

**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**  
 Tuesday, October 16, 2018

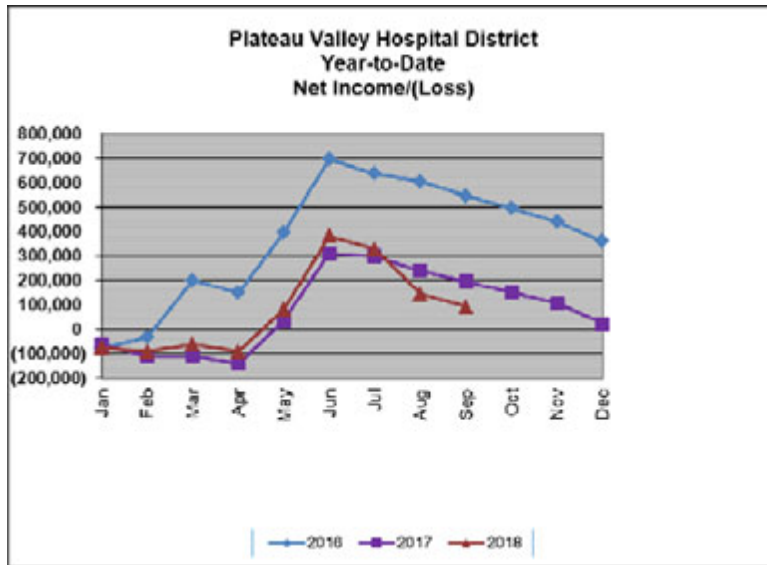
Attendance: Board: Denny Holmes, Dave Bristol, Steve Bryson & Mike Simons.  
 Staff & Consultants: Shannon Currier, Jessi Clark & Dr. Woodyard.

MEETING CALLED TO ORDER AT 1726 BY DENNY HOLMES, PRESIDENT.

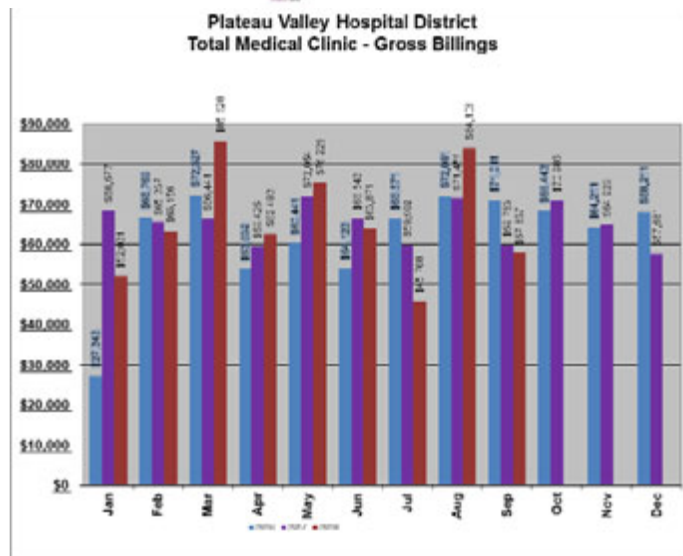
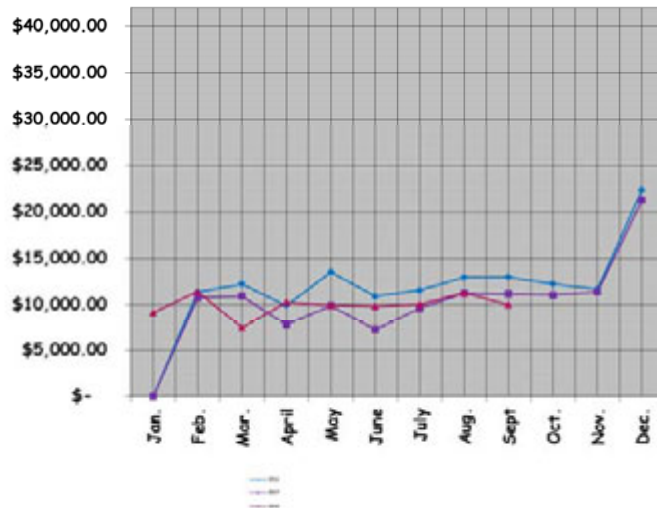
1. ROLL CALL: Dave Bristol, present. Denny Holmes, present. Kris McGovern, absent. Steve Bryson, present. Mike Simons, present.
  - **Motion 1:** Steve Bryson motioned that the Board of Directors excuse Mike Simons from the October 12, 2018 special meeting. Dave Bristol seconded. Mike Simons abstained. Motion passed.
  - **Motion 2:** Mike Simons motioned that the Board of Directors excuse Kris McGovern from this meeting. Steve Bryson seconded. Motion carried unanimously.
2. MINUTES  
 September 18, 2018 Regular Meeting and October 12, 2018 Special Meeting
  - **Motion 3:** Mike Simons motioned that the Board of Directors approve the minutes of the September 18, 2018 regular meeting as presented. Steve Bryson seconded. Motion carried unanimously.
  - **Motion 4:** Dave Bristol motioned that the Board of Directors approve the minutes of the October 12, 2018 special meeting as presented. Steve Bryson seconded. Mike Simons abstained. Motion passed.
3. CLINIC CONSULTANT REPORT  
 Congress is supposed to make a decision later in the week on having one payment amount for a patient visit versus the current system of having five levels of payment. They may have a modifier to use for complicated visits to add \$7-10. Primary Care Partners may abandon the Monument Health Plan with Rocky Mountain Health Plans which would affect a lot of employers.
4. CONSULTANT CPA REPORT  
 Financial Reports

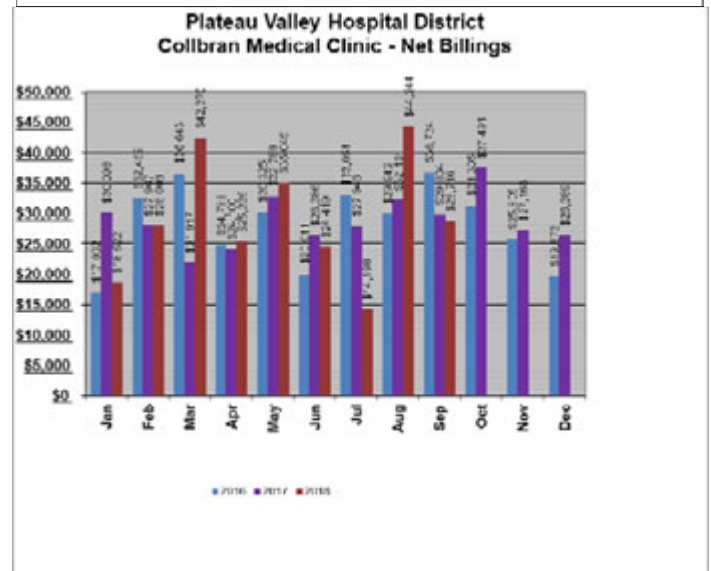
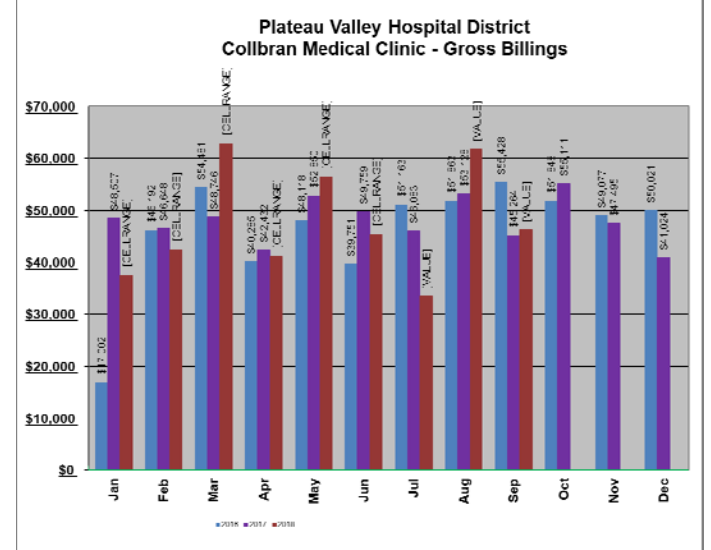
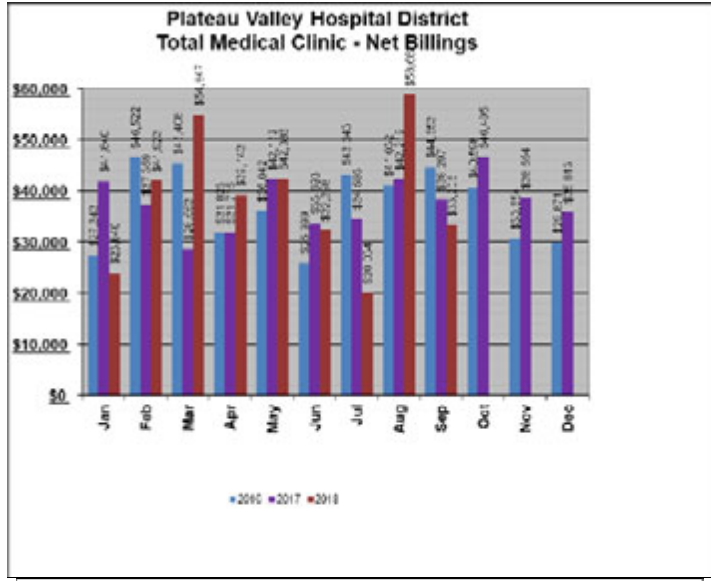
				September, 2018				
	Charges	Write Offs Misc. Inc.	Net Receipts		Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	46,365.07	-17,648.66	28,716.41		-71,269.50	-42,553.09	0.00	-42,553.09
Clinic-Mesa	11,472.33	-6,982.42	4,489.91		-17,893.67	-13,403.76	0.00	-13,403.76
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Rental Building	2,160.00	0.00	2,160.00		-2,346.42	-186.42	0.00	-186.42
Administrative	0.00	0.00	0.00		-11,618.22	-11,618.22	16,128.59	4,510.37
Total	59,997.40	-24,631.08	35,366.32		-103,127.81	-67,761.49	16,128.59	-51,632.90

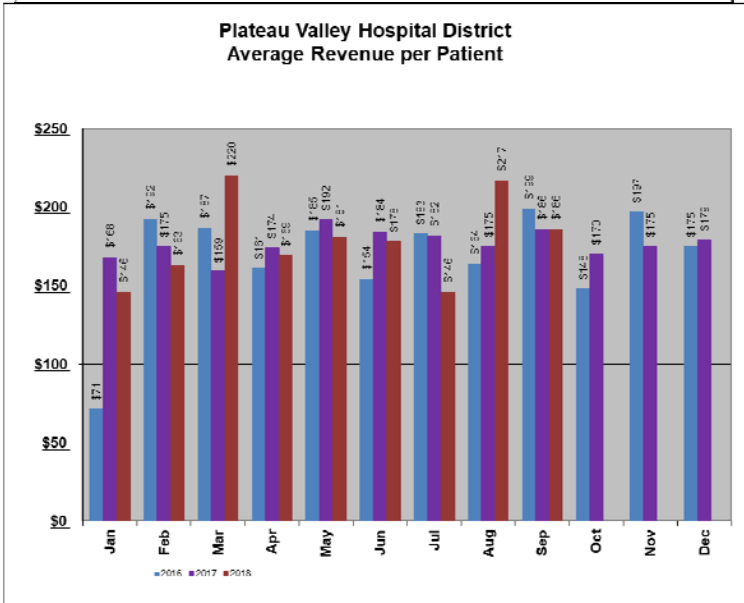
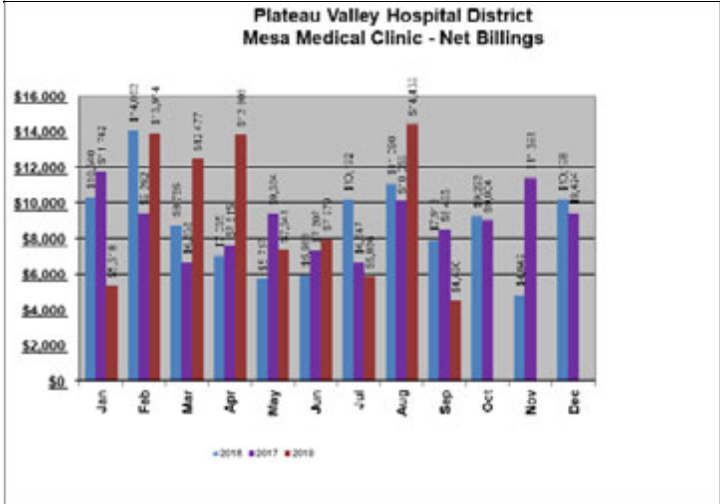
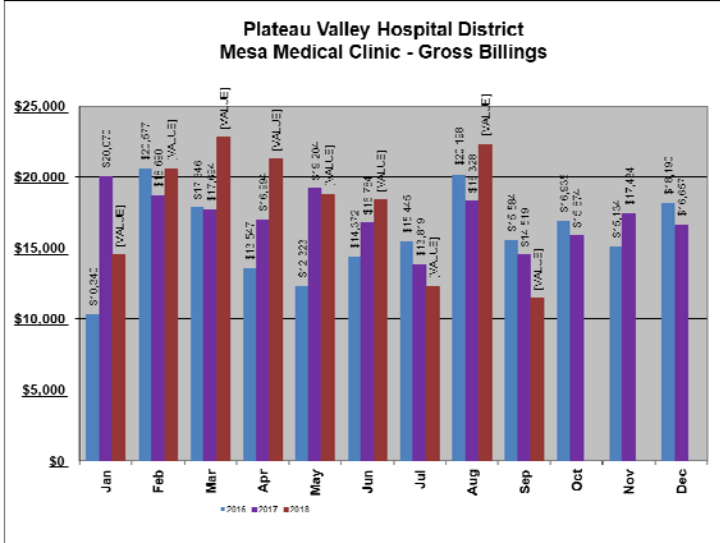


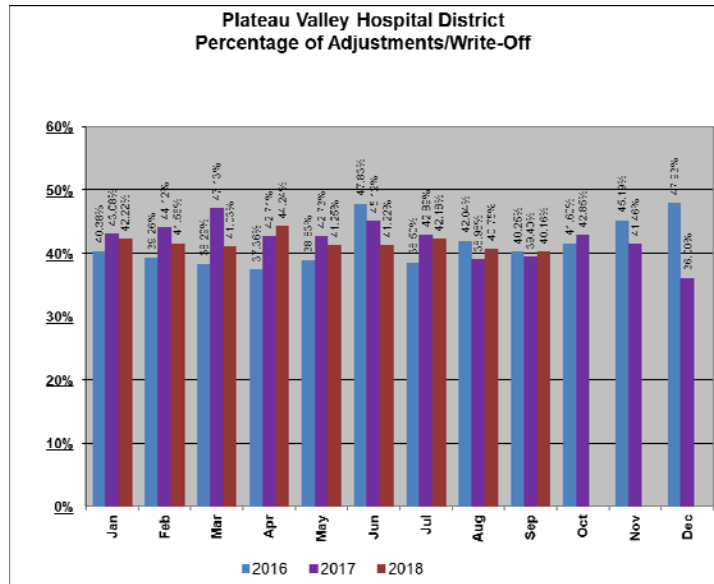


Plateau Valley Hospital District  
Monthly Distribution of Specific Ownership Tax  
For Years 2016 - 2018

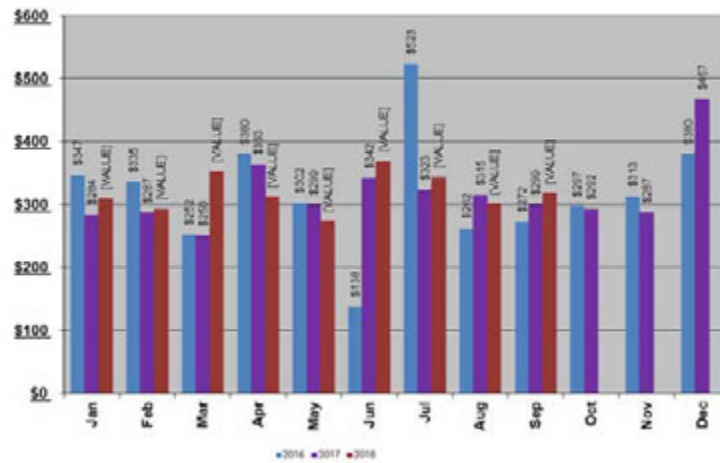




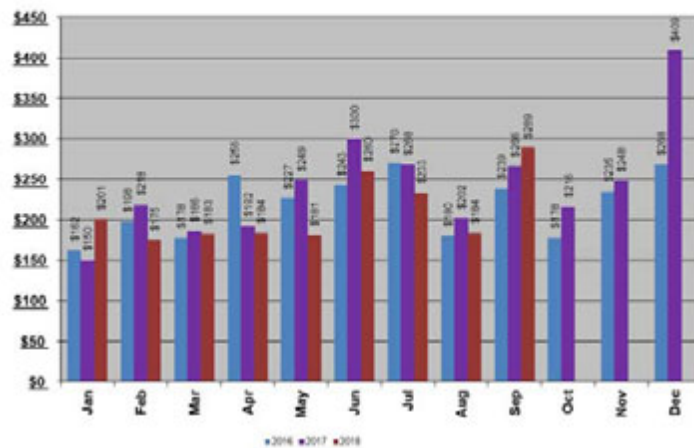


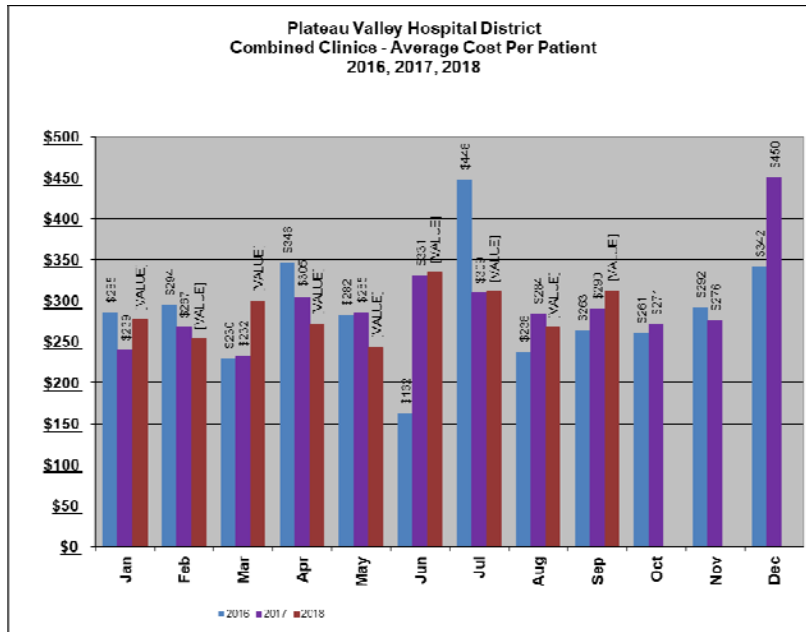


**Plateau Valley Hospital District  
Collbran Clinic - Average Cost Per Patient  
2016, 2017, 2018**



**Plateau Valley Hospital District  
Mesa Clinic - Average Cost Per Patient  
2016, 2017, 2018**





- **Motion 5:** Mike Simons motioned that the Board of Directors approves the accounts payable checks (53235-53278), payroll and the September write-offs in the amount of \$24,631.08. Steve Bryson seconded. Motion carried unanimously.

The investment presentation is tabled until next month.

5. ENVIRONMENTAL SERVICES

Nothing presented.

6. NEW BUSINESS

Nothing presented.

7. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	231	241	255	240	262	232	211	274	225				2171
# Days	22	20	22	21	22	21	21	22	15				186
Ave/Day	10.50	12.05	11.59	11.43	11.91	11.05	10.05	12.45	15.00	#####	#DIV/0!	####	11.67
Lab/Inj	82	65	73	74	70	56	87	87	81				675
Pharm	6	7	13	10	22	11	11	15	7				102
AH Pharm	0	0	0	0	0	0	0	0	0				0
After Hours	4	6	2	1	4	1	3	2	3				26
Other	8	15	4	9	7	15	11	3	11				83
Paged Calls	23	34	18	17	31	24	<17	18	22				187
Clinic New Pt	20	15	13	9	14	12	13	25	11				132
Clinic 1X Pt	0	0	0	0	0	0	0	1	0				1
M - Dr Appt	98	114	118	113	126	106	85	111	62				933
M - # Days	11	10	11.5	10	11.5	11	11	9.5	4				89.5
M - Ave/ day	8.91	11.40	10.26	11.30	10.96	9.64	7.73	11.68	15.50	#####	#DIV/0!	####	10.42
M - MA appt	23	14	17	18	26	14	16	21	15				164
M - Pharm	0	0	4	1	1	1	2	1	2				12
M - Other	0	0	0	1	1	1	1	0	0				4
M - New Pt	8	5	4	0	6	11	4	4	4				46
M - 1 X Pt	0	0	0	0	0	0	0	0	0				0

Collbran Clinic

2018	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	
Jan	117	12.5	9.36	92	7.5	12.27	22	2	11.00
Feb	111	9	12.33	106	9	11.78	24	2	12.00
Mar	87	7.5	11.60	128	9.5	13.47	40	5	8.00
Apr	101	10	10.10	122	9	13.56	17	2	8.50
May	102	9	11.33	137	10.5	13.05	23	2.5	9.20
Jun	80	9	8.89	134	10	13.40	18	2	9.00
Jul	108	11	9.82	90	8.5	10.59	13	1.5	8.67
Aug	95	8	11.88	146	11	13.27	33	3	11.00
Sep	114	8	14.25	111	7	15.86	0	0	#DIV/0!
Oct			#DIV/0!			#DIV/0!	0	0	#DIV/0!
Nov			#DIV/0!			#DIV/0!	0	0	#DIV/0!
Dec			#DIV/0!			#DIV/0!	0	0	#DIV/0!
<b>Totals</b>	<b>915</b>	<b>84</b>	<b>10.89</b>	<b>1,066</b>	<b>82</b>	<b>13.00</b>	<b>190</b>	<b>20</b>	<b>9.50</b>

Mesa Clinic

2018	EW pt	EW days	EW ave	SR pt	SR days	SR ave	EA pt	EA days	EA ave
Jan	13	1.5	8.67	16	1.5	10.67	69	8.00	8.63
Feb	14	1	14.00	24	2	12.00	76	7.00	10.86
Mar	15	2	7.50	27	2.5	10.80	76	7.00	10.86
Apr	11	1	11.00	30	2	15.00	72	7.00	10.29
May	8	1	8.00	36	2.5	14.40	81	8.00	10.13
Jun	18	2	9.00	24	2	12.00	64	7.00	9.14
Jul	16	2	8.00	16	2	8.00	52	7.00	7.43
Aug	15	1.5	10.00	44	3	14.67	52	5.00	10.40
Sep	31	2	15.50	31	2	15.50	0	0.00	#DIV/0!
Oct			#DIV/0!			#DIV/0!	0	0.00	#DIV/0!
Nov			#DIV/0!			#DIV/0!	0	0.00	#DIV/0!
Dec			#DIV/0!			#DIV/0!	0	0.00	#DIV/0!
<b>Totals</b>	<b>141</b>	<b>14</b>	<b>10.07</b>	<b>248</b>	<b>19.5</b>	<b>12.72</b>	<b>542</b>	<b>56.00</b>	<b>9.68</b>

- Physician Report  
Nothing presented.
- District Administrator Report
  - Provider Search – a motion is needed for the offer made to the Nurse Practitioner at the Special Meeting.
- **Motion 6:** Steve Bryson motioned that the Board of Directors approves sending the formal offer made to the nurse practitioner at the special meeting on October 12, 2018. Dave Bristol seconded. Motion carried unanimously.
  - Credit Card Policy – we have started using the credit card for paying bills. It seems to be going smoothly. Jessi will look into the cash back rate and whether we need to look at a different card.
  - Compensation Committee/Contract Committee – there was discussion of whether the District needs to form the committee this year especially since contract issues were brought up at the last meeting. Steve and Denny will be committee members.
  - Christmas – there was discussion of whether to do bonuses again this year and the party. Jessi will contact Vega about scheduling for the party.
- **Motion 7:** Steve Bryson motioned that the Board of Directors approves giving the staff Christmas bonuses using the same calculation as last year. Dave Bristol seconded. Motion carried unanimously.

- Future meetings – even though the November meeting is the same week as Thanksgiving, we will keep it as scheduled. The December meeting will be rescheduled to Monday, December 10 to be able to meet the filing deadlines that month.
- Medicare has finally started paying us into the correct account. It has been six or seven years to get them to do this.
- The clinic won the window painting contest for Homecoming for the second year.

8. OLD BUSINESS  
Nothing presented.

9. OCTOBER EVALUATION / RAISES

- Annual: Gregory
- 3 Month: None
- **Motion 8:** Mike Simons motioned that the Board of Directors accepts the evaluation of the employee and approves the annual raise applicable. Steve Bryson seconded. Motion carried unanimously.
  
- **Motion 9:** Mike Simons motioned that the Board of Directors adjourn the meeting at 1835. Steve Bryson seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator