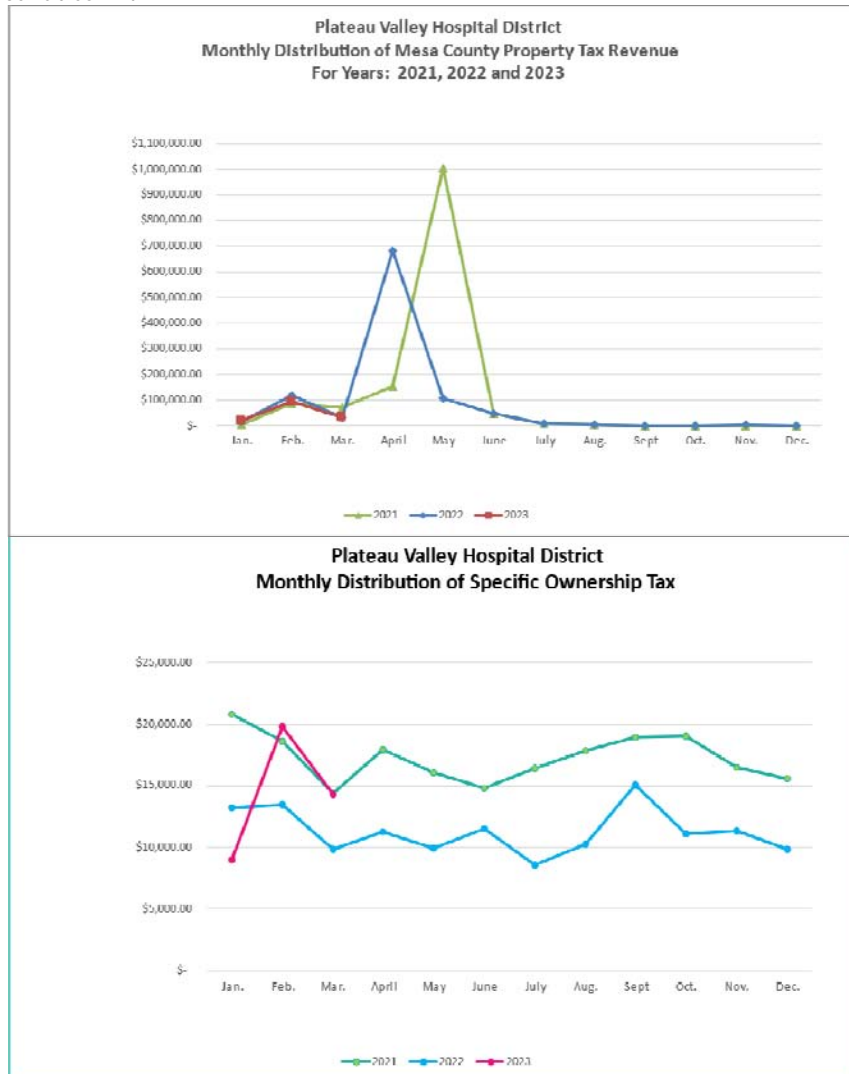


PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Tuesday April 25, 2023

Attendance: Board: Steve Bryson, Don Mease, Mike Simons, Robert Hassell & John Polhemus.
 Staff & Consultants: Shannon Currier & Jessi Clark.

MEETING CALLED TO ORDER AT 1713 BY STEVE BRYSON, PRESIDENT.

1. ROLL CALL: All present.
2. MINUTES
 March 21, 2023, Regular Meeting
 - **Motion 1:** Don Mease motioned that the Board of Directors approves the minutes of the March 21, 2023 regular meeting as presented. John Polhemus seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
 Nothing reported.
4. CONSULTANT CPA REPORT
 Financial Report – partial presentation was given as the staff is still learning the new EMR system that has the clinic charges and receivables in it.



There was discussion of moving more money into higher yielding agency bonds for better interest over longer terms.

- **Motion 2:** Mike Simons motioned that the Board of Directors approves moving \$972,000 split between the 4 options presented. John Polhemus seconded. Motion carried unanimously.
- **Motion 3:** Mike Simons motioned that the Board of Directors approves the payroll and accounts payable checks (#54985-55005). Don Mease seconded. Motion carried unanimously.

5. ENVIRONMENTAL SERVICES

There was discussion of an electrical proposal to convert the rest of the little lights in the clinic to LED for the remainder of the clinic building. There was also discussion of the Mesa sign being converted to LED with this project instead of the sign company doing. The proposal included both portions.

- **Motion 4:** John Polhemus motioned that the Board of Directors approves the electrical proposal from White Star Electric to do the LED work in the Mesa sign and Collbran Clinic. Don Mease seconded. Motion carried unanimously.

6. NEW BUSINESS

Nothing presented.

7. CLINIC REPORT

Census

2023 Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	87	94	70										251
Dr # Days	10.0	10.0	7.0										27
Dr Ave/Day	10.30	10.50	11.14	####	####	####	####	####	####	#####	#####	####	10.59
Dr phone	16	11	8										35
FNP Appt	87	69	132										288
FNP Day	9.0	9.0	13.5										31.5
FNP Ave/Day	10.78	8.33	10.89	####	####	####	####	####	####	#####	#####	####	10.13
FNP phone	10	6	15										31
Lab/Inj	53	46	51										150
Pharm	3	1	0										4
AH Pharm	0	0	0										0
After Hours	2	0	1										3
Other	2	3	1										6
Paged Calls	16	19	23										58
Clinic New Pt	5	5	9										19
Clinic 1X Pt	0	1	0										1
M - Dr Appt	15	13	14										42
M - # Days	1	1	1										3
M - Ave/ day	15.00	14.00	14.00	####	####	####	####	####	####	#####	#####	####	14.33
M - DR phone	0	1	0										1
M - FNP appt	9	11	15										35
M - FNP # day	1.0	1.0	1.5										4
M - FNP ave/da	10.00	13.00	11.33	####	####	####	####	####	####	#####	#####	####	11.43
M - FNP phone	1	2	2										5

M - MA appt	9	7	4												20
M - Pharm	0	0	0												0
M - Other	1	1	0												2
M - New Pt	2	0	2												4
M - 1 X Pt	0	0	0												0

Collbran Clinic

2023	EW pt	EW days	EW ave	BH pt	BH days	BH ave			
Jan	103	10	10.30	97	9	10.78			#DIV/0!
Feb	105	10	10.50	75	9	8.33			#DIV/0!
Mar	78	7	11.14	147	13.5	10.89			#DIV/0!
Apr			#####			#####			#####
May			#DIV/0!			#DIV/0!			#DIV/0!
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	286	27	10.59	319	31.5	10.13	0	0	#DIV/0!

Mesa Clinic

2023	EW pt	EW days	EW ave	BH pt	BH days	BH ave			
Jan	15	1	15.00	10	1	10.00			#DIV/0!
Feb	14	1	14.00	13	1	13.00			#DIV/0!
Mar	14	1	14.00	17	1.5	11.33			#DIV/0!
Apr			#####			#####			#VALUE!
May			#DIV/0!			#DIV/0!			#DIV/0!
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	43	3	14.33			#DIV/0!			#DIV/0!

- Provider Report. – nothing presented.
- District Administrator Report
 - Phone System – a proposal for a new phone system for both clinics was presented. It was tabled to research some additional information.
 - Copier Lease –the lease on the current copier is almost up and the proposal for the new one was presented.
 - **Motion 5:** Mike Simons motioned that the Board of Directors approves the copier lease with All Copy Products. Robert Hassell seconded. Motion carried unanimously.
 - Rodeo Ice Cream giveaway – There was discussion of whether to do the giveaway and which day. Despite Jessi being out of town, it was decided to do it on the locals only night.

- **Motion 6:** Robert Hassell motioned that the Board of Directors approves doing the ice cream giveaway at the July 2, "local only" Calcutta rodeo. John Polhemus seconded. Motion carried unanimously.
- SDA workshop – The closest workshop is in Montrose on June 13.
- Bios and pictures – Pictures and short bios need to be given to Dr. Woodyard to update the website.

8. OLD BUSINESS

- Recruitment – The recruitment agency sent out new postcards last week. They have it posted on several sites. They are exploring some non-traditional places.
- Internet – Construction has begun, and they believe will be completed later in the summer.
- Signage – discussed in the electrical proposal earlier in the meeting.
- Fire Panel – The project is complete.
- Parking Lots – Met with the paving company at the Mesa Clinic. The only drainage solution would be to add drains at a large expense. It was decided to keep it as is.

9. APRIL EVALUATION / RAISES

- Annual: None
- 3 Month: None

- **Motion 7:** Mike Simons motioned that the Board of Directors adjourn the meeting at 1805. John Polhemus seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator