Bristol, Bob Wilson, Denny Holmes.  
 Staff: Rene Castillo, Shannon Currier, Jessi Clark, Dr. Woodyard (18:15), Dr. Rollins (18:20).  
 Other: Lisa Hemann from Chadwick, Steinkirchner, Davis & Co., P.C.

MEETING CALLED TO ORDER AT 17:20 BY HELEN SPENCE, PRESIDENT.

1. AUDIT PRESENTATION – Given by Lisa Hemann, CPA of Chadwick, Steinkirchner, Davis & Co., P.C.
2. MINUTES  
 January 21, 2008 Regular Meeting
  - **Resolution 1:** Be it resolved that the minutes of the January 21, 2008, regular meeting be approved as presented. Frank Wagner motioned and Denny Holmes seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
  - Report given by Jessi. Things are going pretty well. The beginning of March they will stop using legacy numbers to bill insurance and only use the NPI. Debbie is upgrading the program the last week in February. This will make billing more efficient especially secondary claims.
4. CONSULTANT CPA REPORT

				January, 2008				
	Charges	Write Offs Misc. Inc.	Net Receipts		Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	34,861.23	-8,568.45	26,292.78		-70,073.76	-43,780.98	0.00	-43,780.98
Clinic-Mesa	0.00	0.00	0.00		-828.94	-828.94	0.00	-828.94
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Grant	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Administrative	1,523.00	0.00	1,523.00		0.00	1,523.00	666.25	2,189.25
Total	36,384.23	-8,568.45	27,815.78		-70,902.70	-43,086.92	666.25	-42,420.67





- **Resolution 2:** Be it resolved that the Accounts Payable & Payroll Checks (#45952-46003) are approved. Dave Bristol motioned and Frank Wagner seconded. Motion carried unanimously.
- **Resolution 3:** Be it resolved that the Board of Directors approves the January write-offs in the amount of \$8,568.45. Bob Wilson motioned and Denny Holmes seconded. Motion carried unanimously.

5. ENVIRONMENTAL SERVICES

- Project Report  
Mesa Clinic – We are going to have to run electricity to put in the security lighting. Golden Villa failed the electrical inspection again. Jessi will contact the attorney. We will need to start ordering supplies to open the clinic once a C.O. is obtained.
- **Resolution 4:** Be it resolved that the Board of Directors approves the purchase of the items needed for the x-ray room, phone system, signage, and normal operating supplies sufficient to open the Mesa Clinic. Denny Holmes motioned and Bob Wilson seconded. Motion carried unanimously.
- **Resolution 5:** Be it resolved that the Board of Directors approves the purchase of the water heater for the Mesa Clinic in the amount of \$652.00. Denny Holmes motioned and Frank Wagner seconded. Motion carried unanimously.

6. OLD BUSINESS

- Mesa Clinic Progress Report – Jessi spoke with our x-ray supplier. They usually ask for 25% to order a new machine and 75% due 30 days after installation.

7. CLINIC REPORT

**2008 Census**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Year to Date
Total Dr Appt	279												279
# Days	22												22
Ave/Day	12.68	#####	#####	#####	#####	#####	#####	#####	#####	#####	#####	#####	12.68
Lab/Inj	87												87
Pharm	7												7
AH Pharm	0												0
After Hours	2												2
Other	14												14
Paged Calls	72												72
Clinic New Pt	28												28
Clinic 1X Pt	4												4

- Office Manager Report  
Patient firing policy – There was discussion as to what the policy was and how to explain it to those patients. Jessi will find previous documentation.  
Survey – There was discussion of whether to survey the public on various issues. It was decided to postpone it until after the Mesa Clinic opens and the Board newsletter gets distributed. This newsletter will go out shortly and focus on getting information out about our various activities.
- Physician Report - contracts  
There was discussion of the physician contracts. More research will be done and then readdressed at the April meeting due to members and physicians that will not be present at the March meeting. The April meeting will be held early at 4:30PM.

8. January EVALUATION / RAISES

- Annual: None
- 3 Month: Luann Wallace, Sue Dillon

Meeting adjourned at 19:30.

Respectfully submitted,

Jessi Clark, secretary to the Board