

**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**  
 Tuesday September 19, 2023

Attendance: Board: Steve Bryson, Don Mease, Mike Simons, Robert Hassell.& John Polhemus.  
 Staff & Consultants: Shannon Currier & Jessi Clark.

MEETING CALLED TO ORDER AT 1718 BY STEVE BRYSON, PRESIDENT.

1. ROLL CALL: All present.
2. MINUTES  
 August 15, 2023 Regular Meeting
  - **Motion 1:** John Polhemus motioned that the Board of Directors approves the minutes of the August 15, 2023 regular meeting as presented. Robert Hassell seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT  
 Nothing reported.
4. CONSULTANT CPA REPORT  
 Financial Report – charts were not presented as in the past. There was discussion of how the Board wants the information presented in the future.

The preliminary budget was presented and possible changes were discussed.  
 There was discussion of the amount of refunds done in July and August from the old Greenway system and of the Colorado Government Finance Officers Association conference in Breckenridge.

- **Motion 2:** John Polhemus motioned that the Board of Directors approves reimbursing Shannon Currier for the Colorado Government Finance Officers Association conference not to exceed \$1500. Don Mease seconded. Motion carried unanimously.
- **Motion 3:** Mike Simons motioned that the Board of Directors approves the payroll and accounts payable checks(#55180-55265) and the August write-offs in the amount of \$17,774.85. John Polhemus seconded. Motion carried unanimously.

5. ENVIRONMENTAL SERVICES  
 Nothing reported.
6. NEW BUSINESS  
 Nothing reported.
7. CLINIC REPORT  
 Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	87	94	70	128	128	130	130	101					868
Dr # Days	10.0	10.0	7.0	11.0	10.0	10.0	12.5	11.5					82
Dr Ave/Day	10.30	10.50	11.14	12.18	13.90	13.60	10.96	9.39	####	#####	#####	####	11.46
Dr phone	16	11	8	6	11	6	7	7					72
FNP Appt	87	69	132	71	112	94	70	142					777
FNP Day	9.0	9.0	13.5	7.0	10.0	9.0	7.5	27.0					92.0
FNP Ave/Day	10.78	8.33	10.89	11.14	12.10	11.11	9.47	5.48	####	#####	#####	####	9.10
FNP phone	10	6	15	7	9	6	1	6					60
Lab/Inj	53	46	51	42	49	70	54	71					436
Pharm	3	1	0	2	2	2	3	1					14
AH Pharm	0	0	0	0	0	0	0	0					0
After Hours	2	0	1	0	0	1	0	0					4
Other	2	3	1	2	0	3	2	2					15

Paged Calls	19	16	19	23	13	20	16	21					147
Clinic New Pt	5	5	9	0	2	11	13	11					56
Clinic 1X Pt	0	1	0	0	0	1	0	0					2
M - Dr Appt	15	13	14	10	15	19	9	16					111
M - # Days	1	1	1	1	1	2	0.5	1					8.5
M - Ave/ day	15.00	14.00	14.00	11.00	15.00	10.00	18.00	17.00	####	#####	#####	####	13.53
M - DR phone	0	1	0	1	0	1	0	1					4
M - FNP appt	9	11	15	16	11	16	5	14					97
M - FNP # day	1.0	1.0	1.5	1.0	1.0	1.0	0.5	2.0					9
M - FNP ave/da	10.00	13.00	11.33	16.00	12.00	16.00	10.00	7.00	####	#####	#####	####	11.44
M - FNP phone	1	2	2	0	1	0	0	0					6
M - MA appt	9	7	4	2	8	12	2	9					53
M - Pharm	0	0	0	1	0	0	0	0					1
M - Other	1	1	0	1	0	0	0	0					3
M - New Pt	2	0	2	0	0	1	0	2					7
M - 1 X Pt	0	0	0	0	0	0	0	0					0

Collbran Clinic

2023	EW pt	EW days	EW ave	BH pt	BH days	BH ave	DB pt	DB days	DB ave	loc pt	loc days	loc ave
Jan	103	10	10.30	97	9	10.78			#DIV/0!			#DIV/0!
Feb	105	10	10.50	75	9	8.33			#DIV/0!			#DIV/0!
Mar	78	7	11.14	147	13.5	10.89			#DIV/0!			#DIV/0!
Apr	95	6.5	14.62	78	7	11.14			#DIV/0!	39	4.5	8.67
May	139	10	13.90	121	10	12.10			#DIV/0!			#DIV/0!
Jun	136	10	13.60	100	9	11.11			#DIV/0!			#DIV/0!
Jul	125	9.5	13.16	67	6.5	10.31	4	1	4.00	12	3	4.00
Aug	105	10	10.50	70	9	7.78	78	18	4.33	3	1.5	2.00
Sep			#DIV/0!			#DIV/0!			#DIV/0!			#VALUE!
Oct			#DIV/0!			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!			#DIV/0!
<b>Totals</b>	<b>886</b>	<b>73</b>	<b>12.14</b>	<b>755</b>	<b>73</b>	<b>10.34</b>	<b>82</b>	<b>19</b>	<b>4.32</b>	<b>54</b>	<b>9</b>	<b>6.00</b>

Mesa Clinic

2023	EW pt	EW days	EW ave	BH pt	BH days	BH ave	DB pt	DB days	DB ave	loc pt	loc days	loc ave
Jan	15	1	15.00	10	1	10.00			#DIV/0!			#DIV/0!
Feb	14	1	14.00	13	1	13.00			#DIV/0!			#DIV/0!
Mar	14	1	14.00	17	1.5	11.33			#DIV/0!			#DIV/0!
Apr	8	0.5	16.00	16	1	16.00			#DIV/0!	3	0.5	6.00
May	15	1	15.00	12	1	12.00			#DIV/0!			#DIV/0!
Jun	20	2	10.00	16	1	16.00			#DIV/0!			#DIV/0!
Jul	9	0.5	18.00	5	0.5	10.00			#DIV/0!			#DIV/0!
Aug	14	1	14.00	11	1	11.00	3	1.00	3.00	2	0.5	4.00
Sep			#DIV/0!			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!			#DIV/0!
<b>Totals</b>	<b>109</b>	<b>8</b>	<b>13.63</b>	<b>100</b>	<b>8</b>	<b>12.50</b>			#DIV/0!	<b>5</b>	<b>1</b>	<b>6</b>

- Provider Report. – nothing reported.
- District Administrator Report
  - Starlink - a proposal to change the internet at the Collbran Clinic to Starlink was presented. Mesa may happen at a later date.
    - **Motion 4:** Don Mease motioned that the Board of Directors approves the proposal to change the Collbran Clinic's internet to Starlink at 2 TB monthly. Robert Hassell seconded. Motion carried unanimously.
  - Land Acquisition Committee – Don Mease and Robert Hassell volunteered for the committee.
  - Health Insurance refund – Anthem issued a refund check for premiums paid by the district as they did not meet the required 80% of premiums going to actual reimbursement of actual healthcare costs. There was

discussion of whether to issue refund checks to the employees that pay into the health plan or use it towards a future premium.

- **Motion 5:** Don Mease motioned that the Board of Directors approves using the refund check from Anthem to directly refund the employees proportionate to the amount they pay in. John Polhemus seconded. Motion carried unanimously.

8. OLD BUSINESS

- Internet – discussed under the District Administrator report.
- Signage – Jessi contacted the sign company that gave us a proposal on the project prior to ask about directly printing on the plastic. They do not have a printer big enough to do that. Jessi will keep looking for a sign company capable of doing our project.

9. SEPTEMBER EVALUATION / RAISES

- Annual: None
- 3 Month: None

- **Motion 6:** Mike Simons motioned that the Board of Directors adjourn the meeting at 1839. Robert Hassell seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator